

AMADOR TRANSIT (AT) MINUTES
August 6, 2026 – 9:01 a.m.
ACTC Board Room-117 Valley View Way Sutter Creek, CA 95685

The Amador Transit Board of Directors met on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Patrick Crew - Board of Supervisors, Chairman
Wendy Bottomley - City of Plymouth
Brian Oneto - Board of Supervisors
John Plasse - Citizen at Large
Dan Riordan - City of Sutter Creek, Vice Chairman
Sandy Staples - City of Amador City

Absent:

None

Also Present:

April Miller, Amador Transit General Manager
Levi Regadanz, Amador Transit Maintenance Manager
John Gedney, ACTC Executive Director
Felicia Bridges, ACTC Program Manager
Caitlin Kleven, ACTC Administrative Analyst

AGENDA:

Motion: It was moved by Director Plasse, seconded by Director Staples, and unanimously carried to approve the agenda as presented.

Ayes: Bottomley, Riordan, Plasse, Staples, Oneto, Crew
Noes: None
Absent: None

PUBLIC MATTERS NOT ON THE AGENDA: Chairman Crew asked whether the board had read the letter published in the *Amador Ledger Dispatch* the previous Friday. He expressed concern that the newspaper had printed the letter, stating that the subject matter was personal, and the board could not respond to the accusations. Chairman Crew believed that a copy of the letter was included in the agenda packet; however, Ms. Miller clarified that it was not. He described the letter as derogatory toward Ms. Miller and Amador Transit (AT) as an organization. Chairman Crew also noted that he was mentioned in the letter and believed it was because he had terminated the former employee rather than allowing her to return following administrative leave.

Chairman Crew stated that his purpose in bringing the letter to the board's attention was to gauge whether the board wished to respond or let the matter go. He noted that part of the board's responsibility is to protect Ms. Miller as an employee and uphold the integrity of AT. Chairman Crew stated that he had discussed the letter with Mr. Derek Cole, AT legal counsel, who acknowledged its inflammatory nature but advised against responding. He explained that the board could not respond with the relevant facts because they involved confidential personnel information. Chairman Crew asked the board for input regarding the letter.

Vice Chairman Riordan stated that he had read the letter and agreed with legal counsel that the board should not respond or engage in discussion due to the personal nature of the information. He expressed confidence that the matter had been handled openly, professionally, and appropriately and stated that he did not believe there was a need to respond through an editorial.

Director Staples agreed that there would be no benefit to responding to the letter, other than to issue a brief statement that the matter involved personnel and that the AT Board stands behind the individuals named in the letter and supports the good work performed by AT. Chairman Crew suggested that the response also state that all applicable rules were followed and, as Vice Chairman Riordan had noted, the board was comfortable with the outcome. Vice Chairman Riordan agreed that the board should place on record its confidence in how the matter was handled and its support for the individuals and the agency. Director Plasse supported expressing the board's support for the agency without addressing personal matters. Director Staples and Vice Chairman Riordan agreed.

Director Oneto commented that the matter was not the finest moment for several individuals but agreed that debating the letter through an editorial would not be helpful. Director Plasse suggested that the board consider the source and disregard the letter, and Chairman Crew agreed. Chairman Crew also noted that many members of the community appeared either not to have read the letter or to be unaware of it.

The board discussed the process of drafting and distributing a proposed response letter, ensuring no Ralph M. Brown Act violation would occur. Director Staples suggested that she and Chairman Crew, who serve as the Personnel Committee, address the matter. Chairman Crew agreed and stated that he would draft a letter and send it to Director Staples for review. He asked whether the board found that approach acceptable, and the board agreed.

CONSENT AGENDA (Items 2-7):

#3. Performance Report, June 2026: Vice Chairman Riordan commended AT on its year-end performance, noting improvement in overall farebox and several other key metrics. For example, ridership increased by approximately 4,000 passengers, cost per mile decreased by \$1.00, and cost per hour decreased by \$6.00. He also noted that all three (3) reserve accounts remained steady. Director Plasse commented that the improvements were particularly impressive given rising costs, including fuel. Ms. Miller attributed the results to careful spending.

Vice Chairman Riordan made a motion to approve the consent agenda. Director Plasse then stated that he would abstain from voting on the minutes due to his absence from the previous meeting and requested that they be considered separately. Vice Chairman Riordan revised the motion to approve Consent Agenda Items two (2) through seven (7).

Motion: It was moved by Vice Chairman Riordan, seconded by Director Bottomley, and unanimously carried to approve the consent agenda Items 2-7.

Ayes: Bottomley, Oneto, Riordan, Plasse, Staples, Oneto, Crew
Noes: None
Absent: None

Motion: It was moved by Vice Chairman Riordan, seconded by Director Staples, and carried to approve the minutes from the July 2, 2026 meeting.

Ayes: Bottomley, Oneto, Riordan, Staples, Oneto, Crew
Noes: None
Abstain: Plasse

Absent: None

REGULAR AGENDA ITEMS:

#8. Review and approve the FY 26/27 State of Good Repair (SGR) Project list and resolution

26-08: Ms. Miller extended her appreciation for the board's support regarding the situation with the letter in the newspaper.

Ms. Miller then reviewed the staff report. Director Plasse asked if the new security cameras would improve overall coverage and clarity. Ms. Miller confirmed they would be high-definition and noted that with potential electric vehicle charging upgrades and buses being stored at the Sutter Hill Transit Center, reliable, high-quality security cameras will be a priority.

Vice Chairman Riordan asked if the new security cameras would be affiliated with Flock or connected to local law enforcement. Ms. Miller stated they would not be directly linked to any programs or departments, although AT maintains a good working relationship with local law enforcement and provides security footage upon request.

Director Oneto asked if local vendors were being considered for the security camera and HVAC upgrades. Ms. Miller stated that AT prefers to use local vendors. For example, Signal Service is the current security camera vendor and is a primary local option. She stated that AT is currently soliciting bids for these projects, however, no other bids have been received to date.

Ms. Miller reviewed previous projects completed with SGR funding and noted that funding remains available for the parking lot repairs. Director Plasse asked if AT was waiting for the current year's allocation to complete the parking lot project. Ms. Miller clarified that funds from the previous two (2) years remain available in addition to the current allocation. Vice Chairman Riordan confirmed that approximately \$137,000 remains from the prior two (2) years and asked about progress on the parking lot repairs. Ms. Miller stated that an update on the parking lot repairs would be provided in her verbal report.

Motion: It was moved by Director Oneto, seconded by Director Staples, and unanimously carried to approve the FY 26/27 State of Good Repair funds as allocated by Resolution 26-08.

Ayes: Bottomley, Riordan, Plasse, Staples, Oneto, Crew
Noes: None
Absent: None

#9. AT Staff verbal reports, if any: Ms. Miller provided an update on the parking lot repair project, noting that following the previous meeting, she met with Mr. Kenny Neu of BRIXCO Construction Company to assess the parking lot and potential repairs. Due to previous bidding difficulties and significant increases in paving costs compared to available SGR funding, a new approach has been developed. Ms. Miller stated that she contacted her SGR liaison regarding the proposed plan and received confirmation that it was allowable.

Ms. Miller stated that Mr. Neu provided recommendations regarding drainage improvements to prevent further damage following the parking lot repairs. The scope of work was revised to remain within available funding, and the three (3) companies that previously bid on the project were invited to rebid. To date, AT has received one (1) bid from BRIXCO Construction Company, with bidding closing August 20, 2026. Ms. Miller expressed hope that the project could be completed within the next month or so.

Director Oneto recommended removing the bull pines between the parking lot and roadway before paving, noting that continued growth or fallen trees could damage the repaired pavement. Ms. Miller agreed and added that pinecones from the trees have caused significant damage to vehicle tires. Director Plasse concurred, noting that when the trees fall, they typically uproot the surrounding ground and pavement.

Ms. Miller reported that AT has not yet met with ACTC or the Finance Committee regarding the AT CalPERS Unfunded Liability paydown loan. She stated that Mr. Gedney requested the meeting occur after the current meeting due to ACTC's ongoing paving projects and associated funding obligations. Ms. Miller noted that discussions remain ongoing, and Vice Chairman Riordan stated that he would follow up with her.

#10. Approve Monthly Claims List:

Motion: It was moved by Director Plasse, seconded by Director Staples, and unanimously carried to approve the monthly claims list.

Ayes: Bottomley, Riordan, Plasse, Staples, Oneto, Crew
Noes: None
Absent: None

#11. Future Agenda Items: Director Oneto asked if AT was planning to respond to the Amador County Grand Jury report. He stated that AT should respond, and Ms. Miller acknowledged his comment. Director Plasse asked if Ms. Miller had any information for the board regarding the Grand Jury report. Ms. Miller replied that she did not. He then asked if she had received any findings from the report. Ms. Miller stated that she had not and did not know. Director Plasse asked if the report had been released, and Director Staples confirmed that it had. Director Oneto stated that responding to the report was something that should occur, and the board agreed. Chairman Crew commented that he believed the deadline for responding to the report was 90 days and noted that if the report was released in June, approximately half of the response period had already passed.

Director Plasse stated that Ms. Miller should obtain a copy of the report. The board agreed AT legal Counsel should review the report. Ms. Miller asked if there was a committee she could work with on the matter and noted that she would reach out to the attorney for information.

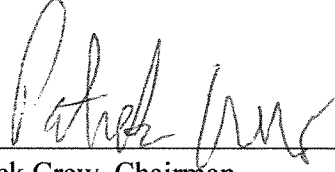
She then stated that she believed the report concerned the AT advertising contract, and Chairman Crew confirmed that it did. Ms. Miller stated that a gentleman from Zenith Billboards filed a complaint, and the resulting investigation concerned AT not going out to bid for the advertising contract. Director Plasse asked if it was a sole source contract, and Ms. Miller confirmed that it was. Chairman Crew commented that the recommendations were fairly bland, and Ms. Miller agreed. There was discussion regarding possible responses related to competitive bidding. Ms. Miller noted that she would bring the matter back to the board at a later date.

Chairman Crew asked Ms. Miller if she had seen the report or a response deadline. Ms. Miller stated that she was reading through the report and did not see anything indicating that a response was necessary. She stated she would review the report again for clarification. Chairman Crew stated that if the Grand Jury makes a recommendation, they are looking for a response to that recommendation. Discussion followed regarding responding to the recommendations with a short narrative either agreeing, disagreeing, or noting that the item has been addressed. Ms. Miller stated that she would review the matter and bring it back to the board. Chairman Crew also noted that the report should provide a deadline for responding.

- CalPERS UAL Loan Discussion
- Tree removal next to AT parking lot
- Amador County Grand Jury report response

ADJOURNMENT:

At 9:27 a.m. the Chairman adjourned the regular meeting to Thursday, September 3, 2026 at 9:00 a.m. at 117 Valley View Way, Sutter Creek, CA 95685.



Patrick Crew, Chairman
Amador Transit

ATTEST:



Caitlin Kleven, Recording Clerk

Note: Copies of referenced documents are available at the AT and ACTC offices