

AMADOR TRANSIT (AT) MINUTES
December 4, 2025 – 11:05 a.m.
ACTC Board Room-117 Valley View Way Sutter Creek, CA 95685

The Amador Transit Board of Directors met on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Patrick Crew - Board of Supervisors, Chairman
Dan Riordan - City of Sutter Creek, Vice Chairman
John Plasse - Citizen at Large
Brian Oneto - Board of Supervisors
Sandy Staples - City of Amador City
Wendy Bottomley - City of Plymouth

Absent: None

Also Present:

April Miller, Amador Transit, General Manager
John Gedney, ACTC Executive Director
Felicia Bridges, ACTC Transportation Planner
Caitlin Kleven, ACTC Administrative Assistant

AGENDA:

Motion: It was moved by Director Plasse, seconded by Director Staples, and carried unanimously to approve the agenda as submitted.

Ayes: Bottomley, Oneto, Plasse, Riordan, Staples, Crew
Noes: None
Absent: None

PUBLIC MATTERS NOT ON THE AGENDA: None

CONSENT AGENDA (Items 1-7):

#2. Ridership Analysis, October 2025: Director Staples commended Ms. Miller on the larger size font on the Ridership Analysis report.

Motion: It was moved by Vice Chairman Riordan, seconded by Director Oneto, and carried unanimously to approve the Consent Agenda as presented.

Ayes: Bottomley, Oneto, Plasse, Riordan, Staples, Crew
Noes: None
Absent: None

REGULAR AGENDA ITEMS:

#8. AT General Manager Report (Information Only): Ms. Miller reviewed her staff report and a brief history of the ongoing engine issues, noting the vehicle only has approximately 27,000 miles on it. Ms. Miller added that AT has a positive working relationship with K&T Truck Repair, which has previously completed fleet repairs in a timely manner.

Director Oneto commented that the estimate from K&T Truck Repair appeared to include fewer line items and reflected a lower total cost than the estimate from Robert Hahn Automotive. He asked whether the two (2) estimates were comparable on a like-for-like basis. Ms. Miller responded that AT's Maintenance Manager, Mr. Levi Regadanz contacted both facilities and reviewed the estimates in detail

to ensure accuracy. He explained that the difference in total replacement cost is attributable to Robert Hahn Automotive ordering parts individually, whereas K&T Truck Repair orders parts in kits, resulting in a lower overall cost.

Vice Chairman Riordan raised a question regarding whether replacement of the turbocharger was necessary. Mr. Regadanz confirmed that both repair estimates include turbo replacement. However, based on the initial inspection, it appears the turbo may only require disassembly and cleaning, at an estimated cost of approximately \$200. Chairman Crew asked whether, given the low mileage, the repair shops believed the turbo truly needed to be replaced. Mr. Regadanz responded that the turbo had already been replaced within the past few years and that, during diagnostics, neither repair facility identified any damage that would indicate the turbo was significantly compromised. He further explained that the engine failure was caused by the number four (4) injector tip dropping and striking the piston, which broke the tip off the glow plug and resulted in catastrophic damage to the cylinder.

Vice Chairman Riordan commented that the estimate from Robert Hahn Automotive included a section labeled "Options to Consider" totaling approximately \$4,800 and asked whether those items were included in the estimate from K&T Truck Repair. Mr. Regadanz responded that they were not. Vice Chairman Riordan then noted that the total estimate from Robert Hahn Automotive would be approximately \$23,000 rather than \$27,000. Mr. Regadanz clarified that the total shown at the bottom of the first page of the Robert Hahn Automotive estimate, approximately \$20,000, does not include tax, and that once tax is applied the total is approximately \$22,000. Ms. Miller added that the total would be \$22,376 without the additional optional items. She further noted that the amount shown on the estimate represents the maximum cost and that if the turbo replacement is not required, the total would be reduced by approximately \$2,000. Mr. Regadanz also noted that Robert Hahn Automotive was paid \$1,200 for diagnostic services, which is not included in the estimate, whereas the estimate from K&T Truck Repair includes the diagnostic fee. Vice Chairman Riordan asked about the anticipated turnaround time for the repairs, and Ms. Miller responded that K&T Truck Repair could complete the work more quickly. She also noted that K&T Truck Repair did not charge for disassembly and inspection of parts.

Director Plasse noted that, to his recollection, the initial purchase of the truck was funded with grant monies. Ms. Miller agreed and stated that the purchase price was approximately \$90,000. Director Plasse questioned the continued need for the truck given that it has been in service for approximately 10 years but has accumulated only 27,000 miles. Ms. Miller responded that the truck is heavily utilized locally to support fleet operations and is fully equipped to respond to vehicle breakdowns, which helps reduce the need for costly tow services. She also noted that the truck had recently been in the repair shop after being involved in a traffic accident in which it was t-boned, and that it had only been back in service for a few weeks before the engine failure occurred.

Chairman Crew noted that approval of the vehicle repairs would be addressed under Item #9. Ms. Miller agreed and clarified that the requested action is only to approve a transfer of funds from the reserves account to cover the cost of the repair, as sufficient funds are not available in the operating account.

Director Staples clarified Ms. Miller was not seeking approval to proceed with K&T Truck Repair, and Ms. Miller responded that she was not, unless Board approval was required. Ms. Miller further stated that, upon review of the procurement documentation, she is authorized to approve expenditures up to \$25,000.

#9. Approve shop truck repair expenses to be paid from fleet reserves: Ms. Miller reviewed her staff report.

Motion: It was moved by Director Staples, seconded by Vice Chairman Riordan, and carried unanimously to approve the shop truck repair expenses to be paid from fleet reserves.

Ayes: Bottomley, Oneto, Plasse, Riordan, Staples, Crew
Noes: None
Absent: None

#10. Drug and Alcohol Policy Revision review and approve Resolution # 25-07: Ms. Miller reported that the Drug and Alcohol Policy was most recently revised in 2024. However, following that update, Caltrans conducted its own review and retained a consultant to evaluate transit agencies for compliance with applicable rules and regulations. She explained that the prior General Manager brought the policy forward for revision approximately one (1) month before Caltrans issued its updated policies. As a result of those subsequent updates, Ms. Miller stated that the policy is being returned to the Board for approval to ensure continued compliance for the next three (3) years. Vice Chairman Riordan commented that he did not observe any substantive changes, and Ms. Miller agreed.

Motion: It was moved by Director Staples, seconded by Director Plasse, and carried unanimously to approve Resolution #25-07 Drug and Alcohol Policy Revision.

Ayes: Bottomley, Oneto, Plasse, Riordan, Staples, Crew
Noes: None
Absent: None

#11. Approve Monthly Claims List:

Motion: It was moved by Director Oneto, seconded by Director Staples, and carried unanimously to approve the monthly claims list.

Ayes: Bottomley, Oneto, Plasse, Riordan, Staples, Crew
Noes: None
Absent: None

#12. CLOSED SESSION:

At 11:20 a.m. Chairman Crew called for a Closed Session as noticed: Conference for Personnel Matters – pursuant to Government Code Section §54957. The Chairman adjourned the closed session of AT at 12:05 p.m. and reported that direction was given to staff.

#13. Future Agenda Items:

1. Report from CPA regarding FY 24/25 Budget- Vice Chairman Riordan requested clarification regarding the status of the reports discussed at the previous meeting that were to be prepared by the CPA, Ms. Castillo. Ms. Miller responded that she has been working with Ms. Castillo to complete the reports and that, once finalized, they will be brought back to the Board. The Vice Chairman then asked whether she had an anticipated timeline for completion, noting that the Finance Committee would be meeting and that he would like the reports available in advance of that meeting. Ms. Miller responded that the reports are expected to be completed within the next two (2) weeks.
2. Report on personnel reorganization

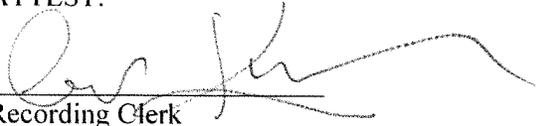
ADJOURNMENT:

At 12:06 p.m. the Chairman adjourned the regular meeting to Thursday, February 5, 2026 at 9:00 a.m. at 117 Valley View Way, Sutter Creek, CA 95685.



Patrick Crew, Chairman
Amador Transit

ATTEST:



Recording Clerk

Note: Copies of referenced documents are available at the AT and ACTC offices.