

AMADOR TRANSIT (AT) AGENDA

Thursday, August 7th, 2025 – 9:00 A.M.

Amador County Transportation Commission Offices – Board Room

117 Valley View Way, Sutter Creek, CA 95685

Please Note: During the meeting, public participants who wish to provide comment will be invited to do so by the Chair. If you wish to comment on a specific item, please let the Chairman know you would like to speak on the item. Comments may also be submitted by U.S. Mail at the above address or e-mail for inclusion in the meeting record. All submittals must be received no later than 8:00 a.m. on the morning of the noticed meeting. To submit comments via e-mail, please forward those through the ACTC website under the Contact tab at www.actc-amador.org.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Amador County Transportation Commission staff at (209) 267-2282. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Assisted hearing devices are available for public use during all public meetings. Meeting materials are available for public review on the ACTC website or at the Amador County Transportation Commission, 117 Valley View Way, Sutter Creek, California.

Zoom Conferencing option: <https://us02web.zoom.us/j/82833478711?pwd=dW5zVzB3ZFF2S0h2VzRadjBSNIEdz09>

Meeting ID: 828 3347 8711, Passcode: 967715, Call Option-1 669 900 6833

PLEDGE OF ALLEGIANCE / ROLL CALL

AGENDA: Approval of agenda for this date. Off-agenda items must be approved by the Directors, pursuant to Government Code Section §54954.2.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any persons may address the Board at this time upon any subject within the jurisdiction of Amador Transit; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Commission meeting. Please note - there is a five (5) minute limit per topic.

CONSENT AGENDA (Items 1- 7): Note: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board Member(s).

1. Board Minutes, July 2025
2. Ridership Analysis, June 2025
3. Ridership Analysis, Amador-Sacramento Express, June 2025
4. Vehicle Maintenance Report, June 2025
5. Performance Report, June 2025
6. Budget/Expenditure Report, June 2025
7. Compliments, Complaints, Service Requests

8. AT GENERAL MANAGER REPORT (Informational Only):

TripSpark project status letter and pause request

REGULAR AGENDA ITEMS:

9. **Reso # 25-03- Approve to authorize AT to apply for 5310 Mobility grant (call for projects)**
10. **Reso # 25-04- Approve AT's claim for FY 25/26 LTF**
11. **Reso # 25-05- Approve AT's claim for FY 25/26 STA**
12. **Approve Monthly Claims List**
13. **Future Agenda Items**
14. **Adjournment**

AMADOR TRANSIT (AT) MINUTES
July 3, 2025 – 10:35 a.m.
ACTC Board Room-117 Valley View Way Sutter Creek, CA 95685

The Amador Transit Board of Directors met on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Patrick Crew – Board of Supervisors, Chairman
Dan Riordan-City of Sutter Creek, Vice Chairman
John Plasse-Citizen at Large
Brian Oneto, Board of Supervisors

Absent:

Rusty Folena-City of Plymouth
Sandy Staples-City of Amador City (Illness)

Also Present:

April Miller, Amador Transit, Mobility Manager
John Gedney, ACTC Executive Director
Felicia Bridges, ACTC Transportation Planner
Caitlin Kleven, ACTC Administrative Assistant/Recording Clerk

AGENDA:

Motion: It was moved by Director Plasse, seconded by Director Oneto, and carried to approve the agenda as submitted.

Ayes: Plasse, Riordan, Oneto, Crew
Noes: None
Absent: Folena, Staples

PUBLIC MATTERS NOT ON THE AGENDA: None

CONSENT AGENDA (Items 1-7):

#1. Board Minutes, June, and April 2025: Commissioner Plasse noted minor corrections to be submitted to staff.

Motion: It was moved by Director Riordan, seconded by Director Plasse, and carried to approve the consent agenda noting minor corrections on the minutes.

Ayes: Plasse, Riordan, Oneto, Crew
Noes: None
Absent: Folena, Staples

#8. AT General Manager Report (Informational Only):

- **Information on available upgrade to current dispatch software:** Ms. Miller reviewed the staff report and attachments in Ms. Amarant's absence. Concerns were raised by Directors about limited Wi-Fi coverage in the county, but Ms. Miller confirmed that the system stores data offline and uploads it once a signal is available. Directors inquired about driver reactions to the upgrade; Ms. Miller reported that while some drivers, especially older

ones, are cautious, they are generally positive, and onsite training is planned to support the transition.

Directors expressed concern that these funds were earmarked for the project without prior board approval and emphasized the need to complete a full analysis of other software options before proceeding. Ms. Miller acknowledged the urgency but assured the board that no contracts had been signed and the funds were only placed with TripSpark as a placeholder. She further explained that the funds were available thanks to an application submitted by the General Manager and approved by Public Risk Innovation, Solutions, and Management (PRISM). The board suggested returning the funds to PRISM until a final decision is made by the board. Ms. Miller agreed to confirm that this could be done and to pause the process until ACTC completes the Short-Range Transit Development Plan and has the opportunity to gain insight from additional consultants through the RFQ process for the transit improvement study.

Commissioner Plasse noted a staff member of AT should sit on the panel of the potential consulting firms to be evaluated through the RFQ process.

- **Caltrans announcement of 5310 mobility grant call for projects release on June 30, 2025:** Ms. Miller reviewed the staff report and reported that she is prepared to submit the grant application and has all required information ready.

REGULAR AGENDA ITEMS:

#9. Review, discuss and approve FY 23/24 Financial Audit:

Directors noted this item was approved under the ACTC meeting and no further action is required.

#10. Review, discussion, direction given for preliminary draft FY 25/26 Budget: Director Plasse called attention to item #60000-Capital Expenses-State Transit Assistance (STA) Capital Reserve Funding Estimate. He stated last year \$232,035 was budgeted to the reserves account. However, to cover budget shortfalls, a portion of that was used to cover operating costs. Additionally, the total amount of FY 25/26 STA allocation is shown in the budget to cover operating costs along with the Local Transportation Fund (LTF) revenue. Last year the request of LTF was approximately \$550,00, this year the request is approximately \$750,000.

Ms. Bridges clarified that the request by AT is approximately \$757,000 and the actual amount available is \$748,000, and AT would need to adjust the claim request to match what is available. Director Riordan asked if that change needs to be made now, or if that could be amended at a later meeting. Ms. Bridges replied that would not be the appropriate method. She explained AT will file an LTF claim request to the board, as well as ACTC submitting a resolution and those cannot exceed the amount available. Chairman Crew noted that there is some flexibility in the payroll due to Ms. Amarant's position. Director Riordan asked Ms. Miller if she would be able to reduce the LTF to match what is available and reduce the admin salary line by the same amount. He stated he would move to approve the budget with that amendment.

Director Plasse stated there were two COVID era grants (Line item #42315 & #42320) that last year totaled approximately \$420,000, and those grant sources are no longer available. He noted that while the proposed budget is technically balanced, the shortfall and projected expenditures remain a significant concern. Additionally, no money being put into reserves is a cause for alarm.

Director Oneto emphasized that changes are needed to ensure the agency's sustainability, including lowering operational costs and boosting ridership.

Director Plasse asked, taking into account the fare revenue budget projections for the current year are \$122,000, how there could be more money in the projections if they are well below budget projections for last year. Ms. Miller assured the board that projected fare revenues are expected to be met. The income noted on the budget does not include the complete accounting data from May and June. She noted she could provide the board with updated income once all deposits are received and accounted for. She provided examples such as: the Sacramento revenue accounting and the Valley Mountain Regional Center/Dial a Ride program are 2 months behind. Ms. Miller also noted that the 5339(a) contract to purchase 3 new busses currently has enough funds, and once the purchase is complete, they will be reimbursed.

Director Plasse also pointed out regarding revenue, that the prior budget for non-emergency medical transportation (NEMT) was \$20,000, but there has been zero income received from that source. Ms. Miller informed the board that AT is no longer contracted with ModiveCare/LogistiCare. However, AT has been re-certified with Access2Care and American Logistics, which contract with more common insurance providers in the area such as Kaiser, Health Net, and Aetna. She highlighted the previous NEMT service was successful while in service, and continued success is expected under the new contracts.

Chairman Crew asked for clarification on adopting the preliminary budget now, with the final budget due in September. Mr. Gedney confirmed that historically the budget is adopted before the fiscal year begins and that there would be no disruption to revenue stream. Ms. Miller noted that staff and drivers are awaiting an approved budget which include their annual performance reviews.

Directors asked if the Cost-of-Living Adjustment (COLA) and Memorandum of Understanding (MOU) negotiations are included in the preliminary budget, Ms. Miller replied yes.

Director Plasse asked, regarding the 5310 Expanded Mobility Grant, why the amount from last year to this year increased from approximately \$111,600 to \$200,000. Ms. Miller stated she is not certain specifically on how the increase is calculated, but there are many possible uses for the funds including: fuel, marketing, and salaries. Director Riordan inquired whether the increased grant funding was already factored into the budget or whether expenses would be raised to match the funding. Director Plasse added that if there has been previous funds available for expenditures with this grant, why have they not accessed it before. Ms. Miller commented that they apply for the full amount of funds made available by the grant, and that is how they balance their budget.

Motion: It was moved by Director Riordan, seconded by Director Oneto, and carried to approve the preliminary draft budget for FY 25/26 with the amendment of the LTF as discussed.

Ayes: Plasse, Riordan, Oneto, Crew
Noes: None
Absent: Folena, Staples

#11. Discuss grant expenditures/reimbursement worksheets, with possible direction given to staff: Ms. Miller informed the board that the worksheets provided were simply a review of all funding grants from the previous year that had been reimbursed and did not require any board action.

Director Riordan reminded the board that there had been a prior request to receive detailed financial information at board meetings and asked if these worksheets were intended to meet that request. Ms. Miller confirmed that she believed that was the purpose. The Directors agreed that the information was useful for reference and would be reviewed at their discretion.

#12. Approve Monthly Claims List: Ms. Miller reviewed the staff report. Directors discussed line item #52100-KT Truck Repair, which covered repairs to the rear end of Bus #508. Ms. Miller explained that while the initial repair estimate was \$8,000, the new maintenance manager was able to repurpose parts, resulting in significant savings. Director Oneto noted that the cost still seemed high for this type of repair. Ms. Miller confirmed she could provide documentation at the next meeting to support the charges.

Directors also questioned whether repair costs could be reduced by hiring staff capable of performing more repairs in-house rather than outsourcing them. Ms. Miller responded that there had been recent staffing changes in the mechanical department and offered to discuss those details further in Closed Session.

Motion: It was moved by Director Riordan, seconded by Director Plasse to approve the claims list.

Ayes: Plasse, Riordan, Oneto, Crew
Noes: None
Absent: Folena, Staples

#11. Future Agenda Items:

- Follow up on Request for Qualifications responses and solutions available.

Closed Session: At 11:25 a.m. Chairman Crew called for a Closed Session as noticed: Conference with Labor Negotiations – pursuant to Government Code Section §54957.6. AT Negotiator: Patricia Maggie Amarant. The Chairman adjourned the closed session of AT at 12:40 p.m. and reported that Directors advised staff to monitor payroll provisions as outlined by the Personnel Committee under a one-year contract. Ms. Miller was appointed as Interim General Manager for a period of 90 days.

Additionally, Mr. Gedney was tasked with evaluating whether a permanent General Manager is necessary or if the hiring process could be completed within that timeframe. Ms. Miller also requested \$100,000 from the reserves account for immediate operations funding to ensure the organization's viability, with documentation required to show the shortfall and any additional distributions to be determined based on the budget and organizational needs. This matter will be revisited at future meetings.

ADJOURNMENT:

At 12:46 p.m. the Vice Chairman adjourned the regular meeting to Thursday, August 7, 2025 at 9:00 a.m. at 117 Valley View Way, Sutter Creek, CA 95685.

Patrick Crew, Chairman
Amador Transit

ATTEST:

Recording Clerk

Note: Copies of referenced documents are available at the AT and ACTC offices.

AMADOR TRANSIT

MONTHLY

SERVICE SUMMARY

June

FY 24/25	Service Days
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21

Sacramento	231
Upcountry	293
Plymouth	222
A - Shuttles 5-1 - 5-5	399
B - Shuttles 6-1 - 6-6	468
lone	296
Dial-A-Ride	1,858
N.E.M.T	-
Special Events	-
TOTAL TRIPS	3,767
AV. DAILY	179
ADULT	813
SENIOR	283
PERSONS W/DISABILITIES	2,502
YOUTH	112
Non-Revenue-PCA	60
Non-Revenue - Child	3
Non-Revenue - Family Pass	60

Wheelchair	225
Bicycles	21

FARES PAID BY MONTH/DAY PASS

Monthly Pass	679
\$7 Day Passes Sold	1

Cash Fares \$2,496.22**FARES PAID BY PRE-PAID TICKETS**

Pre-Paid Tix \$1.00	883
Pre-Paid Tix \$2.00	219
Pre-Paid Tix \$3.00	9
Pre-Paid Tix \$4.00	11
Pre-Paid Tix \$7.00	11

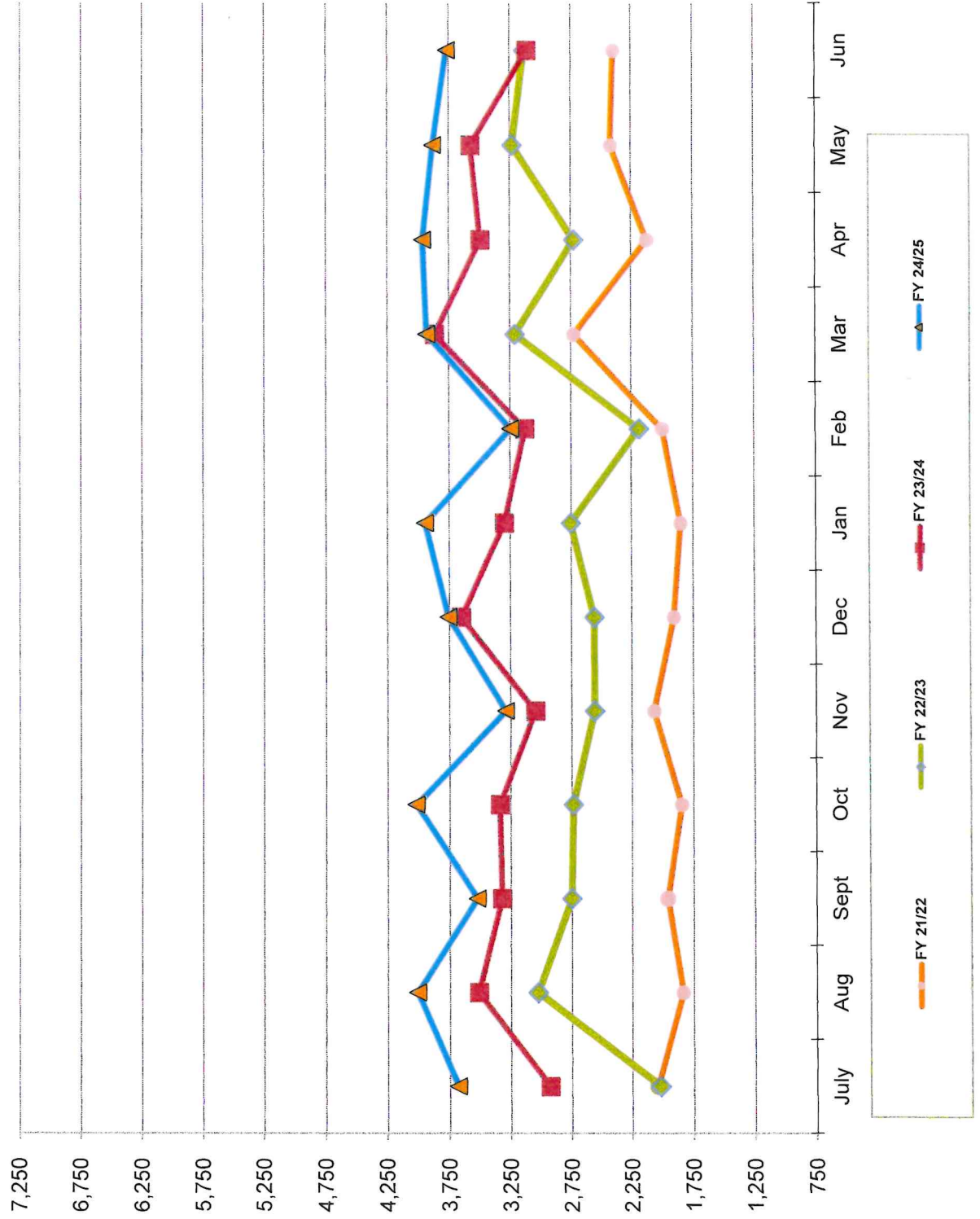
Mileage

Revenue miles	24,880
Non-Revenue miles	2,639

RIDERSHIP ANALYSIS
June2025

AMADOR TRANSIT
FISCAL YEAR 2024/2025

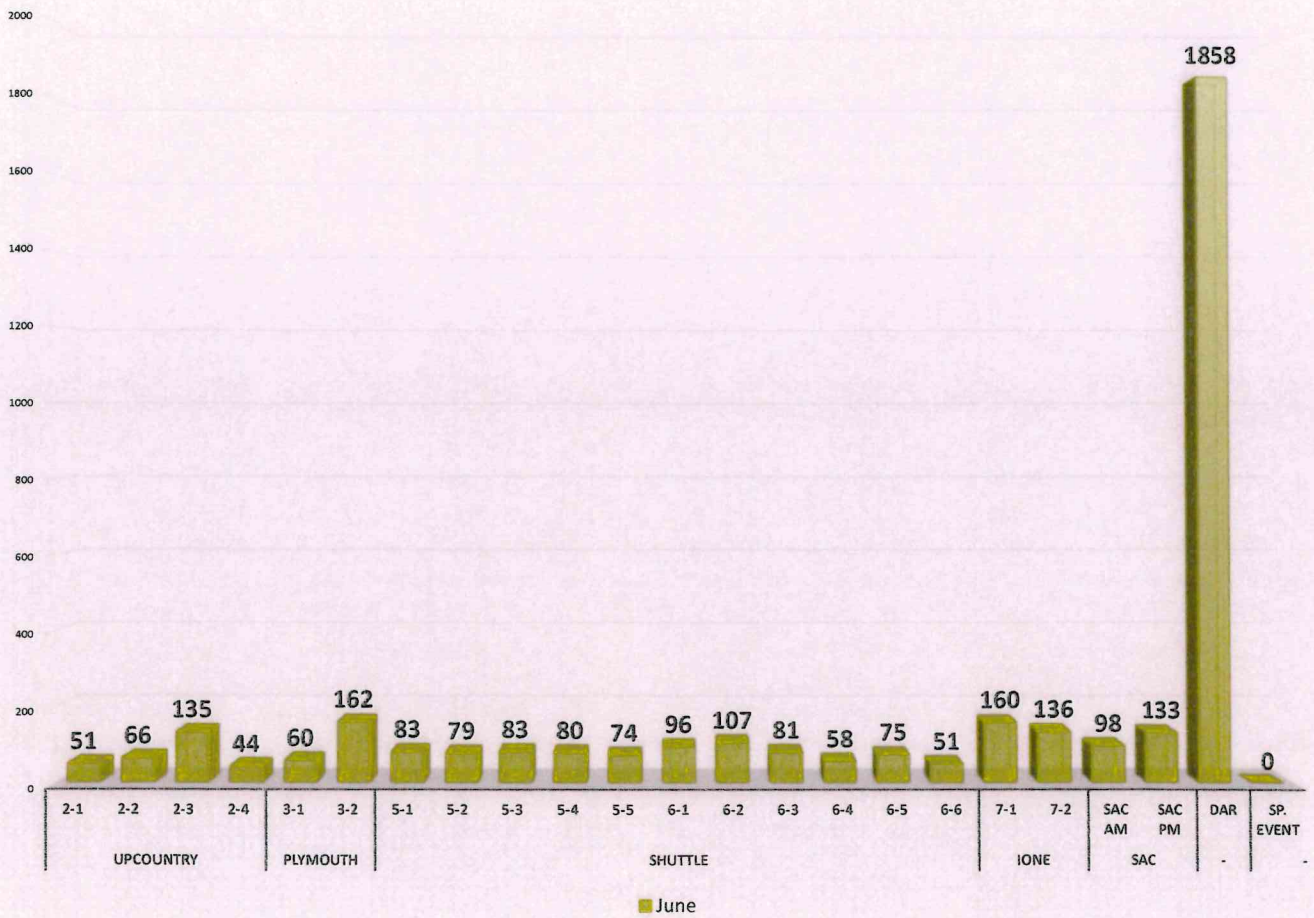
T R I P S



June 2025
% change
from
FY 2023/24

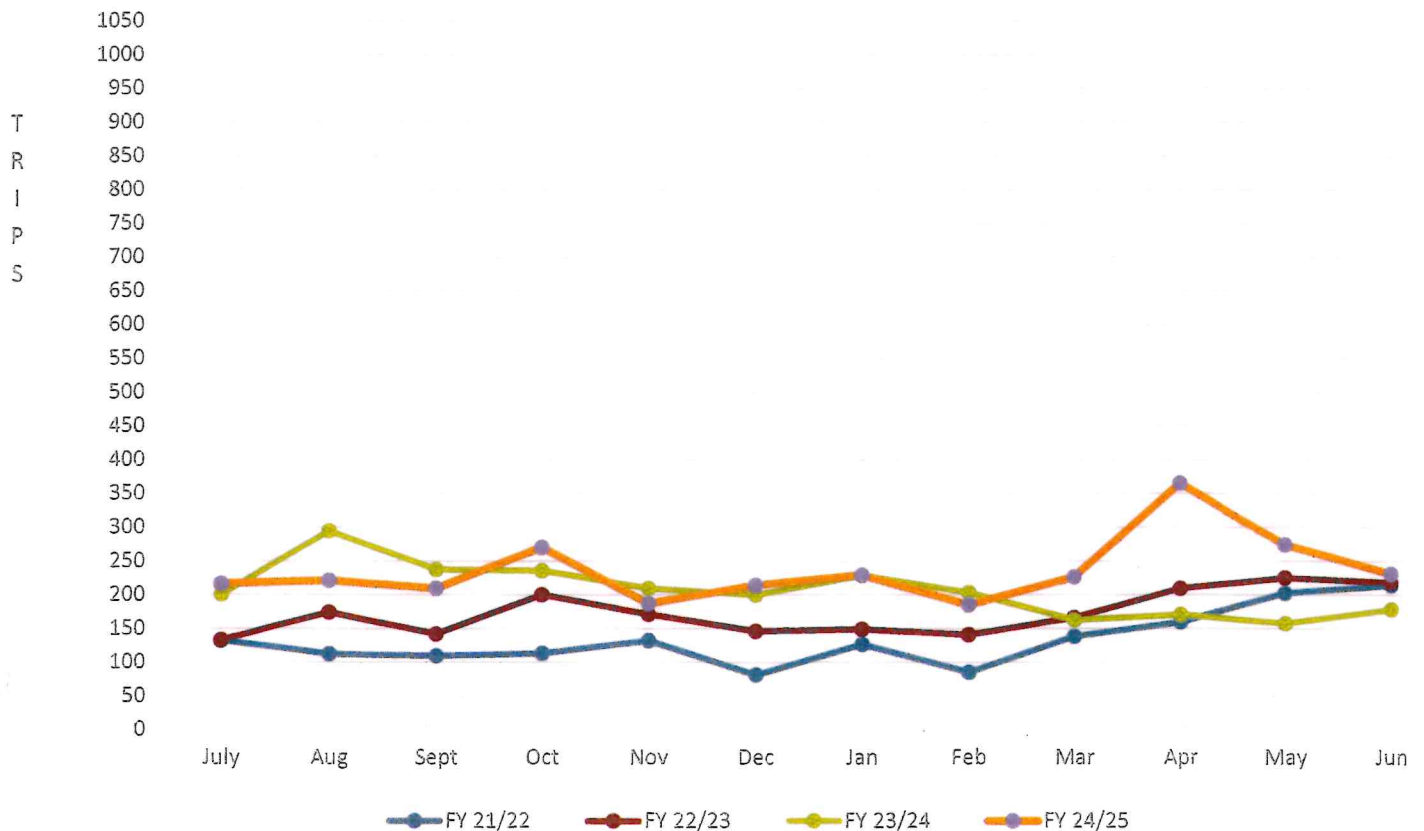
21%

JUNE



AMADOR-SACRAMENTO EXPRESS

MONTH	11		12		TOTAL
	Amador	SAC	Amador	SAC	
October 2024	44	73	63	90	270
November 2024	36	57	38	56	187
December 2024	33	55	52	74	214
January 2025	29	48	65	87	229
February 2025	37	47	44	57	185
March 2025	30	64	44	88	226
April 2025	59	104	85	117	365
May 2025	43	68	74	89	274
June 2025	46	57	52	76	231
Average Trips/day Month of June	2.2	2.7	2.5	3.6	11.0
21 Service Days					



VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to date CUMULATIVE COST
TRK #101 (gas)	165,268	0.00	06 - 2025			
04 Chev Suburban	ODO					
6-passenger						
NON-REVENUE VH	906					
Mileage for the Month					\$0.00	
				R&R windshield glass - Glass Doctor	\$375.35	
			05 - 2024	Replace 4 tires 225/75/R16	\$1,000.67	
			02 - 2023	A/C Compressor, 1 Orifice tube and accumulator	\$384.02	
			03 - 2022	Replaced left corner window glass doctor invoice # 102728	\$527.23	
			06 - 2019	Replaced Water pump, thermostat AC belt, and main belt, 1 Gallon of Coolant	\$162.73	
			01 - 2019	Replace 4 tires, 225/75/R16. 4 TPS, turned front rotors, alignment	\$1,143.00	
			10 - 2015	Replaced alternator	\$151.00	\$3,744.00
			09 - 2015			
Shop TRK #102	27,169	3.00	06 - 2025	picked up from Davis Truck- Insurance repairs complete		
2015 F450 4x4 (gas)	ODO			Air Filter	\$16.26	
3-passenger	***			Check engine light-turbo boost issue. Inspected, cleared	\$0.00	
NON-REVENUE VH					\$16.26	
Mileage for the Month	124					
				Hahn's Folsom Lake Ford - Replaced faulty EGR valve and installed an emissions PM-B and Fuel filter program update	\$169.73	
			06 - 2024		\$1,289.11	
			10 - 2023	Installed new 2-way radio and GPS	\$387.90	
			09 - 2022	Turbo replaced by DuPratt Ford Inv. # 524982 with oil change	\$2,646.25	
			05 - 2022	Repair invoice # 348715 Emissions Vehicle derating R&R EGT sensor	\$4,355.05	
			10 - 2019	Replaced 2 batteries and took to car wash	\$228.52	
			02 - 2019	6 Tires 225/70R/19.5	\$2,619.15	
			12 - 2018	1 Steer steel wheel White	\$171.12	\$11,881.09
			12 - 2018			
TRK #103 (gas)	112,825	0.00				
1998 Ford Ranger	ODO					
3-passenger	***					
NON-REVENUE VH	86					
Mileage for the month					\$0.00	
				Steering rack and pump replaced Hahns inv # J046369	\$848.20	
			10 - 2019	4 tires 205/75/14R and Alignment	\$370.17	
			06 - 2018	July 8 - 4 sided 205/75/R14 \$570	\$570.00	\$1,788.37
			07 - 2015			

VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (In Gray) FY 24/25	Cost for Month of June	July 2015 to date CUMULATIVE COST
VAN #201 (gas)	78,023	2.50	06 - 2025	PM-A	\$0.00	
2015 DODGE CARAVAN	ODO		06 - 2025	Adjusted WC ramp	\$0.00	
1-WC, 5 passenger	***					
mileage for the month	344				\$0.00	
			08 - 2024	2 Tires	\$388.97	
			01 - 2024	Replaced faulty battery	\$159.49	
			08 - 2023	Installed new dash and rear cameras	\$409.44	
			09 - 2022	Installed new 2 way radio and GPS	\$387.90	
			04 - 2022	4 225/65/17 tires and alignment	\$544.09	
			08 - 2021	Dealer transmission installed by Hal Invoice # 107306	\$4,190.12	
			02 - 2021	4 Goodyear tires 225/65/17	\$568.55	
			09 - 2020	R&R Battery and negative post connector	\$151.74	
			05 - 2019	Braun recall and lasher dodge air bag repair	\$495.00	
			08 - 2018	4 New tires, Invoice # 6620027328	\$656.19	\$7,951.49
VAN #202 (gas)	88,402	2.50	06 - 2025	PM-B	\$42.84	
2015 DODGE CARAVAN	ODO					
1-WC, 5 passenger	***					
Mileage for the Month	494				\$42.84	
			06 - 2024	R&R front windshield	\$542.12	
			04 - 2024	Replaced 4 tires	\$388.87	
			09 - 2023	Dash camera installed	\$460.43	
			01 - 2023	Replaced spark plugs and coils	\$241.17	
			09 - 2022	Installed new 2 way radio and GPS	\$387.90	
			10 - 2019	Front rotor and pads	263.74	\$2,327.07

VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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VAN #203 (gas)

2017 DODGE CARAVAN
1-WC, 5 passenger

87,143 06 - 2025

1.50

PM-A \$0.00

ODO

Mileage for the Month

1,140

\$0.00

03 - 2024	R&R 4 tires	\$559.72
09 - 2023	Dash camera installed	\$460.43
08 - 2023	Replaced rear brake rotors and pads	\$230.89
02 - 2023	New transmission - Elk Grove Dodge	\$3,651.03
02 - 2023	Transmission removal, installation and parts	\$1,430.85
01 - 2023	Replaced spark plugs and coils	\$248.77
09 - 2022	Installed new 2 way radio and GPS	\$387.90
04 - 2022	Glass Doctor windshield replacement #2 Inv. #114779	\$508.97
02 - 2022	Windshield replaced - Glass Doctor	\$508.97
10 - 2021	Accident repair North state Auto body - Invoice A7682866	\$2,456.56
08 - 2021	Front and rear tires installed jackson tires invoice # 1-GS196151	\$467.14
04 - 2021	R&R Front windshield	\$480.13
		\$11,391.36

VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2020 to-date CUMULATIVE COST
VAN #204 (gas)	132,119	0.75	06 - 2025	New windshield	\$909.84	
2019 V-Ford Transit 350Ei	ODO					
Nor-Cal Van	***					
8 Passenger-2 W/C						
Mileage for the Month	952					
					\$909.84	
			03 - 2025	Replaced windshield	\$982.99	
			03 - 2025	Repair of Body Damage	\$5,831.86	
			03 - 2025	6 tires- Toyos	\$1,050.53	
			10 - 2024	R&R front and rear brake pads, Rotated tires	\$152.63	
			05 - 2024	Replaced steer tires	\$326.63	
			10 - 2023	4 DRIVE TIRES	\$681.73	
			05 - 2023	Replaced front windshield - Glass Dr. Invoice #118896	\$864.52	
			11 - 2022	Replaced windshield Inv. #116867	\$861.21	
			09 - 2022	Installed new 2 way radio and GPS	\$387.90	
			04 - 2022	R&R battery	\$185.09	
			08 - 2021	New Steer and Drive tires installed Jackson tire invoice # 1-195629	\$1,063.58	
			07 - 2021	R&R front and rear brake pads	\$155.36	
			03 - 2021	Front windshield replacement	\$824.17	\$14,277.84

VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2020 to date CUMULATIVE COST
VAN #205(gas)	43,062	6.50	06 - 2025	PM-A	\$0.00	
2022 V-Ford Transit 350EL	ODO		06 - 2025	PM-B	\$48.65	
Nor-Cal Van			06 - 2025	Brake inspection -No defect	\$0.00	
8 Passenger-2 W/C	***		06 - 2025	Replaced R/F turn signal	\$3.02	
Mileage for the Month	1,499					
					\$51.67	
			05 - 2025	Replaced hydraulic cylinders for W/C lift	\$1,042.63	
			04 - 2025	Replaced front pads and rotors	\$303.75	
			04 - 2025	Replaced rear calipers/pads, bled system and test drove	\$305.71	
			11 - 2024	Rear upper clearance lights assembly	\$265.18	
			05 - 2024	Drive tires	\$647.24	
			04 - 2024	Replaced cracked windshield	\$1,152.40	
			02 - 2024	R&R steer tires	\$343.08	\$4,111.66

VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Exceeding \$150 performed since July 2015 (in Gray) 24/25	Jobs FY	Cost for Month of June	July 2022 to-date CUMULATIVE COST
VAN #206	24,547	1.50	06 - 2025		PM-B	\$34.65	
2022 Toyota Sienna	ODO						
Hybrid/Gas	***						
3 Passenger-1 W/C							
Mileage for the Month	1,470						
						<u>\$34.65</u>	
			01 - 2024		Installed Dash Camera system	\$460.43	\$495.08

VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Exceeding \$150 performed since July 2015 (in Gray) 24/25	Jobs FY	Cost for Month of June	July 2022 to-date CUMULATIVE COST
VAN #207	16,292	4.00	06 - 2025		PM-A	\$0.00	
2022 Toyota Sienna	ODO		06 - 2025	Fuel gage intermittent-inspected wiring		\$0.00	
Hybrid/Gas	***		06 - 2025	Adjusted exhaust bracket		\$0.00	
3 Passenger-1 W/C							
Mileage for the Month	436						
						\$0.00	
			01 - 2024		Installed dash camera system	\$460.43	\$460.43

VEHICLE DESCRIPTION	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2020 to-date CUMULATIVE COST
VAN #208 (gas)	9,392	3.25	06 - 2025	PM-A	\$0.00	
2024 V-Ford Transit 350EL	ODO			W/C lift inspection	\$0.00	
Nor-Cal Van	***			Installed dash mount phone holder	\$10.75	
8 Passenger-2 W/C						
Mileage for the Month	2,183					
					\$10.75	
						\$10.75

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to- date CUMULATIVE COST
Bus #302 Diesel	185,394	0.00				
2013 Chevrolet	ODO			Out of service-emissions	\$0.00	
16-passenger 3 w/c	***					
Mileage for the Month	0				\$0.00	
			05 - 2025	R&R batteries	\$328.46	
			02 - 2025	R&R both alternators	\$463.33	
			01 - 2025	Replaced power steering pump/lower radiator hose assembly	\$365.98	
			01 - 2025	R&R rear brake calipers and pads	\$194.75	
			12 - 2024	Front windshield replacement	\$503.70	
			12 - 2024	Drive tires	\$881.36	
			09 - 2024	R&R 2 batteries	\$328.52	
			09 - 2024	R&R control arm bushings and alignment - Hewitt invoice	\$528.28	
			08 - 2024	KT trucking rebuilt rear differential	\$5,000.00	
			08 - 2024	R&R steer tires	\$433.56	
			05 - 2024	Hahns - engine derating low flow reductant system	\$552.60	
			01 - 2024	R&R drive tires	\$888.72	
			12 - 2023	Replaced leaking brake hydroboost assembly	\$531.73	
			11 - 2023	R&R radiator, belt, 2 idler pulleys and coolant	\$541.43	
			11 - 2023	R&R alternator	\$231.67	
			10 - 2023	Replaced front rotors	\$257.40	
			10 - 2023	Steering shimmy, replaced worn Pitman arm, idler arm, bracket	\$377.07	
			09 - 2023	Emissions repair - Hahns	\$3,004.25	
			05 - 2023	Steer Tires	\$442.20	
				new body control module - Hahn's for programming, repaired broken wire to dash blower fan	\$409.89	
			04 - 2023			\$47,023.35

[illegible]

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (In Gray) FY 24/25	Cost for Month of June	July 2017 to-date CUMULATIVE COST
Bus #403 Diesel	223,912	13.50		PM-A	\$0.00	
2013 Chevrolet	ODO			Inspected A/C system	\$0.00	
16-passenger 3 w/c	***			A/C comp failed- removed, flushed system, installed new comp and charged	\$562.58	
Mileage for month	590			A/C inop- New comp failed. R&R A/C comp and charged	\$314.67	
				A/C inop. Found condenser plugged with fragments	\$0.00	
			05 - 2025	Sent out to Hahns for repairs	\$877.25	
			03 - 2025	Hahns for diagnostics- replaced glow plug module and programmed	\$297.00	
			10 - 2024	Replaced steer tires	\$2,047.08	
			09 - 2024	R&R 3 new drive tires+ 1 used	\$442.84	
			08 - 2024	R&R steering, gear and pitman arm. Test drove	\$684.26	
			07 - 2024	R&R A/C compressor. Added oil and 4 lbs R134A	\$746.44	
			06 - 2024	Emissions repair @ Hahns	\$456.33	
			05 - 2024	R&R 3 idler pulleys, belt tensioner and the fan blower motor	\$598.65	
			04 - 2024	KT Trucking inspected rear differential. Replaced rear axle bearings	\$334.56	
			04 - 2024	Replaced all 4 universal joints	\$2,366.43	
			03 - 2024	R&R steer tires	\$188.00	
			02 - 2024	Vehicle derating. Hahns, performed forced regen and cleared codes	\$433.52	
			01 - 2024	R&R reductant injector, Code not cleared, took to Hahns for evaluation	\$951.00	
			12 - 2023	Replaced passenger entry door motor and bike rack deployment light	\$324.52	
			11 - 2023	Main battery replaced	\$266.90	
			10 - 2023	Hahn's auto HVAC blend door repair	\$164.23	
			10 - 2023	Replaced steer tires	\$993.61	
			09 - 2023	Recovered R134a, replaced accumulator dryer filter and orifice tube. Flushed system, replaced bad hose, recharged system	\$442.30	
			08 - 2023	Left front shock spring tower repair. Dentonies Truck Repair. Inspected under carriage	\$149.99	
			08 - 2023	HVAC controller unit	\$1,350.00	
			08 - 2023	R&R radiator	\$180.99	
			08 - 2023		\$482.07	\$54,811.07

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
Bus #405 (gas)	305,902	2.00	06 - 2025	Service-found high pressure A/C line failure. Repaired, charged and tested	\$0.00	
2009 Ford	ODO					
16-passenger 2 w/c	***					
Mileage for the Month	758				\$0.00	
			04 - 2025	Replaced rear calipers, pads parking brake shoes, left wheel seal	\$259.70	
			12 - 2024	R&R rear heater motor, tested heater core for leaks	\$160.91	
			12 - 2024	R&R right rear outer tire. Sidewall damage	\$221.42	
			11 - 2024	R&R steering gear box, replaced rear heater hoses, + 1.5 qts fluid	\$315.70	
			10 - 2024	Replaced steer tires	\$442.84	
			10 - 2024	R&R #6 spark plug and coil. Replaced leaking heater hose + 5 gal of coolant	\$305.67	
			09 - 2024	Hewitt alignment R&R upper and low ball joints, sway bar bushings, cam/caster bushings and alignment	\$1,106.24	
			09 - 2024	R&R rear outer dual tire	\$221.42	
			09 - 2024	R&R front rotors, brake pads, steering dampener and front wheel seals	\$448.32	
			08 - 2024	R&R 2 rear tires	\$442.84	
			05 - 2024	R&R left and right headlight assemblies	\$254.28	
			04 - 2024	R&R right and left rear calipers and brake pads	\$351.41	
			12 - 2023	Replaced alternator	\$404.06	
			05 - 2023	Replaced IB occupied & stow interlock assembly	\$226.33	\$39,803.27

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #406 (gas)

2019 Ford	124,098	7.50	06 - 2025	PM-A and tied chains	\$0.00	
16-passenger 2 w/c	ODO			Transmission service	\$168.32	
Mileage for the Month	***			Intermittent overheating- R&R water pump, fan lutch, thermostat and radiator	\$522.21	
	1,201					

\$690.53

03 - 2025	Replaced multifunction switch, adjusted W/C lift	\$173.91
09 - 2024	R&R drive tires	\$885.68
04 - 2024	R&R steer tires	\$442.20
03 - 2024	R&R interior camera	\$371.46
01 - 2024	Replaced drive tires	\$892.92
12 - 2023	R&R Aux and Main battery	\$278.06
09 - 2023	Replaced w/c lift outer roll stop shocks and micro switch	\$155.93
02 - 2023	Replaced 2 steer tires	\$703.51
12 - 2022	4 Drive Tires	\$1,417.02
09 - 2022	Installed new 2 way radio and GPS	\$387.90
05 - 2022	Water pump, belt and coolant	\$211.81
09 - 2021	New Steer tires	\$606.14
08 - 2021	New drive tires installed Jackson tire Invoice # 1-GS195762	\$1,056.02
		\$8,273.09

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #407 (gas)

2023 Ford Glaval

16-passenger 2 w/c

Mileage for the Month

30,896

ODO

2,333

8.25

06 - 2025

PM-A exhaust rattle, installed bracket and repaired battery tray

\$0.00

PM-B adjusted automatic chains

\$49.19

Windshield fluid inop-found and repaired disconnected line

\$0.00

Blend door and blower fan inspection

\$0.00

\$49.19

06 - 2025

R&R idlers and tensioner

\$184.83

02 - 2025

R&R windshield with rear view mirror camera calibration

\$1,140.88

01 - 2025

Replaced tires and inspected brake pads

\$1,328.52

\$2,703.42

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #408 (gas)

2024 Ford Glaval

16-passenger 2 w/c

Mileage for the Month

22,129

ODO

2,523

3.00

Rotated steer tires

PM-A

\$0.00

\$0.00

\$0.00

05 - 2025

Replaced 1 tire

\$220.25

\$220.25

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #409 (gas)

2024 Ford Glaval

16-passenger 2 w/c

Mileage for the Month

21,581

ODO

2,765

06 - 2025

4.75

Rotated steer tires
replaced rear tire
PM-A adjusted automatic chains
AdjustedW/C lift pressures

\$0.00

\$220.35

\$0.00

\$0.00

\$220.35

10 - 2024

Installed 2 way radio and used coin vault

\$549.03

\$769.38

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #410 (gas)

2024 Ford Glaval

16-passenger 2 w/c

Mileage for the Month

20,852

ODO

2,650

06 - 2025

06 - 2025

06 - 2025

06 - 2025

Replaced rear tire

Rotate steer tires and brake inspection

PM-A

Adjusted front wheel bearings

Welded broken exhaust

\$221.42

\$0.00

\$0.00

\$0.00

\$0.00

\$221.42

10 - 2024

Installed two way radio

\$525.37

\$746.79

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #504 (diesel)

2014 Chevy Glaval

Mileage for the Month

R&R throttle position sensor assy. \$166.53

1.00 06 - 2025

191,001

ODO

55

\$166.53

03 - 2025	Upgraded headlights to LED	\$159.25
01 - 2025	4 new drive tires	\$1,802.95
01 - 2025	4 wheel balance	\$207.96
12 - 2024	steer tires mounted and balanced on good rims to cure front end shaking	\$319.94
11 - 2024	Replaced 2 group 31 batteries	\$328.46
09 - 2024	Front and Rear brake pads	\$313.25
09 - 2024	R&R multifunction switch and 15 psi surg tank cap	\$225.01
08 - 2024	11.5 qrts ATF, spin on filter and internal filter	\$157.39
07 - 2024	Delta truck repair- dash cluster intermittently inop. Alternator over-charging, replaced with rebuilt from shop	\$2,342.95
04 - 2024	Sent to CUMMINS WEST, could not duplicate problem. Returned to AT	\$773.50
02 - 2024	Sill has hesitation issues, back at Delta Truck	\$447.53
02 - 2024	Delta found EGR valve plugged. R&R EGR valve pressure sensor, cross pipe, gasket and electrical connectors	\$3,692.72
11 - 2023	Engine cooling system problem, parts obsolete, upgraded cooling system	\$1,299.57
09 - 2023	Replaced thermostat and water pump	\$241.24
11 - 2022	Coolant surge tank plus 10 gallons coolant	\$345.57
09 - 2022	Installed new 2 way radio and GPS	\$387.90
08 - 2022	Suspension Repair - Betts Inv.#20531717	\$2,323.23
07 - 2022	Replaced fan clutch assembly	\$1,214.07
02 - 2022	R&R Radiator, located leaks in lines and convector to the parking brake system	\$824.24
09 - 2021	Low power, Fault codes, cleaned fuel system new fuel filter and air filters	\$205.99

\$43,206.03

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
Bus #505 (diesel)	157,905	7.75	06 - 2025	PM-B R&R Air filter	\$169.19	
2017 Freightliner	ODO		06 - 2025	R&R rear brake pads	\$144.02	
	***		06 - 2025	R&R fuel filter	\$61.33	
Mileage for the Month	2,787		06 - 2025	Inspected A/C system	\$0.00	
			06 - 2025	DEF 4 gal.	\$22.64	
			06 - 2025	DEF 5 gal.	\$28.30	
						\$425.48
			05 - 2025	Replaced cracked surge tank	\$278.52	
			05 - 2025	Replaced steer tires	\$431.27	
			04 - 2025	Installed new A/C compressor and dryer, charged and tested	\$292.16	
			02 - 2025	R&R rear upper and lower sway bar bushings	\$280.57	
			02 - 2025	Upgraded headlights to LED	\$211.59	
			12 - 2024	R&R drivers seat shock strut	\$183.57	
			11 - 2024	R&R right rear suspension air bag	\$355.78	
			09 - 2024	R&R stow kit, roll stop switch and a stow block	\$366.95	
			09 - 2024	Replaced 2 rims out of round, new tires dismounted, mounted and rebalanced	\$1,809.72	
			09 - 2024	11.5 qrts.ATF, 1 internal filter, 1 spin on filter	\$790.92	
			08 - 2024	Turbo sensor bad, R&R turbo speed sensor and cleared codes	\$157.39	
			08 - 2024	W/C lift inop. R&R control pendant	\$332.76	
			08 - 2024	R&R drivers seat shock absorber	\$306.15	
			06 - 2024	R&R diesel exhaust fluid heater	\$183.51	
			05 - 2024	R&R alternator and 1 battery	\$1,114.00	
			04 - 2024	Re-cap tires, dismount, mount and balance	\$1,550.01	
			04 - 2024	R&R front shocks	\$1,007.12	
			03 - 2024	Instrument cluster bad, Delta Truck replaced	\$264.44	
			02 - 2024	R&R left automatic chain tray, replaced air filter/windshield wipers	\$2,131.67	
			02 - 2024		\$157.09	\$35,329.00

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #506 (diesel)

150,332

2017 FREIGHTLINER

ODO

Mileage for The Month

53

OUT OF SERVICE - WAITING ON PARTS

\$0.00

04 - 2025	Removed DOC for replacement. Removed DPF for cleaning	\$3,295.01
04 - 2025	Dropped off DPF for service	\$464.03
02 - 2025	Delta Truck diagnosed,found Diesel Oxidation catalyst failed.	\$1,861.02
11 - 2024	11.5 qrts ATF, internal filter and spin on filter Front end shake. Replaced king pins, rotor assemblys, spindle, brake pads, oil seals, hub caps, wheel end kits inner and outer	\$157.39
08 - 2024	R&R steering gear box, wobble stills exists	\$3,416.54
06 - 2024		\$1,044.17
06 - 2024	R&R rear rotors, front right oil seals 2 wheel studs, 1 lug nut, gear oil R&R front shocks, replaced front wheels w/new tires, shimmy problem still	\$210.49
05 - 2024	Front and rear end alignment with bushing inspection - Hewitt	\$264.44
05 - 2024	Front brake shake, sent to Betts Truck	\$334.24
04 - 2024	R&R right front steer tire	\$170.00
04 - 2024	R&R front rotors, wheel seals and gear oil 4 wheels balanced	\$424.26
03 - 2024		\$527.04
03 - 2024	New drive tires	\$159.96
03 - 2024	Replaced upper and lower rear sway bar bushings	\$1,484.04
02 - 2024	Steer Tires	\$194.28
02 - 2024		\$809.42
12 - 2023	PM-B	\$181.16
		\$31,675.21

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
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Bus #507 (diesel)

2017 FREIGHTLINER

198,956	5.25	06 - 2025	Dash fan inop. Tested all functions, no defect found	\$0.00	
ODO			Right marker/blinker light inop. R&R with used stock	\$0.00	
			Evac system- R&R expansion valve, filter dryer and flush lines. Charged, pressures normal.	\$0.00	

Mileage for the Month

3,169

05 - 2025	Replaced compressor/dryer/filter passenger side. Faulty, ordered parts	\$0.00	
05 - 2025	Replaced drivers side A/C compressor/filter/dryer. Charged system	\$557.68	
04 - 2025	Replaced turbo and VGT actuator, calibrated and test drove	\$497.25	
04 - 2025	Replaced A/C compressor, dryer. Flushed system and tested	\$5,223.82	
03 - 2025	Upgraded headlights to LED	\$421.49	
02 - 2025	R&R DEF injector and gasket	\$159.25	
12 - 2024	R&R fan clutch	\$612.00	
12 - 2024	Check engine light-emissions. Delta truck diagnosed EGR cooler bad, replaced cooler-flushed system	\$346.22	
11 - 2024	R&R left rear suspension air bag	\$6,564.52	
10 - 2024	Steer Tires	\$355.78	
09 - 2024	R&R multifunction switch	\$904.86	
09 - 2024	R&R electric hydro-booster motor for the brake assist	\$189.37	
08 - 2024	11.5 qts. ATF, internal filter and spin on filter	\$162.39	
08 - 2024	Replaced turbo charger actuator and calibrated	\$157.39	
07 - 2024	R&R drive tiresw/used recaps in stock R&R one tire chain tray	\$1,784.54	
07 - 2024	R&R recaps with new tires. Bus vibrated and shimmed with recaps	\$161.58	
05 - 2024	Front end oil seal, inner/outer race, bearings/gear oil, rear brake pads	\$1,610.63	
05 - 2024	R&R broken destination sign glass, replaced drivers seat w/good used one	\$308.13	
01 - 2024	Repaired leaking heater hose, replaced leaking air valve to parking brake	\$469.37	
		\$159.93	
			\$39,269.24

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/2025	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2025 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 24/25	Cost for Month of June	July 2015 to-date CUMULATIVE COST
Bus #508 (diesel)	170,098	2.75	06 - 2025	Taken to K&T truck repair for rear end repair w/bearings and seals	\$5,335.48	
2017 Freightliner	ODO		06 - 2025	Rear bumper adjustment	\$0.00	
Mileage for the Month	60					
					\$5,335.48	
			03 - 2025	Replaced rear A/C compressor, filter dryer, flushed system	\$305.35	
			03 - 2025	Upgraded headlights to LED	\$186.94	
			02 - 2025	4 Drive Tires	\$1,581.72	
			11 - 2024	R&R fan clutch, ball valve-rear heater, sway bar pivot arm bushings	\$519.75	
			10 - 2024	Replaced interlock circuit board	\$502.02	
			10 - 2024	Replaced in pan filter, spinner on filter and 11.5 qrts. ATF	\$157.66	
			07 - 2024	R&R driver seat shock dampener	\$183.57	
				Delta Truck, transmission codes, unable to fix. Recommended take to Allison Trans.		
			06 - 2024	Repair shop	\$443.94	
			06 - 2024	AG transmission repair	\$680.44	
			05 - 2024	R&R water pump and fuel sending unit	\$362.99	
				Front end wobble, turned rotors bad. Replaced rotors with new ones and brake pads, right wheel seal	\$1,641.20	
			03 - 2024			
			03 - 2024	Front end shake. Sent to Betts. R&R front leaf spring bushings and alignment.	\$2,214.38	
			02 - 2024	Problem persists, sent back to Betts	\$159.96	
			01 - 2024	Balance 4 rear wheels	\$192.30	
				Replaced front brake rotors and wheel seals.		\$31,890.76

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	YEAR TO-DATE	Last FY 23/24 to Date
RIDERSHIP-FIXED ROUTE/DAR														
FIXED ROUTE & DAR TRIPS	3,463	3,787	3,314	3,748	3,101	3,542	3,716	3,063	3,703	3,596	3,601	3,536	42,170	37,678
ADULTS	945	744	701	750	591	730	800	606	1054	698	772	718	9,109	2,817
SENIORS	207	174	214	202	184	250	201	160	179	198	213	200	2,382	21,249
DISABLED	2,146	2,604	2,061	2,466	2,072	2,291	2,390	2,061	2,263	2,453	2,460	2,464	27,731	1,734
WHEELCHAIR	196	197	0	180	162	185	197	194	208	238	206	223	2,186	77%
%SENIORS / DISABLED	74%	79%	69%	76%	78%	77%	75%	79%	72%	80%	80%	82%	77%	68%
YOUTH	66	173	157	191	144	168	206	168	138	170	104	99	1,784	1,887
%YOUTH	2%	5%	5%	5%	5%	5%	6%	5%	4%	5%	3%	3%	4%	5%
BIKES	44	17	21	24	16	5	0	9	0	12	17	20	185	202
OPERATIONS														
TOTAL SERVICE DAYS	24	22	20	22	19	20	21	19	21	22	21	21	252	252
VEHICLE SERVICE HOURS	829	1,608	1,070	1,653	1,031	1,085	1,115	1,009	1,203	1,172	1,137	1,132	14,044	12,959
TRIP PER HOUR	4.2	2.4	3.1	2.3	3.0	3.3	3.3	3.0	3.1	3.1	3.2	3.1	3.0	2.9
VEHICLE SERVICE MILES	24,286	24,105	21,402	24,270	19,716	20,783	21,738	19,952	22,425	22,817	21,588	19,938	263,020	239,952
VEHICLE NON-REVENUE MILES	1,880	2,010	2,046	2,214	2,066	2,167	2,042	2,039	2,333	2,680	2,423	2,402	26,302	20,758
TRIP PER MILE	0.14	0.16	0.15	0.15	0.16	0.17	0.17	0.15	0.17	0.16	0.17	0.18	0.16	0.16
COSTS														
MONTHLY EXPENSES (Operating Costs)	164,183	153,317	180,660	193,923	180,519	148,539	187,023	145,049	146,726	230,930	138,773	\$157,727	2,027,369	\$1,980,495
COST PER TRIP	\$47.41	\$40.49	\$54.51	\$51.74	\$58.21	\$41.94	\$50.33	\$47.36	\$39.62	\$64.22	\$38.54	\$44.61	\$48.08	\$52.56
COST PER MILE	\$6.76	\$6.36	\$8.44	\$7.99	\$9.16	\$7.15	\$8.60	\$7.27	\$6.54	\$10.12	\$6.43	\$7.91	\$7.71	\$8.25
COST PER HOUR	\$198.05	\$95.35	\$168.84	\$117.32	\$175.09	\$136.90	\$167.73	\$143.76	\$121.97	\$197.04	\$122.05	\$139.33	\$144.36	\$152.83
REVENUE														
FIXED ROUTE/DAR FAREBOX REVENUE	\$8,203	\$12,740	\$7,297	\$8,771	\$6,666	\$6,863	\$8,142	\$5,595	\$9,345	\$7,230	\$6,020	\$8,030	\$94,902	\$94,689
ADVERTISING SALES	\$3,625	\$3,700	\$3,848	\$2,688	\$3,789	\$6,175	\$6,470	\$5,414	\$2,986	\$5,325	\$7,685	\$5,965	\$57,670	\$61,298
TOTAL FAREBOX RATIO	8.19%	12.12%	8.75%	6.72%	6.46%	9.28%	8.61%	8.52%	10.10%	5.82%	10.54%	10.04%	8.38%	8.89%
SACRAMENTO ROUTE														
TRIPS	216	221	209	270	187	214	229	185	226	365	274	231	2,827	2,476
ADULTS	121	155	94	163	102	130	124	78	79	135	108	94	1,383	926
SENIORS	73	37	48	53	46	60	66	58	78	101	142	84	846	139
DISABLED	11	6	19	33	22	11	17	23	20	90	20	43	315	5
WHEELCHAIR	1	1	0	0	0	0	1	1	0	1	0	1	6	43%
%SENIORS / DISABLED	39%	20%	32%	32%	36%	33%	37%	44%	43%	53%	59%	55%	41%	283
YOUTH	11	23	48	21	17	13	22	26	49	39	4	10	283	3%
%YOUTH	5%	10%	23%	8%	9%	6%	10%	14%	22%	11%	1%	4%	10%	3%
BIKES	0	0	1	0	0	1	0	1	0	0	0	2	5	4
VEHICLE SERVICE HOURS	146	159	147	162	133	152	157	142	156	162	159	155	1,830	1,814
TRIP PER HOUR	1.5	1.4	1.4	1.7	1.4	1.4	1.5	1.3	1.4	2.3	1.7	1.5	1.5	1.4
VEHICLE SERVICE MILES	4,064	4,052	3,657	4,033	3,308	3,714	3,857	3,508	3,885	4,094	3,873	3,884	45,929	45,419
VEHICLE NON-REVENUE MILES	134	134	122	134	110	122	128	116	128	134	128	128	1,518	1,513
TRIP PER MILE	0.05	0.05	0.06	0.07	0.06	0.06	0.06	0.05	0.06	0.09	0.07	0.06	0.06	0.05
OPERATING COST														
(Amador City to Sac City Line)	3,478	3,826	3,478	3,826	3,304	3,478	3,652	3,304	3,652	3,826	3,652	3,652	43,128	\$43,698
COST PER TRIP	\$16.10	\$17.31	\$16.64	\$14.17	\$17.67	\$16.25	\$15.95	\$17.86	\$16.16	\$10.48	\$13.33	\$15.81	\$15.26	\$17.65
COST PER MILE	\$0.86	\$0.93	\$0.95	\$0.95	\$1.00	\$0.94	\$0.95	\$0.94	\$0.94	\$0.93	\$0.94	\$0.94	\$0.94	\$0.96
COST PER HOUR	\$23.82	\$24.06	\$23.66	\$23.62	\$24.84	\$22.88	\$23.26	\$23.27	\$23.41	\$23.62	\$22.97	\$23.56	\$23.57	\$24.08
FAREBOX REV. (inc. TICKET SALES)	\$690	\$632	\$569	\$780	\$418	\$419	\$514	\$395	\$491	\$659	\$535	\$623	\$6,725	\$6,878
SAC CONTRACT REVENUE	\$7,948	\$8,614	\$9,394	\$8,066	\$8,923	\$0	\$7,603	\$7,871	\$16,170	\$0	\$0	\$8,475	\$83,064	\$104,905

AMADOR TRANSIT
Annual Budget vs. Actual
June= 100% of FY

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · FARE REVENUE				
41100 · FIXED ROUTE REVENUE	50,696.83	45,000.00	5,696.83	112.7%
41200 · DIAL-A-RIDE REVENUE	46,560.14	42,000.00	4,560.14	110.9%
Total 41000 · FARE REVENUE	97,256.97	87,000.00	10,256.97	111.8%
42000 · NON-FARE REVENUES				
41300 · SACRAMENTO SERV.CONTRACT	93,578.43	85,000.00	8,578.43	110.1%
41350 · LCTOP Operating Funds	109,214.00	109,214.00	0.00	100.0%
42100 · LOCAL TRANSP FUND(LTF)	552,739.30	543,325.00	9,414.30	101.7%
42250 · SGR Funds	41,691.00	68,502.00	-26,811.00	60.9%
42270 · 5339(a) FLEET REIMBURSEMENT	152,630.00	152,630.00	0.00	100.0%
42300 · 5311 Operating Assistance	317,477.00	317,477.00	0.00	100.0%
42315 · 5311 CRRSAA Act 2021	186,970.77	186,971.00	-0.23	100.0%
42320 · 5311 ARPA COVID-OPERATING ASSIS	242,900.00	242,900.00	0.00	100.0%
42400 · 5310 Expanded Mobility	111,663.46	111,663.00	0.46	100.0%
42500 · ADVERTISING CONTRACT	54,043.75	58,333.00	-4,289.25	92.6%
42700 · STA -Capital Allocation				
42701 · STA - Capital Reserves	196,805.15	362,950.00	-166,144.85	54.2%
Total 42700 · STA -Capital Allocation	196,805.15	362,950.00	-166,144.85	54.2%
42705 · STA FUNDS - OPERATING ASSIST.	130,050.00	130,050.00	0.00	100.0%
44000 · REFUNDS & REIMBURSEMENTS	441.79	0.00	441.79	100.0%
44100 · Interest	68.55	0.00	68.55	100.0%
Total 42000 · NON-FARE REVENUES	2,190,273.20	2,369,015.00	-178,741.80	92.5%
Total Income	2,287,530.17	2,456,015.00	-168,484.83	93.1%
Gross Profit	2,287,530.17	2,456,015.00	-168,484.83	93.1%
Expense				
50010 · LABOR				
50100 · SALARIES & WAGES - Fixed Route	338,623.83	318,773.00	19,850.83	106.2%
50200 · SALARIES & WAGES - DAR	167,298.39	137,751.00	29,547.39	121.4%
50300 · MAINT.& FACILITIES WAGES	188,937.29	174,069.00	14,868.29	108.5%
50400 · ADMINISTRATIVE WAGES	295,747.38	316,623.00	-20,875.62	93.4%
50500 · OTHER SALARIES & WAGES	127,264.52	125,343.00	1,921.52	101.5%
Total 50010 · LABOR	1,117,871.41	1,072,559.00	45,312.41	104.2%
51000 · BENEFITS				
51100 · FICA	17,145.22	15,000.00	2,145.22	114.3%
51150 · PENSION PLAN (CalPERS)	185,659.65	182,927.00	2,732.65	101.5%
51200 · MEDICAL PLAN	60,234.26	63,000.00	-2,765.74	95.6%
51260 · DENTAL PLAN	8,908.68	8,550.00	358.68	104.2%
51300 · VISION PLAN	1,254.44	1,250.00	4.44	100.4%
51350 · WORKERS COMP INS	79,148.00	87,000.00	-7,852.00	91.0%
51420 · DISABILITY INSURANCE	11,418.52	9,000.00	2,418.52	126.9%
51450 · UNEMPLOYMENT INSURANCE	3,205.28	4,000.00	-794.72	80.1%
51600 · UNIFORMS/WORK CLOTHES ALLOW	3,282.61	2,900.00	382.61	113.2%
51650 · OTHER BENEFITS	2,082.43	2,000.00	82.43	104.1%
Total 51000 · BENEFITS	372,339.09	375,627.00	-3,287.91	99.1%

AMADOR TRANSIT
Annual Budget vs. Actual
June= 100% of FY

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
52000 · SERVICES & USER FEES				
52100 · VEHICLE TECH SERV-OUTSOURCE	28,748.39	35,000.00	-6,251.61	82.1%
52150 · PROPERTY MAINTENANCE SERVICES	7,298.49	7,500.00	-201.51	97.3%
52250 · LEGAL COUNSEL	5,154.46	5,000.00	154.46	103.1%
52270 · LITIGATION/SETTLEMENTS	54,603.17	50,000.00	4,603.17	109.2%
52300 · ADVERTISING & MARKETING	14,069.81	14,262.00	-192.19	98.7%
52350 · LEGAL NOTICES	0.00	100.00	-100.00	0.0%
52400 · SOFTWARE MAINTENANCE FEES	15,011.35	15,850.00	-838.65	94.7%
52420 · DRUG & ALCOHOL SERVICES	5,151.00	3,750.00	1,401.00	137.4%
52500 · FACILITY SECURITY SYSTEM	4,294.21	4,250.00	44.21	101.0%
52550 · GSA COST ALLOC-(POSTAGE/PRINT)	405.46	500.00	-94.54	81.1%
52600 · PROFESSIONAL & TECH SERVICES	11,405.24	10,000.00	1,405.24	114.1%
52610 · Fees Bank, Merchant, Service	752.53	800.00	-47.47	94.1%
Total 52000 · SERVICES & USER FEES	146,894.11	147,012.00	-117.89	99.9%
53000 · MATERIALS & SUPPLIES CONSUMED				
53100 · FUEL	192,354.65	190,000.00	2,354.65	101.2%
53150 · TIRES	22,569.24	24,000.00	-1,430.76	94.0%
53200 · LUBRICATION	3,345.48	3,500.00	-154.52	95.6%
53250 · TOOLS	825.74	1,200.00	-374.26	68.8%
53300 · VEHICLE MAINT-REPAIR PARTS	46,043.15	45,000.00	1,043.15	102.3%
53350 · SHOP SUPPLIES (Consumables)	4,667.88	4,500.00	167.88	103.7%
53400 · VEHICLE ACCESSORIES	625.65	750.00	-124.35	83.4%
53425 · TOWING	1,375.00	2,000.00	-625.00	68.8%
53450 · FACILITIES MAINT/REPAIR PARTS	4,146.31	4,000.00	146.31	103.7%
53500 · TRANSIT CENTER SUPPLIES	644.21	500.00	144.21	128.8%
53550 · OFFICE SUPPLIES	4,124.26	4,500.00	-375.74	91.7%
53650 · PRINTING (Schedules, Brochures)	2,630.73	3,000.00	-369.27	87.7%
53670 · COMPUTER PROGRAM & SUPPLIES	232.76	400.00	-167.24	58.2%
53700 · SAFETY & EMERGENCY SUPPLIES	1,607.57	1,600.00	7.57	100.5%
53750 · OTHER MATERIALS & SUPPLIES	554.71	600.00	-45.29	92.5%
Total 53000 · MATERIALS & SUPPLIES CONSUMED	285,747.34	285,550.00	197.34	100.1%
54000 · UTILITIES				
54100 · AT WATER/SEWER/GARBAGE	6,756.55	5,000.00	1,756.55	135.1%
54200 · AT -PGE/NATURAL GAS	4,219.26	1,800.00	2,419.26	234.4%
54300 · TRANSIT CTR/WATER/SEWER/GARB	3,867.14	3,500.00	367.14	110.5%
54400 · TRANSIT CENTER-PGE	1,304.51	1,100.00	204.51	118.6%
54500 · OFFICE PHONES/INTERNET/CELL	13,611.31	11,200.00	2,411.31	121.5%
Total 54000 · UTILITIES	29,758.77	22,600.00	7,158.77	131.7%
56000 · CASUALTY & LIABILITY COSTS				
56100 · LIABILITY & PROPERTY DAMAGE INS	151,946.03	150,000.00	1,946.03	101.3%
Total 56000 · CASUALTY & LIABILITY COSTS	151,946.03	150,000.00	1,946.03	101.3%
58000 · MISCELLANEOUS				
58050 · DUES & SUBSCRIPTIONS	2,234.00	2,300.00	-66.00	97.1%
58200 · TRAVEL & MEETINGS	841.40	800.00	41.40	105.2%
58300 · SAFETY PROGRAM/TRAINING	682.73	750.00	-67.27	91.0%
58400 · TRAINING-Seminars & Materials	940.94	1,000.00	-59.06	94.1%
58450 · CDL/ DOT MED/BkGrnd Checks	1,829.43	1,750.00	79.43	104.5%
58500 · Penalties/Late Fees	9.22	50.00	-40.78	18.4%
58600 · Other Miscellaneous	311.16	350.00	-38.84	88.9%
Total 58000 · MISCELLANEOUS	6,848.88	7,000.00	-151.12	97.8%

4:26 PM
07/31/25
Accrual Basis

AMADOR TRANSIT
Annual Budget vs. Actual
June= 100% of FY

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
59000 · LEASES / RENTALS				
59100 · Leases & Rentals	15,405.93	10,000.00	5,405.93	154.1%
Total 59000 · LEASES / RENTALS	15,405.93	10,000.00	5,405.93	154.1%
Total Expense	2,126,811.56	2,070,348.00	56,463.56	102.7%
Net Ordinary Income	160,718.61	385,667.00	-224,948.39	41.7%
Other Income/Expense				
Other Expense				
60000 · CAPITAL RESERVES ALLOCATION				
60125 · Cap.Reserve-Equipment	32,682.78	25,524.00	7,158.78	128.0%
60150 · Cap.Reserve-Building	6,098.49	48,727.00	-42,628.51	12.5%
60175 · Cap.Reserve-Fleet	282,646.23	157,784.00	124,862.23	179.1%
Total 60000 · CAPITAL RESERVES ALLOCATION	321,427.50	232,035.00	89,392.50	138.5%
Total Other Expense	321,427.50	232,035.00	89,392.50	138.5%
Net Other Income	-321,427.50	-232,035.00	-89,392.50	138.5%
Net Income	-160,708.89	153,632.00	-314,340.89	-104.6%

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · 3670 NewWF Checking - Operating	48,669.75
11200 · 8794 Wells Fargo Savings Res	
11210 · Fleet Reserve	458,062.09
11220 · Building Reserve	186,263.07
11230 · Equipment Reserve	77,451.53
	<hr/>
Total 11200 · 8794 Wells Fargo Savings Res	721,776.69
11300 · 8802 Wells Fargo Savings-Grants	
10700 · SGR Funds	48,722.53
	<hr/>
Total 11300 · 8802 Wells Fargo Savings-Grants	48,722.53
	<hr/>
Total Checking/Savings	819,168.97
Accounts Receivable	
12035 · CRSSA 5310	58,242.00
12040 · 5311 Cares	187,226.77
	<hr/>
Total Accounts Receivable	245,468.77
Other Current Assets	
13000 · Pre-Paid expenses	
13100 · Prepaid Insurance	4,638.55
13200 · Pre-Paid IT Service Contract	22,694.18
	<hr/>
Total 13000 · Pre-Paid expenses	27,332.73
	<hr/>
Total Other Current Assets	27,332.73
	<hr/>
Total Current Assets	1,091,970.47
Fixed Assets	
15100 · LAND	254,026.00
15200 · BUILDING	2,420,401.21
15300 · EQUIPMENT	
15500 · COMPUTERS AND SOFTWARE	28,356.46
15300 · EQUIPMENT - Other	192,785.38
	<hr/>
Total 15300 · EQUIPMENT	221,141.84
15400 · Buses	
15450 · Bus Equipment	23,986.01
	<hr/>
Total 15400 · Buses	23,986.01
16000 · ACCUMULATED DEPRECIATION	(2,904,847.00)
	<hr/>
Total Fixed Assets	14,708.06
	<hr/>
TOTAL ASSETS	1,106,678.53

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of June 30, 2025

	<u>Jun 30, 25</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · ACCOUNTS PAYABLE	56,498.72
Total Accounts Payable	56,498.72
Other Current Liabilities	870,296.70
Total Current Liabilities	926,795.42
Long Term Liabilities	
22400 · Pension Liability	1,163,988.00
26100 · Deferred Inflow Pension	313,673.00
Total Long Term Liabilities	1,477,661.00
Total Liabilities	2,404,456.42
TOTAL LIABILITIES & EQUITY	2,404,456.42

Guest Commentary: Losing our bus isn't just inconvenient ... it's dangerous

By Donald Evans, Jackson for Ledger Dispatch Jul 11, 2025

For more than 25 years, the commuter bus from Sutter Creek to Sacramento was more than a route – it was a lifeline. It connected Amador County to jobs, doctors, schools and hope. On June 30, that connection was cut off. The early morning bus is gone and so are the options for hundreds of people in our community who depended on it.

Let's be clear: this wasn't about the route being empty. Ridership for Amador Transit actually increased last year – from about 25,000 rides in 2022 to more than 32,000 in 2023. And the Sacramento commuter route still had hundreds of riders as recently as this spring. This was about SacRT pulling its funding, choosing to shift support to South Sacramento where they say there's more "need" and "higher potential for riders." But to rural folks like us, that decision feels like we were written off ... again.

We're not just talking about a missed bus here. We're talking about missed chemo appointments. Missed job interviews. Missed chances to break cycles of poverty. And for those who don't own a car – seniors, people with disabilities and struggling families – this loss isn't inconvenient, it's devastating.

And yet, at the same time our buses were gaining riders, our own county transportation commission is doubling down on road repairs, calling it their "intense focus." Yes, our roads need work. But our people need to move. What's the point of a new road if half the county can't afford to drive on it?

Let's take a look around: other rural counties are proving this kind of service can work. Lassen and Siskiyou counties both run commuter buses and flexible systems that cross county lines. They've figured out how to build partnerships, stretch dollars and serve people. So why can't we?

April

From: Lance Pearson
Sent: Friday, July 18, 2025 4:24 PM
To: April; Mary Walker; Wendy; Transit Center
Subject: Caller Steve Oneto

Steve Oneto called in today to say that he is really happy with his DAR services and appreciates all of the accommodation from AT employees and enjoyed his ride today and everyone have a great weekend!

Lance Pearson

~Dispatcher~

11400 American Legion Dr.

Jackson CA, 95642

209-267-9395

Toll free 1-877-704-4297

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DATE: August 7, 2025
TO: Amador Transit Board of Directors
FROM: April Miller, Interim General Manager
RE: Informational only

DRIVER MATE SOFTWARE PROJECT STATUS (informational only)

AT staff were instructed on July 3rd, 2025, to contact TripSpark and request a pause on the current project, and to inquire about a refund of PRISM funding. Attached is a letter from AT's account Manager at TripSpark and a formal request to pause.

April

From: Mark Hepburn <mark.hepburn@tripspark.com>
Sent: Tuesday, July 8, 2025 2:49 PM
To: April
Subject: Updated Sole Source Justification letter
Attachments: Sole Source Justification Letter - Amador DriverMate & FFR - 2025.07.08.docx

CAUTION: This email came from someone outside of the organization. Do not click the links or open any attachments unless you recognize the sender and know the content is safe.

Good afternoon April, thank you for your time today.

As discussed, please see the attached updated Sole Source Justification letter detailing not only the benefits of the DriverMate & FFR modules for your agency - but also the various negative outcomes of selecting another vendor.

Kindly let me know if you require anything additional from me.

If the decision is still made to postpone the project - TripSpark will require a formal project pause request via formal letterhead.

Best

Mark Hepburn >>
Account Executive
Phone 905-267-5400 x104565
Mobile 647-204-8945
mark.hepburn@tripspark.com
TripSpark Technologies





July 8th, 2025

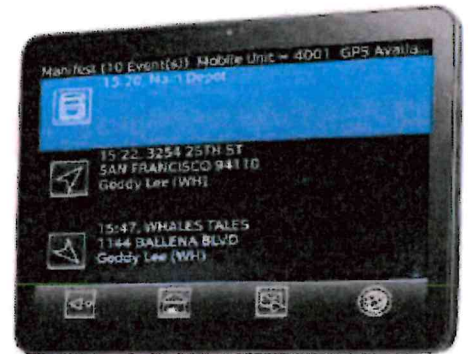
April Miller
Mobility Manager
Amador Transit
11400 American Legion Dr.
Jackson CA, 95642

RE: TripSpark Technologies Sole-Source Upgrade Justification

Dear April & the Amador Transit executive staff.

TripSpark Technologies, a division of Trapeze Software Group, is pleased to present Amador Transit with an explanation of the proposed upgrade, and justification for the sole-source procurement of TripSpark's DriverMate & Friendly Fixed Route software solutions.

The benefits to Amador Transit of this upgrade extend beyond the new and enhanced functionality that DriverMate & FFR will provide for your operations. A Sole-Source upgrade engagement is the path of least resistance, resulting in significant time and cost savings, as well as a streamlined implementation process through leveraging your existing Novus software infrastructure.



Key features of the upgrade will include:

- ✓ **DriverMate**, a demand response mobile data terminal (MDT) that enables real-time vehicle tracking, and turn-by-turn directions.
- ✓ Provides the ability for Drivers to communicate in real-time with the back office to enabling instant updates & manifest changes. This will reduce the need for paper and improve accuracy of information.
- ✓ Provide better customer service to passengers with up-to-the-minute trip changes as trips are performed.
- ✓ Significantly reduce radio traffic.
- ✓ Enable drivers to view event locations on a Google map and obtain detailed directions to event locations along with current traffic, streets view and full voice communicated turn-by-turn navigation.
- ✓ Better handle same-day bookings, improve On-Time Performance and ultimately increase passenger trips per hour.
- ✓ **Friendly Fixed Route (FFR)** will enable Amador to create and manage fixed routes within Novus. FFR requires no complicated route creation, scheduling rules, blocking, or other complex steps required to set up.

Leveraging Amador's Existing Technology and Previous Investments

TripSpark is committed to honoring Amador's previous purchase of FLEX. As a result of this, we have provided 100% license discount to the FFR module, resulting in cost savings of **-\$19,500** off the total project cost.

TripSpark also offers unmatched value to Amador Transit. Implementing a similar system with a different vendor would require a full replacement of Amador's Novus backend software system – resulting in significantly higher costs, a lengthened implementation timeline, new training and testing schedule, and various other redundancies.

Another important factor is that as of today July 8th 2025, the DriverMate and FFR project is roughly 40% complete with Milestone 1 & 2 being attained. The funds associated with these stages of the project have been invoiced resulting in potential losses of \$29,488 if the project is terminated.

Thank you for your time and attention to this proposed upgrade project. We look forward to continuing the conversation. If you have any questions or require additional information, please feel free to contact Mark Hepburn at mark.hepburn@tripspark.com or (647) 204-8945.

Sincerely,
Team TripSpark



Mark Hepburn
Account Executive
Tripspark Technologies

RE: Amador Transit Software Upgrade Project

Dear Mark and Tripspark team,

The Amador Transit Board of Directors has requested that we postpone our current DriverMate and FFR project to look at alternative software systems. They have received a copy of your recent sole-source justification letter detailing specific milestone completions and investments made.

Our next Board meeting is on August 7th, 2025. I will update you with any news from our board at that time.

Thank you

April Miller
Interim General Manager
Amador Transit
april@amadortransit.com
209-267-8142



Serving Amador County Since 1977

SUBJECT: 5310 Grant Application

TO: Amador Transit Board of Directors
FROM: April Miller, Interim General Manager
DATE: August 7th, 2025

Recommendation: Approve and authorize Interim General Manager to apply for 5310 Grant funds for FY 2025

Caltrans issued a call for projects for the 5310 Grant Program. The purpose of this program is to provide capital and operating grants for projects that meet the transportation needs of seniors and individuals with disabilities.

- 1) Where public transportation services are unavailable, insufficient, or inappropriate
- 2) Exceed the requirements of the ADA
- 3) Improve access to Fixed-route service
- 4) Provide alternatives to public transportation

The Traditional 5310 Program Grant is available for ADA accessible vans and buses, mobile radios and communications equipment, and computer hardware and software. Amador Transit proposes applying for the following operating and capital grants:

- 1) Operating funds for Amador Transit Dial-A-Ride
- 2) Operating funds for Amador Rides Programs

This 1-year funding cycle does not have a maximum funding limit per agency for all projects, but it is very competitive

Staff request board approval to apply for 5310 funding. Applications are due by 1 pm on **September 3rd, 2025**

AMADOR TRANSIT
Authorizing Resolution
Resolution # 25-03

RESOLUTION AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTIONS 5310 (49 U.S.C. SECTION 5310) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION.

WHEREAS, the U.S. Department of Transportation is authorized to make grants to states through the Federal Transit Administration to support capital and operating projects for non-urbanized public transportation systems under Section 5310 of the Federal Transit Act (**FTA C 9070.1G**); and

WHEREAS, the California Department of Transportation (Department) has been designated by the Governor of the State of California to administer Section 5310 transportation projects for seniors and individuals with disabilities; and

WHEREAS, Amador Transit desires to apply for said financial assistance to permit operation of paratransit service in Amador County; and

WHEREAS, Amador Transit has, to the maximum extent feasible, coordinated with other transportation providers and users in the region (including social service agencies).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that Amador Transit does hereby authorize *April Miller, Interim General Manager*, to file and execute applications on behalf of Amador Transit with the Department to aid in the financing of capital and operating projects pursuant to Sections 5310, (**FTA C 9070.1F**); as amended.

That *April Miller, Interim General Manager*, is authorized to execute and file all certifications of assurances, contracts or agreements, or any other document required by the Department.

That *April Miller, Interim General Manager*, is authorized to provide additional information as the Department may require in connection with the application for the Section 5310 projects.

That *April Miller, Interim General Manager*, is authorized to submit and approve requests for reimbursement of funds from the Department for the Section 5310 projects.

PASSED AND ADOPTED by the Amador Transit Board of Directors of Amador County, State of California at a regular meeting of said Board held on the 7th day of August 2025 by the following vote:

AYES:

NOES:

ABSENT:

Patrick Crew, Chairman

Caitlin Kleven, Recording Clerk



Serving Amador County Since 1977

SUBJECT: FY 2025/2026 LTF Claim

TO: Amador Transit Board of Directors
FROM: April Miller, Interim General Manager
DATE: August 7, 2025

RECOMMENDATION: Review and approve RESO #25-04 authorizing Interim General Manager to submit FY 2025/2026 LTF Claim to ACTC in the amount of \$748,565

Amador Transit operates with funding from the Transportation Development Act (TDA), Federal Transit Administration (FTA) grant funds, passenger revenues and various other grant programs.

The TDA statute establishes the Local Transportation Fund (LTF) by designating that ¼ cent of the state sales tax revenue collected within each region be used for transportation purposes, primarily for public transit.

Annually, Amador Transit files a claim to the Amador County Transportation Commission (ACTC) for LTF funds.

ACTC conducts annual fiscal and compliance audits of TDA recipients, including Amador Transit, to verify that allocations are made according to the California Code of Regulations.

Resolution #25-04 is the formal FY 25/26 LTF claim to ACTC in the amount of \$748,565 as per California Code of Regulations Section 6649.



TDA #02

**TRANSPORTATION DEVELOPMENT ACT
CLAIM FORM**

TO: Amador County Transportation Commission
117 Valley View Way
Sutter Creek, CA 98685
(209) 223-2282

FROM: Amador Transit
11400 American Legion Drive
Jackson, CA 95642
(209) 267-9395

Contact: April Miller, Interim General Manager
(209) 267-8142

The above claimant hereby requests, in accordance with the authority granted under the Transportation Development Act (TDA) and applicable rules and regulations adopted by the Amador County Transportation Commission (ACTC), that its request for funding be approved as follows:

LTF: \$748,565 FY: 2025/2026

The following signature by the General Manager attests to the reasonableness and accuracy of the above claim:

Submitted By: _____
Title: Interim General Manager
Date: 8/7/2025

ACTC
Date of Approval: _____

Resolution #: 25-04

ACTC
Executive Director: _____
John Gedney

ACTC
Chairman: _____
Patrick Crew

**BEFORE THE AMADOR TRANSIT BOARD OF DIRECTORS
COUNTY OF AMADOR, STATE OF CALIFORNIA**

RESOLUTION NO. 25-04

Implementing: LTF Claim to ACTC in the amount of **\$748,565** for FY 25-26.

A RESOLUTION of the Board of Directors for Amador Transit authorizing the General Manager to submit to ACTC an LTF Claim in the amount of **\$748,565** for FY 25-26.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Amador Transit that the LTF claim to ACTC in the amount of **\$748,565** is approved and the Interim General Manager is directed and authorized to submit said claim.

BE IT FURTHER RESOLVED by the Board of Directors that the Interim General Manager and staff will provide periodic updates to the Board as necessary or required.

ADOPTED by the Board of Directors of Amador Transit at a regular meeting thereof held on the **7th day of August 2025**.

AYES:

NOES:

ABSENT:

Patrick Crew - Chairman
Amador Transit
Board of Directors

ATTEST:

Caitlin Kleven- Recording Clerk



Serving Amador County Since 1977

SUBJECT: FY 25-26 STA Claim

TO: Amador Transit Board of Directors
FROM: April Miller, Interim General Manager
DATE: August 7, 2025

RECOMMENDATION: Review and approve RESO #25-05 authorizing the Interim General Manager to submit FY 25/26 STA Claim to ACTC in the amount of \$416,878

Amador Transit operates with funding from the Transportation Development Act (TDA), Federal Transit Administration (FTA) grant funds, passenger revenues and various other grant programs.

The TDA statute establishes the State Transit Assistance (STA) from a statewide excise tax on gasoline and diesel fuel. The California State Controller's Office projects Amador Transit to receive \$416,878 in STA funds for FY25-26

Annually, Amador Transit files a claim to the Amador County Transportation Commission (ACTC) for STA funds.

ACTC conducts annual fiscal and compliance audits of TDA recipients, including Amador Transit, to verify that allocations are made according to the California Code of Regulations.

Resolution #25-05 approves submittal of the FY 25/26 STA claim to ACTC in the amount of \$416,878 as per California Code of Regulations Section 6649.



TDA #1

TRANSPORTATION DEVELOPMENT ACT CLAIM FORM

TO: Amador County Transportation Commission
117 Valley View Way
Sutter Creek, CA 98685
(209) 223-2282

FROM: Amador Transit
11400 American Legion Drive
Jackson, CA 95642
(209) 267-9395

Contact: April Miller, Interim General Manager
(209) 267-8142

The above claimant hereby requests, in accordance with the authority granted under the Transportation Development Act (TDA) and applicable rules and regulations adopted by the Amador County Transportation Commission (ACTC), that its request for funding be approved as follows:

STA: \$416,878

FY: 2025/2026

The following signature by the Interim General Manager attests to the reasonableness and accuracy of the above claim:

Submitted By: _____
Title: Interim General Manager
Date: 8/7/2025

ACTC
Date of Approval: _____

Resolution #: 25-05

ACTC
Executive Director: _____
John Gedney

ACTC
Chairman: _____
Patrick Crew

**BEFORE THE AMADOR TRANSIT BOARD OF DIRECTORS
COUNTY OF AMADOR, STATE OF CALIFORNIA**

RESOLUTION NO. 25-05

Implementing: STA Claim to ACTC in the amount of \$416,878_for FY 2025-2026

A RESOLUTION of the Board of Directors for Amador Transit authorizing the General Manager to submit to ACTC an STA Claim in the amount of **\$416,878** for FY 2025-2026

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Amador Transit that the STA claim to ACTC in the amount of **\$416,878** is approved and the Interim General Manager is directed and authorized to submit said claim.

BE IT FURTHER RESOLVED that the operator may use a portion of the funds for Operating Assistance purposes, pursuant to Transportation Development Act performance efficiency requirements.

BE IT FURTHER RESOLVED by the Board of Directors that the Interim General Manager and staff will provide periodic updates to the Board as necessary or required.

ADOPTED by the Board of Directors of Amador Transit at a regular meeting thereof held on the **7th day of August 2025.**

AYES:

NOES:

ABSENT:

Patrick Crew - Chairman
Amador Transit
Board of Directors

ATTEST:

Caitlin Kleven-Recording Clerk

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08/01/25

Accrual Basis

AMADOR TRANSIT

Expenditures

JULY 2025

Date	Name	Memo	Amount
51000 □ BENEFITS			
51150 □ PENSION PLAN (CalPERS)			
07/21/2025	CalPERS	UL	437.67
07/21/2025	CalPERS	UL	8,137.33
Total 51150 □ PENSION PLAN (CalPERS)			8,575.00
51350 □ WORKERS COMP INS			
07/16/2025	PRISM	1st Qtr. 25/26	20,358.00
Total 51350 □ WORKERS COMP INS			20,358.00
51600 □ UNIFORMS/WORK CLOTHES ALLOW			
07/08/2025	Amador Transit - Petty Cash	Mothorn	106.04
07/01/2025	U.S. BANK	Keeney-Shop uniform	115.26
07/01/2025	U.S. BANK	Keeney-Shop uniform	270.37
Total 51600 □ UNIFORMS/WORK CLOTHES ALLOW			491.67
Total 51000 □ BENEFITS			29,424.67
52000 □ SERVICES & USER FEES			
52100 □ VEHICLE TECH SERV-OUTSOURCE			
07/07/2025	Robert Hahn's Automotive INC	302 -Reductant (DEF) tank temp sensor mod...	2,641.94
07/24/2025	Superior Equipment Repair, I...	504- Diesel issue diagnosis	679.20
Total 52100 □ VEHICLE TECH SERV-OUTSOURCE			3,321.14
52150 □ PROPERTY MAINTENANCE SERVICES			
07/31/2025	Moppin Mamas Cleaning Servi...	July	120.00
Total 52150 □ PROPERTY MAINTENANCE SERVICES			120.00
52300 □ ADVERTISING & MARKETING			
07/01/2025	KVGC 1340 AM	June spots	500.00
07/31/2025	Ledger Dispatch	Fair guide	225.00
07/31/2025	TSPN TV	Summer youth spot	395.00
Total 52300 □ ADVERTISING & MARKETING			1,120.00
52400 □ SOFTWARE MAINTENANCE FEES			
07/02/2025	Trillium Solutions, Inc.	1st Qtr. GTFS	900.00
07/01/2025	U.S. BANK	ie tab	19.00
07/01/2025	U.S. BANK	Blackvue	63.99
07/21/2025	U.S. BANK	Annual Allison software	410.00
Total 52400 □ SOFTWARE MAINTENANCE FEES			1,392.99
52420 □ DRUG & ALCOHOL SERVICES			
07/15/2025	New Visions	New hire	80.00
07/03/2025	New Visions	1st qtr.	960.00
07/03/2025	New Visions	New hire	80.00
07/07/2025	New Visions	New hire	80.00
Total 52420 □ DRUG & ALCOHOL SERVICES			1,200.00
52500 □ FACILITY SECURITY SYSTEM			
07/17/2025	Signal Service	Qrtly security system	936.00
Total 52500 □ FACILITY SECURITY SYSTEM			936.00
52550 □ GSA COST ALLOC-(POSTAGE/PRINT)			
07/07/2025	Amador County General Servi...		45.32
Total 52550 □ GSA COST ALLOC-(POSTAGE/PRINT)			45.32
52600 □ PROFESSIONAL & TECH SERVICES			
07/01/2025	Custom Vinyl Applications	102	62.09
07/01/2025	Dirty Suds Solar Cleaning	SHTC	264.00
07/01/2025	Dirty Suds Solar Cleaning	AT	583.00
Total 52600 □ PROFESSIONAL & TECH SERVICES			909.09

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Accrual Basis

AMADOR TRANSIT

Expenditures

JULY 2025

Date	Name	Memo	Amount
52610 ☐ Fees Bank, Merchant, Service			
06/30/2025		Service Charge	48.38
Total 52610 ☐ Fees Bank, Merchant, Service			48.38
Total 52000 ☐ SERVICES & USER FEES			9,092.92
53000 ☐ MATERIALS & SUPPLIES CONSUMED			
53100 ☐ FUEL			
07/15/2025	Hunt & Sons, Inc.		6,844.70
07/24/2025	Hunt & Sons, Inc.		8,044.97
07/14/2025	U.S. BANK	Gas for shop	16.60
Total 53100 ☐ FUEL			14,906.27
53150 ☐ TIRES			
07/09/2025	Big Brand Tire & Service	206	851.87
07/15/2025	Big Brand Tire & Service	205	761.36
07/31/2025	Big Brand Tire & Service	Stock-Ford Cutaways x8	1,977.16
Total 53150 ☐ TIRES			3,590.39
53200 ☐ LUBRICATION			
07/24/2025	Auto Zone	Oil	76.78
07/24/2025	Auto Zone	Antifreeze	107.70
07/21/2025	Ron DuPratt Ford	Oil	163.11
Total 53200 ☐ LUBRICATION			347.59
53300 ☐ VEHICLE MAINT-REPAIR PARTS			
06/30/2025	A-Z Bus Sales, Inc.	A-Z Parts Credit	-647.55
07/24/2025	Auto Zone	Vac connectors	14.42
07/18/2025	Delta Truck Center	507-Bushings swaybar	305.97
07/15/2025	NAPA Auto Parts	Shocks-302	147.92
07/21/2025	NAPA Auto Parts	Brake disc	38.21
07/01/2025	NAPA Auto Parts	Battery Cores	-1,132.91
07/01/2025	NAPA Auto Parts	Batteries	1,262.68
07/09/2025	O'Reilly Auto Parts	Rotors 405	249.98
07/24/2025	O'Reilly Auto Parts	Paint, Vac valve & tubes	39.16
07/21/2025	Ron DuPratt Ford	Radiator & Fan motor-204	554.40
07/21/2025	Ron DuPratt Ford	Brakes-205	79.57
07/31/2025	Ron DuPratt Ford	102-Turbo actuator	321.37
07/31/2025	Ron DuPratt Ford	409- Visor Assbly	201.49
07/31/2025	Ron DuPratt Ford	405-Brake Kit, Housing	397.46
07/01/2025	Sutter Creek Car Wash		69.09
Total 53300 ☐ VEHICLE MAINT-REPAIR PARTS			1,901.26
53350 ☐ SHOP SUPPLIES (Consumables)			
07/01/2025	Kimball Midwest	terminals, cable ties, washers	88.61
07/01/2025	Lowe's	bolts	8.71
07/03/2025	NAPA Auto Parts	Shop towels, brake cleaner	135.31
07/10/2025	NAPA Auto Parts	Kwik weld, windshield wash	51.69
07/21/2025	NAPA Auto Parts	Tank, threadlocker	66.85
07/23/2025	O'Reilly Auto Parts	Paint, batteries	31.22
07/10/2025	U.S. BANK		27.68
Total 53350 ☐ SHOP SUPPLIES (Consumables)			410.07
53450 ☐ FACILITIES MAINT/REPAIR PARTS			
07/01/2025	Lowe's	cleaning products	72.08
07/01/2025	U.S. BANK	TC	370.91
07/01/2025	U.S. BANK	cleaning supplies	90.67
07/01/2025	U.S. BANK	PT	72.18
07/18/2025	U.S. BANK	Dump	28.75
Total 53450 ☐ FACILITIES MAINT/REPAIR PARTS			634.59

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AMADOR TRANSIT

Expenditures

JULY 2025

Date	Name	Memo	Amount
53550 OFFICE SUPPLIES			
07/01/2025	U.S. BANK	Cardstock	24.77
07/01/2025	U.S. BANK	Office supplies	140.81
07/01/2025	U.S. BANK	Tab kit	24.14
07/01/2025	U.S. BANK	WIFI Extender	96.94
07/01/2025	U.S. BANK	Kitchen	10.23
Total 53550 OFFICE SUPPLIES			296.89
53650 PRINTING (Schedules, Brochures)			
07/01/2025	U.S. BANK	Indeed	165.19
Total 53650 PRINTING (Schedules, Brochures)			165.19
53700 SAFETY & EMERGENCY SUPPLIES			
07/01/2025	U.S. BANK		16.00
07/01/2025	U.S. BANK		8.00
Total 53700 SAFETY & EMERGENCY SUPPLIES			24.00
53000 MATERIALS & SUPPLIES CONSUMED - Other			
07/01/2025	U.S. BANK	water	29.88
Total 53000 MATERIALS & SUPPLIES CONSUMED - Other			29.88
Total 53000 MATERIALS & SUPPLIES CONSUMED			22,306.13
54000 UTILITIES			
54100 AT WATER/SEWER/GARBAGE			
07/08/2025	Amador Water Agency		167.85
07/03/2025	Amador Water Agency		218.43
Total 54100 AT WATER/SEWER/GARBAGE			386.28
54200 AT -PGE/NATURAL GAS			
07/03/2025	P.G. & E.		90.36
Total 54200 AT -PGE/NATURAL GAS			90.36
54300 TRANSIT CTR/WATER/SEWER/GARB			
07/08/2025	Amador Water Agency		118.78
07/23/2025	City of Sutter Creek	001-2097/AMA0019	111.55
07/01/2025	U.S. BANK	DUMP	41.75
Total 54300 TRANSIT CTR/WATER/SEWER/GARB			272.08
54500 OFFICE PHONES/INTERNET/CELL			
07/23/2025	Comcast	SHTC Internet	252.60
07/25/2025	Univerge (Intermedia)	Office Phones	289.28
07/21/2025	Verizon Wireless		640.70
Total 54500 OFFICE PHONES/INTERNET/CELL			1,182.58
Total 54000 UTILITIES			1,931.30
56000 CASUALTY & LIABILITY COSTS			
56100 LIABILITY & PROPERTY DAMAGE INS			
07/01/2025	Alliant Insurance Services, Inc	FY 25/26	17,678.79
07/24/2025	Alliant Insurance Services, Inc	FY 25/26	1,400.00
07/16/2025	CalTip	1st Qtr 25/26	35,280.75
07/01/2025	Matich-Vukovich	EPLI FY 25/26	4,865.55
Total 56100 LIABILITY & PROPERTY DAMAGE INS			59,225.09
Total 56000 CASUALTY & LIABILITY COSTS			59,225.09
58000 MISCELLANEOUS			
58200 TRAVEL & MEETINGS			
07/24/2025	U.S. BANK	Fastrak A.R	32.50
Total 58200 TRAVEL & MEETINGS			32.50

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Accrual Basis

AMADOR TRANSIT

Expenditures

JULY 2025

Date	Name	Memo	Amount
58300 SAFETY PROGRAM/TRAINING			
07/25/2025	JB's Awards & Engraving	2220414181	56.03
Total 58300 SAFETY PROGRAM/TRAINING			56.03
58450 CDL/ DOT MED/BkGrnd Checks			
07/07/2025	Amador Family Physicians	Giannini	100.00
07/24/2025	Amador Transit - Petty Cash	Dutra	100.00
07/01/2025	U.S. BANK	Cheney-Livescan	76.22
Total 58450 CDL/ DOT MED/BkGrnd Checks			276.22
Total 58000 MISCELLANEOUS			364.75
59000 LEASES / RENTALS			
59100 Leases & Rentals			
07/24/2025	Amador County Airport	Storage	25.00
07/15/2025	Leaf	AT	566.49
07/15/2025	Leaf	SHTC	187.57
Total 59100 Leases & Rentals			779.06
Total 59000 LEASES / RENTALS			779.06
60000 CAPITAL RESERVES ALLOCATION			
60125 Cap.Reserve-Equipment			
07/24/2025	Executech	I.T	16,944.00
07/24/2025	Executech	Shop computer install	450.00
Total 60125 Cap.Reserve-Equipment			17,394.00
Total 60000 CAPITAL RESERVES ALLOCATION			17,394.00
TOTAL			140,517.92