

AMADOR TRANSIT (AT) MINUTES
January 2, 2025 – 9:02 a.m.
ACTC Board Room-117 Valley View Way Sutter Creek, CA 95685

The Amador Transit Board of Directors met on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Patrick Crew-Board of Supervisors, Chairman
Dan Riordan-City of Sutter Creek
Sandy Staples-City of Amador City
John Plasse-Citizen at Large
Brian Oneto, Board of Supervisors, Alternate

Absent:

Plymouth Representative

Also Present:

Patricia Maggie Amarant, AT General Manager
John Gedney, ACTC Executive Director
Felicia Bridges, ACTC Transportation Planner/Recording Clerk

Pledge of Allegiance

ELECTION OF OFFICERS:

Motion: It was moved by Director Plasse, seconded by Director Oneto, and carried to approve Director Crew as Chairman and Director Riordan as Vice Chairman.

Ayes: Crew, Oneto, Plasse, Riordan, Staples
Noes: None
Absent: Plymouth Representative

Motion: It was moved by Director Plasse, seconded by Director Oneto, and carried to approve Chairman Crew and Vice Chairman Riordan as bank signatories.

Ayes: Crew, Oneto, Plasse, Riordan, Staples
Noes: None
Absent: Plymouth Representative

AGENDA:

Motion: It was moved by Director Oneto, seconded by Director Staples, and carried to approve the Agenda as presented.

Ayes: Crew, Oneto, Plasse, Riordan, Staples
Noes: None
Absent: Plymouth Representative

PUBLIC MATTERS NOT ON THE AGENDA: Mr. Gedney highlighted that Steve McLean-City of Jackson Mayor is in attendance today. He noted Mayor McLean recently served on the AT/ACTC boards but his city has now rotated off. He extended appreciation to Mayor McLean for his service on both boards since 2021.

Mr. McLean stated the City of Jackson will make efforts to remain involved and engaged. Additionally, he expressed gratitude for being able to participate in the accomplishments of ACTC regarding the SR 16 relinquishment negotiations. He stated the ACTC board has worked on that project for many years and has done Amador County a great service working on that. Mr. McLean also highlighted ongoing efforts for traffic impact mitigation with regard to the Amador County Unified School District school site consolidation and the completion of the Amador County 2024 Regional Transportation Plan update. Finally, he expressed gratitude to the board and both AT and ACTC staff for a wonderful experience.

CONSENT AGENDA (Items 1-8):

#3. Ridership Analysis-Amador-Sacramento Express, November 2024: Vice Chairman Riordan asked, due to the trending decline in ridership and the contract for that route expiring in June, what is the criteria used to determine if the contract will be renewed. Ms. Amarant replied AT staff provides Sacramento ridership data for monitoring purposes. She stated she is not aware of the status of a new contract yet, but she will follow up with their staff to begin those conversations.

Director Plasse confirmed that columns in the table listed as 11 represents the morning run, and 12 represents the evening run. He then noted based on that data, the counts shown average approximately two (2) people from Amador County and three (3) people from Sacramento riding that route daily. Ms. Amarant replied yes.

Vice Chairman Riordan referenced the Sacramento contract revenue in Consent Item #5-Performance Summary showing an additional \$7,000 revenue received this year versus last year, and noted that may be a red flag to Sacramento if they are paying more for a service with no additional riders. Ms. Amarant responded that is only displayed that way due to the way the invoicing is completed, and the auditors make the appropriate adjustments annually. She clarified there is no change in the overall annual contract amount from last year.

Motion: It was moved by Director Plasse, seconded by Vice Chairman Riordan, and carried to approve the Consent Agenda.

Ayes: Crew, Oneto, Plasse, Riordan, Staples
 Noes: None
 Absent: Plymouth Representative

Under Discussion: Director Oneto commented he does not think there is much value for the money for the Sacramento route, noting there are roads that need repairs. Director Staples highlighted the funding sources for transit are different than those for road repair.

#9. AT General Manager Report (Informational Only):

Sacramento Fare Structure, Sacramento Driver Tally Sheet, Monthly Sacramento Ridership Worksheet: Ms. Amarant reviewed her staff report and attachments.

Director Plasse asked, regarding Attachment #4, what column Q-Total T/D stands for. Ms. Amarant replied T/D stands for Transit Dependent which is required information for reporting on the 5311 Mobility Management Grant Program.

Director Plasse asked, where on attachment #4, does it show total ridership. Ms. Amarant responded column K- Total Trips is ridership. She clarified every time someone gets on the bus it is considered a "trip".

Director Oneto commented, regarding Attachment #5, the number of disabled riders is much higher than the rest, and asked if that consists primarily of members of the Arc of Amador. Ms. Amarant replied yes, but the increase is also due to the increased passengers since the expansion of Dial-A-Ride (DAR) into Ione and Plymouth. She noted it is not necessarily disabled individuals for medical trips, but also people just wanting to get back and forth between cities, such as lunch in other towns, Director Oneto asked if those individuals have medical issues allowing the use of DAR. Ms. Amarant responded they are unable to take regular transit services or unable to drive, making them eligible for DAR. She provided examples and the process of signing up for DAR. Director Staples highlighted environmental elements are a factor to consider with regard to accessing a fixed route bus.

Ms. Amarant replied the data provided today is specific to the Sacramento Route and noted she can provide additional information on the other routes if requested. Director Plasse requested to see the same format of information for the fixed route including the financials for the current fiscal year.

Vice Chairman Riordan stated he still does not see a definitive answer regarding the calculation of farebox ratio and where the Sacramento trips are showing up in the data. He asked as an example, at the end of June, what was the farebox ratio on the current one and what would have been the columns used to calculate that data. Ms. Amarant stated the data provided in Consent Agenda item #5-Performance Summary Report each month is data extrapolated from these attachments included today. Mr. Gedney noted the annual farebox ratio is calculated in the fiscal audit that is currently underway. Ms. Amarant added the farebox ratios included in the performance summary are estimates. Mr. Gedney highlighted the farebox ratios provided do seem to be corrected from a few months ago when this was initially brought up, but noted it may be helpful to the board is Ms. Amarant provides a description of how those monthly farebox ratios are calculated. Ms. Amarant stated the farebox fluctuates due to expenses incurred for that month, which affects the farebox for that month. She noted when calculating she always splits out the Sacramento passengers from the regular fixed route.

Director Staples asked for clarification regarding the requirements to be able to access DAR services. Ms. Amarant stated anyone who cannot take fixed route service due to disabling conditions, long or short-term. She noted as part of the application process AT staff can ask for verification from a doctor.

REGULAR AGENDA ITEMS:

#10. Approve Monthly Claims List:

Motion: It was moved by Vice Chairman Riordan, seconded by Director Staples, and carried to approve the claims list.

Ayes: Crew, Oneto, Plasse, Riordan, Staples
 Noes: None
 Absent: Plymouth Representative

#12. Future Agenda Items:

- Ridership of fixed routes for current fiscal year.

Closed Session: At 9:58 a.m. Chairman Crew called for a Closed Session as noticed: Conference - Pending or Potential Litigation-Pursuant to Government Code Section §54956.9 Presenter:

Patricia Maggie Amaran, General Manager. At 10:08 a.m. the Chairman adjourned the closed session of AT and reported an update was provided.

ADJOURNMENT:

At 10:09 a.m. the Vice Chairman adjourned the regular meeting to Thursday, February 6, 2025 at 9:00 a.m. at 117 Valley View Way, Sutter Creek, CA 95685.

Patrick Crew, Chairman
Amador Transit

ATTEST:

Recording Clerk

Note: Copies of referenced documents are available at the AT and ACTC offices.