

AMADOR TRANSIT (AT) MINUTES
December 5, 2024 – 9:01 a.m.
ACTC Board Room-117 Valley View Way Sutter Creek, CA 95685

The Amador Transit Board of Directors met on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Patrick Crew-Board of Supervisors, Chairman
 Steve McLean- City of Jackson, Vice Chairman
 Dan Riordan-City of Sutter Creek
 Sandy Staples-City of Amador City
 John Plasse-Citizen at Large

Absent:

Richard Forster-Board of Supervisors

Also Present:

Patricia Maggie Amarant, AT General Manager
 John Gedney, ACTC Executive Director
 Felicia Bridges, ACTC Transportation Planner/Recording Clerk

Pledge of Allegiance

AGENDA:

Motion: It was moved by Vice Chairman McLean, seconded by Director Riordan, and carried to approve the Agenda.

Ayes: Crew, Mclean, Plasse, Riordan, Staples
 Noes: None
 Absent: Forster

PUBLIC MATTERS NOT ON THE AGENDA: None

CONSENT AGENDA (Items 1-7):

#1. Board Minutes, November 2024: Director Staples stated, regarding #8. *AT General Manager Report-Review Sacramento Service billing and fare collections*, she was trying to double check data from the November agenda packet on the AT website and saw that information was not included in the packet. She asked if there is a reason that information was not accessible. Ms. Amarant replied she believes there was an issue uploading the packet, but she thought there was a second attachment provided. She noted she will check with staff, adding she will email that information directly to Director Staples.

Motion: It was moved by Director Plasse, seconded by Director Staples, and carried to approve the Consent Agenda.

Ayes: Crew, McLean, Plasse, Riordan, Staples
 Noes: None
 Absent: Forster

#8. AT General Manager Report (Informational Only): None

REGULAR AGENDA ITEMS:

#9. Approve Monthly Claims List:

Motion: It was moved by Director Plasse, seconded by Director Riordan, and carried to approve the claims list.

Ayes: Crew, McLean, Plasse, Riordan, Staples
 Noes: None
 Absent: Forster

#10. Future Agenda Items: Director Riordan stated, as noted in the November Minutes, Chairman Crew requested Ms. Amarant to bring back details of how the farebox calculations are performed with the answers from the annual audit to this meeting. However, that information was not included this month. He stated we do need to continue that discussion.

Ms. Amarant reviewed Consent Agenda item #5- *Performance Report*. She highlighted the operating cost data for the Sacramento Route at the bottom of the report. She then stated she is not sure if that data is sufficient enough, and can bring back additional data in January. Director Plasse suggested bringing back a balance sheet or income statement. Chairman Crew confirmed there are no equipment costs to AT as Sacramento provides the bus. Ms. Amarant replied yes, they did provide a bus (bus #701), but AT has been using a smaller van recently, as the Sacramento bus was been having issues. She added Sacramento has not provided another bus yet since they have not decided if they will renew the contract for the Sacramento route which is up in June 2025. Directors stated AT is, in fact, incurring capital costs by utilizing our own fleet. Ms. Amarant stated she will contact the annual auditors to determine how to best explain the breakdown of the Sacramento Route calculations. Director Plasse asked to have the statistics for Amador County ridership on that route included as well.

Director Riordan asked for an update regarding the grant that included technology upgrades for transit to enhance ridership. Mr. Gedney stated there are two (2) different processes staff is pursuing. One, recently ACTC did hire a consultant to perform the Short-Range Transit Development Plan update and staff has convened an initial kick-off meeting to discuss the contract. A formal Kick-off meeting with ACTC, AT, and the consulting team will be held in January. The second, the grant funding program referenced, is a program through CalSTA where Amador County was apportioned \$5 million to assist in converting to zero-emission buses. He provided a brief review of the program, and noted he recently hear back from CalSTA staff, who stated they will accelerate the approval letter.

Closed Session: At 9:27 a.m. Chairman Crew called for a Closed Session as noticed: Conference - Pending or Potential Litigation-Pursuant to Government Code Section §54956.9 Presenter: Patricia Maggie Amarant, General Manager. At 9:35 a.m. the Chairman adjourned the closed session.

ADJOURNMENT:

At 9:35 a.m. the Chairman adjourned the regular meeting to Thursday, January 2, 2025 at 9:00 a.m. at 117 Valley View Way, Sutter Creek, CA 95685.

ATTEST:

 Patrick Crew, Chairman
 Amador Transit

 Recording Clerk

Note: Copies of referenced documents are available at the AT and ACTC offices.