

AMADOR TRANSIT (AT) AGENDA

Thursday April 4, 2024 – 9:00 A.M.

Amador County Transportation Commission Offices – Board Room

117 Valley View Way, Sutter Creek, CA 95685

Please Note: During the meeting, public participants who wish to provide comment will be invited to do so by the Chair. If you wish to comment on a specific item, please let the Chairman know you would like to speak on the item. Comments may also be submitted by U.S. Mail at the above address or e-mail for inclusion in the meeting record. All submittals must be received no later than 8:00 a.m. on the morning of the noticed meeting. To submit comments via e-mail, please forward those through the ACTC website under the Contact tab at www.actc-amador.org.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Amador County Transportation Commission staff at (209) 267-2282. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

Assisted hearing devices are available for public use during all public meetings. Meeting materials are available for public review on the ACTC website or at the Amador County Transportation Commission, 117 Valley View Way, Sutter Creek, California.

Zoom Conferencing option: <https://us02web.zoom.us/j/82833478711?pwd=dW5zVzB3ZFF2S0h2VzRadjBSNIerdz09>

Meeting ID: 828 3347 8711, Passcode: 967715, Call Option-1 669 900 6833

PLEDGE OF ALLEGIANCE / ROLL CALL

AGENDA: Approval of agenda for this date. Off agenda items must be approved by the Directors, pursuant to Government Code Section §54954.2.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any persons may address the Board at this time upon any subject within the jurisdiction of Amador Transit; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Commission meeting. Please note - there is a five (5) minute limit per topic.

CONSENT AGENDA (Items 1- 8): Note: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board Member(s).

1. Board Minutes, March 2024
2. Ridership Analysis, February 2024
3. Ridership Analysis, Amador-Sacramento Express, February 2024
4. Vehicle Maintenance Report, February 2024
5. Performance Report, February 2024
6. Budget/Expenditure Report, February 2024
7. Compliments, Complaints, Service Requests
8. MOU with Sutter Amador Hospital

9. AT GENERAL MANAGER REPORT (Informational Only):

Response to the Performance Report decrease on costs for January 2024

REGULAR AGENDA ITEMS:

10. Review, discuss and possible direction or approval of revised MOU with Amador OES regarding transportation services due to extreme weather conditions.
11. Approve Monthly Claims List
12. Future Agenda Items
13. Adjournment

AMADOR TRANSIT (AT) MINUTES
March 7, 2024 – 11:06 a.m.
ACTC Board Room-117 Valley View Way Sutter Creek, CA 95685

The Amador Transit Board of Directors met on the above date, and the following proceedings were had, to wit:

Present on Roll Call:

Patrick Crew- Board of Supervisors, Chairman
Steve McLean- City of Jackson, Vice Chairman
Susan Bragstad- City of Amador City
Richard Forster-Board of Supervisors
John Plasse-Citizen at Large
Dan Riordan-City of Sutter Creek

Absent:

None

Also Present:

Patricia Maggie Amarant, AT General Manager
John Gedney, ACTC Executive Director
Felicia Bridges, ACTC Administrative Analyst/Recording Clerk

AGENDA:

Motion: It was moved by Director Forster, seconded by Director Riordan, and unanimously carried to approve the agenda.

Ayes: Crew, McLean, Bragstad, Forster, Plasse, Riordan
Noes: None
Absent: None

PUBLIC MATTERS NOT ON THE AGENDA: None

CONSENT AGENDA (Items 1-7):

#1. Board Minutes. February 2024: Director Forster noted minor corrections to be submitted. He asked if advertising is placed on bus shelters, if staff could ensure the Rotary Club insignia is not covered up.

#5. Performance Report, January 2024: Director Plasse stated there is a significant decrease in costs under the Costs section of the report for January. He continued, even though it shows the same number of operational days, there is an approximate \$65,000 reduction in monthly expenses skewing the cost per mile. Director Plasse asked if that was missed expenses that were not allocated to the month in time for this agenda, and it could be something wrong in the calculation. Ms. Amarant replied the year-to-date column provides all the months (July through now) and averages them out taking each month into account. She stated there were expenses that were probably prepaid in November or December as quarterly payments. Director Riordan commented he does not believe that is the issue, because when looking at the month of December the overall costs were lower than the rest of the months as well. He suggested staff

further review the details for the month of January. Ms. Amarant stated she will take that back for review.

#6. Budget/Expenditure Report, January 2024: Director Plasse asked, regarding the Accounts Receivable section on page 1, if there is a differentiation between which of the grants listed are true grants versus reimbursement grants. Ms. Amarant replied yes, line items 12040-5311 Cares, line item 12015-State of Good Repair (SGR), and line item 12007-State Transit Assistance (STA) are all receivable true grants that staff must ask for reimbursement and provide all details for. She stated regarding line item 12010-Grant Awards Receivable, is where the Certified Public Accountant (CPA) works with staff to allocate certain funds for either prior year or future payments that AT has allocated. Director Plasse stated in previous years AT got into financial difficulties because they were showing all grants as income, and without a differentiation, it led the commission to believe there was an income stream that was not accurate.

#7. Compliments, Complaints, Service Requests: Director Forster stated it seems there are quite a few complaints this month from one individual. He noted if she does not like the service provided, she does not have to utilize it. Ms. Amarant replied staff makes all efforts to accommodate passengers and mitigate issues as they arise but may not be able to please everyone.

Motion: It was moved by Director Riordan, seconded by Vice Chairman McLean, and unanimously carried to approve the Consent Agenda as discussed.

Ayes: Crew, McLean, Bragstad, Forster, Plasse, Riordan
Noes: None
Absent: None

#8. AT General Manager Report (informational only): Ms. Amarant reviewed her staff report. Director Forster asked if Access2Care is aware AT does not provide night service. Ms. Amarant replied yes and noted staff have provided Access2Care the service hours and days of AT. Director Forster asked when the contract with ModivCare was originally set to expire, and noted the loss of revenue through ModivCare will impact the budget. Ms. Amarant stated the contract was set to expire in July 2024. She stated regarding the budget impact, AT has already exceeded this year’s budgeted amount for ModivCare revenue and is hopeful of securing a contract with Access2Care in the coming months.

Director Forster asked if there is additional training required of AT staff to contract with Access2Care. Ms. Amarant replied no, the training is the same as what ModivCare required, but Access2Care may require updated drug screenings of the drivers for their records.

Director Plasse asked if it would be possible to utilize the Amador Rides volunteer program to fulfill the weekend transportation requests. Ms. Amarant responded that those volunteers would have to complete all the same training requirements that the AT drivers did, thus becoming AT staff at that point.

Director Bragstad asked if AT has considered providing weekend services. Ms. Amarant stated AT has always received requests for weekend service through the unmet transit needs process, but due to the cost to operate on the weekends has not been feasible to date.

REGULAR AGENDA ITEMS:

#9. Review, Discuss, and Approve the final draft of the Memorandum of Understanding (MOU) between AT and Sutter Health: Ms. Amarant reviewed her staff report and attachment. She noted the only changes to this document from last year's draft include additional language on page 2-D. *AT Roles and Responsibilities in the event of an Anticipated or Declared Local Emergency*, updates to the AT bus fleet on page 3, and the reimbursement rate for AT services also on page 3-E. *Roles and Responsibilities of Sutter Amador Hospital in the Event of an Anticipated or Declared Local Emergency*.

Vice Chairman McLean asked to include a date of approval for tracking purposes.

Director Plasse reviewed the Indemnity clause on page 3-B. *General Principles of Understanding*. Then noted on page 3-D. *AT Roles and Responsibilities in the event of an Anticipated or Declared Local Emergency*, #8 reads "At agrees to take financial responsibility for AT property." and asked how that comment squares with an Indemnity clause that, in the event of an accident during an evacuation, who is responsible. He suggested having #8 removed from the MOU as it conflicts with the Indemnity clause. Ms. Amarant stated she will strike #8 and provide the revised document to Sutter Amador Hospital for review.

Director Bragstad asked if this service would be provided in the event a local emergency takes place on a weekend. Ms. Amarant replied yes, staff would be on-call and provide any/all drivers available to assist.

Ms. Amarant stated she has recently spoken with Sheriff Girton who asked about the availability of transit services to heating/cooling centers during extreme weather events. He noted the Sheriff's Department would purchase bus tickets for those needing that service. Ms. Amarant stated she would bring back more information in the coming months.

Motion: It was moved by Director Riordan, seconded by Director Plasse, and unanimously carried to approve the updated Memorandum of Understanding between Sutter Amador Hospital and Amador Transit with changes recommended.

Ayes: Crew, McLean, Bragstad, Forster, Plasse, Riordan
 Noes: None
 Absent: None

Director Forster left the meeting at 11:40 a.m.

#10. Confirmation from Caltrans regarding the Low Carbon Transit Operations (LCTOP) continuous Upcountry Dial-A-Ride (DAR) funding: Ms. Amarant reviewed her staff report.

Motion: It was moved by Director Plasse, seconded by Director Bragstad, and carried to approve the staff request to submit the continued funding of the Upcountry DAR program through the LCTOP ‘Call for Projects’ funding grant.

Ayes: Crew, McLean, Bragstad, Plasse, Riordan
Noes: None
Absent: Forster

#11. Approve Monthly Claims List: Chairman Crew noted there is a revised claim list for review.

Director Plasse stated there are still many ‘Vehicle Tech Outsource’ bills under line item 52100. Ms. Amarant replies yes, but noted AT is expecting one (1) new bus in a few weeks, which was ordered back in January 2022. She stated that bus could replace one of the Chevy vehicles that continue to have issues. Additionally, she received an update regarding the four (4) buses ordered that were not expected until 2025 may now arrive in September 2024.

Motion: It was moved by Director Plasse, seconded by Vice Chairman McLean, and carried to approve the revised claims list.

Ayes: Crew, McLean, Bragstad, Plasse, Riordan
Noes: None
Absent: Forster

FUTURE AGENDA ITEMS:

- Performance Report review
- MOU with SAH
- Annual Fiscal and Compliance Audit

ADJOURNMENT:

At 11:45 a.m. the Chairman adjourned the regular meeting to Thursday, April 4, 2024, at 9:00 a.m. at 117 Valley View Way, Sutter Creek, CA 95685.

ATTEST: _____
Patrick Crew, Chairman
Amador Transit

Recording Clerk

Note: Copies of referenced documents are available at the AT and ACTC offices.

SERVICE SUMMARY

February

FY23/24	Service Days
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20

Sacramento	203
Upcountry	306
Plymouth	343
A - Shuttles 5-1 - 5-5	465
B - Shuttles 6-1 - 6-6	501
lone	221
Dial-A-Ride	1,089
Logisticare	-
Special Events	-

TOTAL PASSENGERS 3,128
AV. DAILY 156**ADULT** 755**SENIOR** 349**PERSONS W/DISABILITIES** 1,742**YOUTH** 185**Non-Revenue-PCA** 90**Non-Revenue - Child** 5**Non-Revenue - Family Pass** 90

Wheelchair 126

Bicycles 12

FARES PAID BY MONTH/DAY PASS

Monthly Pass

\$7 Day Passes Sold 3

Cash Fares \$1,878.35**FARES PAID BY PRE-PAID TICKETS**

Pre-Paid Tix \$1.00 756

Pre-Paid Tix \$2.00 83

Pre-Paid Tix \$3.00 14

Pre-Paid Tix \$4.00 4

Pre-Paid Tix \$7.00 4

Mileage

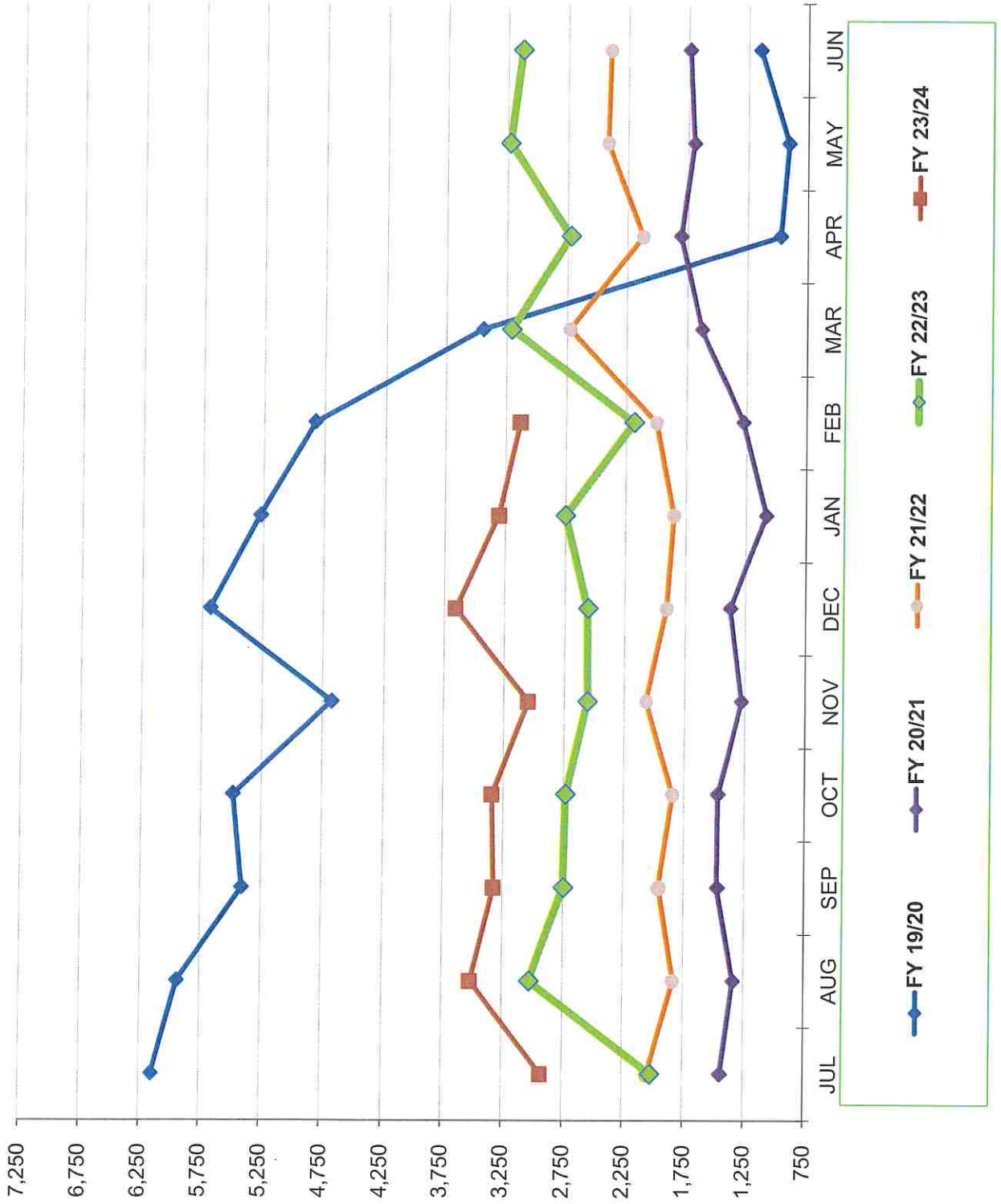
Revenue miles 23,235

Non-Revenue miles 1,552

RIDERSHIP ANALYSIS
February 2024

AMADOR TRANSIT
FISCAL YEAR 2023/2024

P A S S E N G E R S



February 2024 % change from 2022/2023

+9.4%

Feb

1200

1000

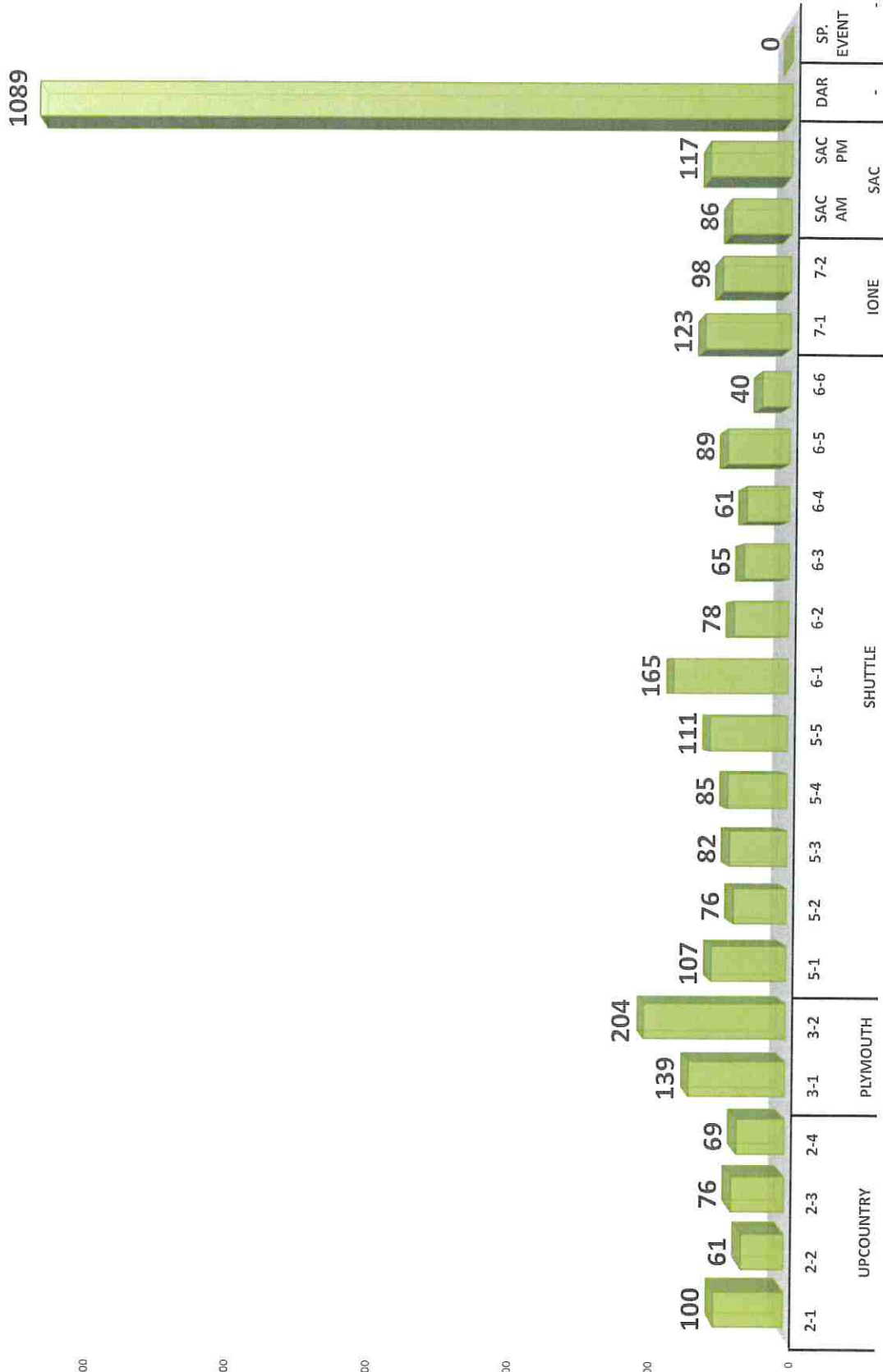
800

600

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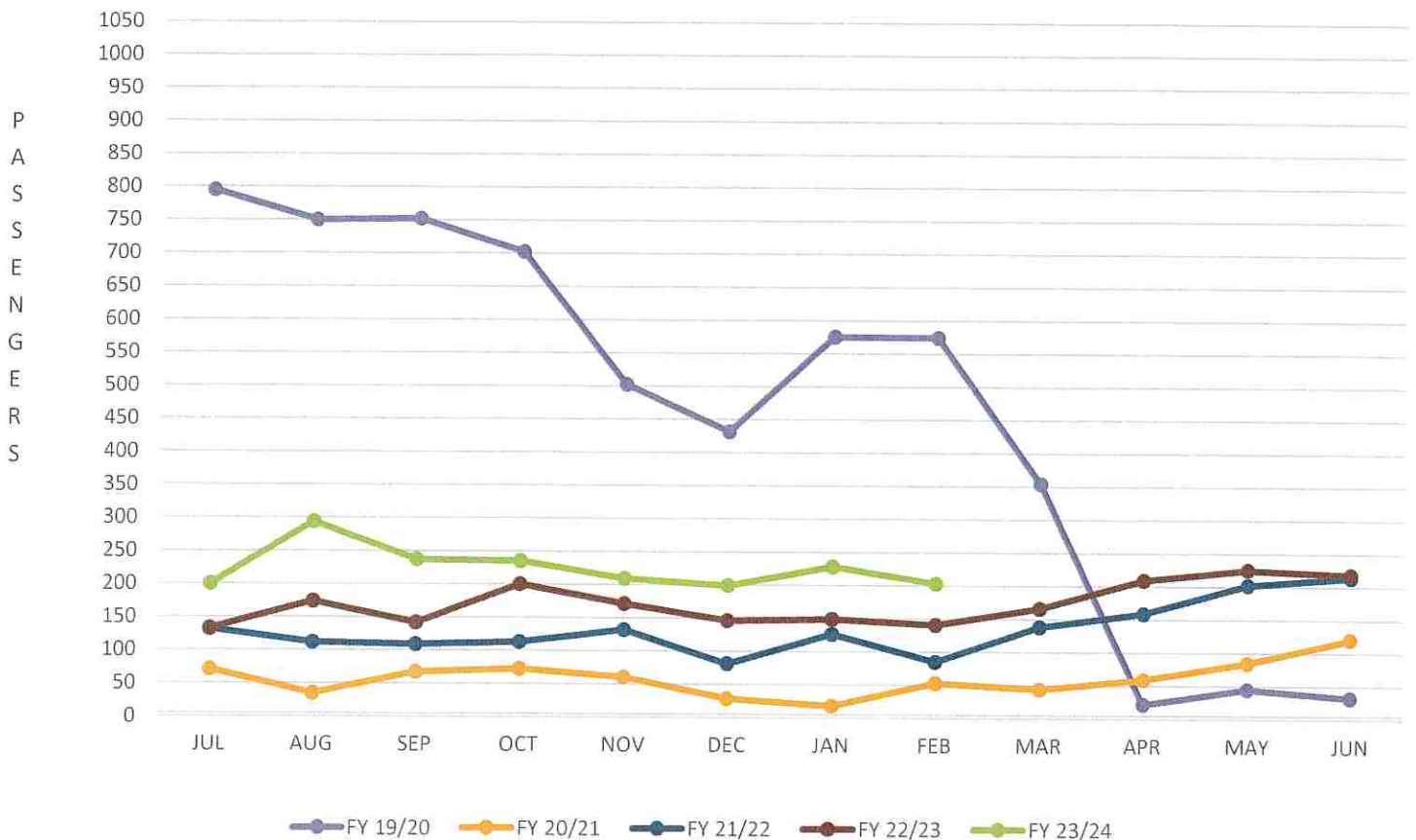
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February

AMADOR-SACRAMENTO EXPRESS

MONTH	11		12		TOTAL
	Amador	SAC	Amador	SAC	
May 2023	49	65	49	62	225
June 2023	43	45	65	65	218
July 2023	45	46	51	58	200
August 2023	56	69	79	90	294
September 2023	60	53	62	62	237
October 2023	61	53	62	59	235
November 2023	45	57	51	56	209
December 2023	47	54	42	56	199
January 2024	50	65	49	64	228
February 2024	36	53	50	64	203
Average Pass/day Month of February 2024	0.9	0.8	1.2	1.3	4.1
20 Service Days					



VEHICLE DESCRIPTION	Odometer reading as of 2/23/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
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TRK #101 (gas)
 04 Chev Suburban
 6-passenger
 157,279 ODO
 2.50
 02 - 2024
 02 - 2024
 PM-B
 Replaced oxygen sensor
 \$46.26
 \$57.10

NON-REVENUE VH
 Mileage for the Month 475
 \$105.36

02 - 2023	Replace 4 tires 225/75/R16	\$1,000.67
03 - 2022	A/C Compressor, 1 Orifice tube and accumulator	\$364.02
06 - 2019	Replaced left corner window glass door invoice # 102728	\$527.23
01 - 2019	Replaced Water pump, thermostat AC belt, and main belt, 1 Gallon of Coolant	\$162.73
10 - 2015	Replace 4 tires, 225/75/R16. 4 TPS, turned front rotors, alignment	\$1,143.00
09 - 2015	Replaced alternator	\$151.00
		\$3,474.01

TRK #102 (gas)
 2015 F450 4x4
 3-passenger
 25,554 ODO

 NON-REVENUE VH
 Mileage for the Month 62
 \$0.00

Hahn's Folsom Lake Ford - Replaced faulty EGR valve and installed an emissions program update		
10 - 2023	program update	\$1,289.11
09 - 2022	Installed new 2-way radio and GPS	\$387.90
05 - 2022	Turbo replaced by DuPratt Ford Inv. # 524932 with oil change	\$2,646.25
10 - 2019	Repair invoice # 348715 Emissions, Vehicle derating R&R EGT sensor	\$4,355.05
02 - 2019	Replaced 2 batteries and took to car wash	\$226.52
12 - 2018	6 Tires 225/70/19.5	\$2,819.15
12 - 2018	1 Steer steel wheel White	\$171.12
		\$11,695.10

TRK #103 (gas)
 1998 Ford Ranger
 3-passenger
 111,209 ODO

 NON-REVENUE VH
 Mileage for the month 94
 \$0.00

10 - 2019	Steering rack and pump replaced Hahn's inv # J046369	\$648.20
06 - 2018	4 tires 205/75/14R and Alignment	\$370.17
07 - 2015	July 8 - 4 sided 205/75/R14 \$570	\$570.00
		\$1,788.37

VEHICLE DESCRIPTION	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
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VAN #203 (gas)
 2017 DODGE CARAVAN
 1-WC, 5 passenger

80,009 1.50 02 - 2024

PM-A

\$0.00

Mileage for the Month 525

\$0.00

09 - 2023				Dash camera installed	\$460.43	
08 - 2023				Replaced rear brake rotors and pads	\$230.89	
02 - 2023				New transmission - Elk Grove Dodge	\$3,651.03	
02 - 2023				Transmission removal, installation and parts	\$1,430.85	
01 - 2023				Replaced spark plugs and coils	\$248.77	
09 - 2022				Installed new 2 way radio and GPS	\$387.90	
04 - 2022				Glass Doctor windshield replacement #2 Inv. #114779	\$508.97	
02 - 2022				Windshield replaced - Glass Doctor	\$508.97	
10 - 2021				Accident repair North state Auto body - Invoice A7682866	\$2,456.56	
08 - 2021				Front and rear tires installed jackson tires invoice # 1-GS196151	\$467.14	
04 - 2021				R&R Front windshield	\$480.13	\$10,831.64

VEHICLE DESCRIPTION	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2020 to-date CUMULATIVE COST
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VAN #204 (gas) 113,962 0.00

2019 V-Ford Transit 350E ODO

Nor-Cal Van ***

8 Passenger-2 W/C

Mileage for the Month 762

\$0.00

10 - 2023	4 DRIVE TIRES	\$681.73
05 - 2023	Replaced front windshield - Glass Dr. Invoice #118896	\$864.52
11 - 2022	Replaced windshield Inv. #116867	\$861.21
09 - 2022	Installed new 2 way radio and GPS	\$387.90
04 - 2022	R&R battery	\$185.09
08 - 2021	New Steer and Drive tires installed Jackson tire invoice # 1-195629	\$1,063.58
07 - 2021	R&R front and rear brake pads	\$155.36
03 - 2021	Front windshield replacement	\$824.17
		\$5,023.56

VEHICLE DESCRIPTION	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2020 to-date CUMULATIVE COST
VAN #205(gas)	16,213	2.75	02 - 2024	PM-A	\$0.00	
2022 V-Ford Transit 350E	ODO		02 - 2024	Unjammed passenger seat belt	\$0.00	
Non-Cal Van	***					
8 Passenger-2 W/C						
Mileage for the Month	1,033					
\$0.00						
R&R steer tires					\$343.08	\$343.08

VEHICLE DESCRIPTION	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2022 to-date CUMULATIVE COST
VAN #206 2022 Toyota Sienna Hybrid/Gas 3 Passenger-1 W/C	11,246 ODO ***	0.00				
Mileage for the Month	355					
			01 - 2024	Installed Dash Camera system	\$0.00	\$460.43

VEHICLE DESCRIPTION	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2022 to-date CUMULATIVE COST
VAN #207	6,503	0.00				
2022 Toyota Sienna	ODO					
Hybrid/Gas	***					
3 Passenger-1 W/C						
Mileage for the Month	425					
					\$0.00	
			01 - 2024	Installed dash camera system	\$460.43	\$460.43

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to date CUMULATIVE COST
Bus #301 Diesel	156,497	5.50	02 - 2024	R&R steer tires	\$444.36	
2013 Chevrolet	ODO		02 - 2024	PM-A	\$0.00	
16-passenger 3 w/c	***		02 - 2024	Replaced 2 red emergency exit lights	\$29.00	
			02 - 2024	Replaced leaking air pod hose quick connect for automatic chains	\$12.00	
			02 - 2024	Drove bus 42 miles to burn off particulate filter	\$0.00	
	2,418		02 - 2024	Replaced cracked wind shield	\$452.76	
Mileage for the Month			02 - 2024	3 gal. DEF	\$16.65	
					\$954.77	
			01 - 2024	Replaced Faulty interlock control module	\$617.86	
			12 - 2023	Tested and replaced auxiliary battery	\$164.23	
			12 - 2023	Tested and replaced main battery	\$164.23	
			11 - 2023	R&R drive tires	\$888.72	
			11 - 2023	R&R rear brake rotors and pads	\$352.63	
			10 - 2023	Replaced radiator	\$482.07	
			09 - 2023	R&R w/c chair lift hand control pendent	\$259.63	
			08 - 2023	Diesel exhaust module replacement	\$499.06	
			07 - 2023	Tested vacuum system; placed bad hoses, vacuum pump, system working	\$218.22	
			06 - 2023	Replaced three idler pulleys and 2 alternators	\$1,023.43	
			03 - 2023	HVAC control switch panel	\$176.75	
			03 - 2023	R&R steer tires	\$708.50	
			12 - 2022	Replaced wheel chair lift, inside roll stop/fold assembly	\$539.80	
			10 - 2022	Replaced rear brake rotors, wheel seals, brake pads	\$239.37	
			10 - 2022	Replaced main and aux batteries	\$222.72	
			10 - 2022	Steer tires 225/75/R	\$594.00	
			09 - 2022	Replaced A/C compressor and 1 hose clamp	\$370.80	
			09 - 2022	Installed new 2 way radio and GPS	\$387.90	
			08 - 2022	Replaced 4 tires	\$1,188.00	
			07 - 2022	R&R A/C compressor, air dryer filter, accumulator, cleaned lines, re-charged A/C system	\$332.95	
			06 - 2022	Replaced Steer Tires	\$594.00	
			04 - 2022	R&R 2 A/C condensor fans Evacuated A/C system and recharged Blowing cold	\$154.20	
			11 - 2021	Replaced both alternators and Alternator cable	\$481.93	\$31,456.92

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to date CUMULATIVE COST
Bus #302 Diesel	160,664	6.00	02 - 2024	PM-A	\$0.00	
2013 Chevrolet	ODO		02 - 2024	Replaced front brake pads	\$65.90	
16-passenger 3 w/c	***		02 - 2024	Service 6 qts. ATF and filter	\$81.65	
Mileage for the Month	1,891		02 - 2024	Replaced low beam head light	\$17.15	
			02 - 2024	Replaced front shocks and bushings	\$110.66	
			02 - 2024	Replaced automatic chain trays left and right	\$134.00	
			02 - 2024	Replaced 1 red emergency exit light	\$13.00	
			02 - 2024	2 gal DEF	\$10.90	
					\$433.26	
			01 - 2024	R&R drive tires	\$888.72	
			12 - 2023	Replaced leaking brake hydroboost assembly	\$531.73	
			11 - 2023	R&R radiator, belt, 2 idler pulleys and coolant	\$541.43	
			11 - 2023	R&R alternator	\$231.67	
			10 - 2023	Replaced front rotors	\$257.40	
			10 - 2023	Steering shimmy, replaced worn Pitman arm, idler arm, bracket	\$377.07	
			09 - 2023	Emissions repair - Hahns	\$3,004.25	
			05 - 2023	Steer Tires new body control module - Hahn's for programming, repaired broken wire to dash blower fan	\$442.20	
			04 - 2023	Emissions repair - Hahn's	\$409.89	
			03 - 2023	Replaced brake hydroboost	\$1,549.03	
			02 - 2023	Power control module	\$506.93	
			11 - 2022	Install BCM/PCM and reprogram at Hahn's	\$304.10	
			11 - 2022	Replaced right head light assembly and both low beam bulbs	\$301.35	
			10 - 2022	Replaced 4 drive tires 225/75R16	\$274.53	
			10 - 2022	Installed new 2 way radio and GPS	\$1,188.00	
			09 - 2022	New Trany reprogramming, new shifter cable, DEF electrical malfunction, Hahn's	\$387.90	
			08 - 2022	Install new reluctant injector and supply hose	\$1,259.84	
			07 - 2022	R&R Transmission, replaced 2 studs, 1 gasket and added ATF	\$184.53	
			07 - 2022	R&R Steering gear box, lines and fluid	\$3,723.26	
			07 - 2022		\$534.71	\$37,876.07

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
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Bus #401 Diesel	212,181	3.75	02 - 2024	PM-A	\$0.00	
2013 Chevrolet	ODO		02 - 2024	Replaced glow plug module, Hahns, part was on backorder	\$1,317.48	
16-passenger 3 w/c	***		02 - 2024	Replaced 3 bulbs, automatic chain quick connect fittings, tightened the clamp-air pod	\$32.00	
Mileage for the Month	276		02 - 2024	DEF system inoperable - out of service	\$0.00	

\$1,349.48

OUT OF SERVICE - Derating emissions related.	Cost
12 - 2023 Replaced NOX module, sent to Hahn's for programming and further repairs	\$253.88
10 - 2023 R&R transmission, added 3 qrts, ATF	\$3,928.46
10 - 2023 Hahn's auto reprogrammed new transmission	\$387.35
08 - 2023 Left spring tower repair - Dentonies Truck Repair	\$1,350.00
08 - 2023 Replaced air filter housing	\$300.28
07 - 2023 W/C lift outer roll stop cylinder replacement	\$360.18
07 - 2023 225/75/R16 steer tire replacement	\$435.54
05 - 2023 Vehicle derating, problem in emissions system Hahn's for repair	\$2,247.60
12 - 2022 Replaced both front brake rotors	\$356.74
11 - 2022 Replaced brake hydro boost	\$504.93
10 - 2022 Replaced both tower switches on W/C lift	\$252.96
09 - 2022 Installed new 2 way radio and GPS	\$387.90
08 - 2022 Glass Doctor replaced cracked windshield	\$376.75
06 - 2022 Replaced DEF Header	\$230.84
06 - 2022 Towed to K&T trucking - Rancho Cordova	\$625.00
06 - 2022 K&T Truck Rebuilt differential Inv.# 2983	\$4,619.30
03 - 2022 R&R turbo to cooler Duct and clamp	\$178.67
02 - 2022 R&R Transmission - Hahn's reprogrammed TCM, new power wires to heater switch	\$3,617.92
11 - 2021 New steer tires	\$303.08
10 - 2021 New rear brakes and calipers	\$272.84
10 - 2021 K&T trucking repair invoice #2222 - Pinion seal, rear spring bushings, A Arms	\$3,795.75
09 - 2021 AC Repair Hals auto invoice # 81621	\$1,602.75
09 - 2021 PCM Fault codes bad cable located and replaced maita invoice # 651209	\$1,041.95
06 - 2021 Maita AC repair charged system Invoice# 650663	\$276.79
03 - 2021 R&R Roll stop cylinder and fluid	\$293.93
07 - 2020 Maita chevy invoice #633615 diagnosed replaced fuse block	\$920.57

\$68,573.12

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
Bus #402 Diesel	239,250	4.25	02 - 2024	PM-B	\$59.43	
2013 Chevrolet	ODO		02 - 2024	R&R fuel filter	\$51.02	
16-passenger 3 w/c	***		02 - 2024	R&R air filter	\$136.86	
Mileage for month	2,591		02 - 2024	R&R driver seat belt	\$147.62	
			02 - 2024	Adjusted wheel chair lift	\$0.00	
			02 - 2024	3 gal DEF	\$16.35	
					\$411.28	
			01 - 2024	replaced brake hydro booster	\$548.01	
			12 - 2023	Hahns Auto, replaced and programmed glow plug module	\$1,678.63	
			11 - 2023	R&R alternator and main battery	\$354.52	
			11 - 2023	R&R radiator, 3 idler pulleys, belt tensioner and belt	\$641.42	
			10 - 2023	Replaced faulty starter	\$159.06	
			10 - 2023	Replaced worn idler arm and bracket	\$235.97	
			09 - 2023	Front brakes, pads, rotors and caliper replacement	\$651.82	
			09 - 2023	Steer tires	\$433.53	
			08 - 2023	Left spring tower repair- Dentonies Truck Repair, inspected under carriage	\$1,350.00	
			06 - 2023	R&R A/C compressor, orifice filter, flushed a/c lines, air filter, condensor fan. Charged system	\$650.96	
			04 - 2023	4 drive tires Endurance Goodyear	\$1,417.00	
			10 - 2022	Replaced front rotors and brake pads	\$171.77	
			10 - 2022	Replaced left and right head lamp assemblies	\$528.37	
			10 - 2022	Replaced both 225/75/R16 steer tires	\$710.66	
			09 - 2022	Installed new 2 way radio and GPS	\$387.90	
			09 - 2022	Transmission Shifter inop, towed from SAH, shifter cable broken, ordered	\$487.50	\$38,586.47

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2017 to-date CUMULATIVE COST
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Bus #403 Diesel

2013 Chevrolet

16-passenger 3 w/c

Mileage for month

199,117
ODO

1,654

11.00

02 - 2024
02 - 2024
02 - 2024
02 - 2024
02 - 2024

PM-A
PM-B
Vehicle derating. Hahns, performed forced regen and cleared codes
Interlock inop. Repaired bent pin in plug to interlock system
R&R passenger seatbelt female end

\$0.00
\$59.43
\$951.00
\$0.00
\$55.03

\$1,065.46

01 - 2024	R&R reductant injector. Code not cleared, took to Hahns for evaluation	\$324.52
12 - 2023	Replaced passenger entry door motor and bike rack deployment light	\$266.90
11 - 2023	Main battery replaced	\$164.23
10 - 2023	Hahn's auto HVAC blend door repair	\$993.61
10 - 2023	Replaced steer tires	\$442.30
09 - 2023	Recovered R134a, replaced accumulator dryer filter and orifice tube. Flushed system, replaced bad hose, recharged system	\$149.99
08 - 2023	Left front shock spring tower repair. Dentonies Truck Repair. Inspected under carriage	\$1,350.00
08 - 2023	HVAC controller unit	\$180.99
08 - 2023	R&R radiator	\$482.07
07 - 2023	Auto programmed Ecm for new tranny, HAHNS	\$222.75
07 - 2023	R&R transmission, flush lines, gaskets, seal, mount, charged batteries and ATF. Still needs reprogramming	\$4,094.11
07 - 2023	Front brake rotors and pad replacement	\$307.33
04 - 2023	glow plug control module and diesel exhaust fluid header. Regen and test drive. Hahns	\$2,835.36
01 - 2023	OUT OF SERVICE from 10/2022 to 01/09/23. Replaced steering gear box, pitman arm, power steering pump, hydrobooster, added 2 qts. ATF	\$1,298.17
10 - 2022	Replaced coolant surge, both alternators, nuts and bolts on top fan shroud, A/C low side hose and connectors	\$640.02
09 - 2022	Installed new 2 way radio and GPS	\$387.90
05 - 2022	Left Head light assembly	\$234.53
03 - 2022	Power steering pump, pulley hose, alternator, belt, spring clamp, air filter	\$791.59

\$45,473.17

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to- date CUMULATIVE COST
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Bus #405 (gas)

2009 Ford

16-passenger 2 w/c

Mileage for the Month

280,989	3.45	02 - 2024	R&R #8 spark plug and coil	\$40.83	
ODO		02 - 2024	Driver deat lumbar inop. Unable to replace seat, none fit	\$0.00	
***		02 - 2024	OUT OF SERVICE - DRIVERS SEAT	\$0.00	
1,108					\$40.83

12 - 2023			Replaced alternator	\$404.06	
05 - 2023			Replaced IB occupied & stow interlock assembly	\$226.33	
05 - 2023			R&R turn signal switch OEM	\$261.73	
03 - 2023			Replaced multi function switch. 1 new safety belt cutter	\$176.70	
01 - 2023			Replaced outer roll stop foot on wheel chair lift	\$156.95	
01 - 2023			Front rotors, oil seals, rear and front brake pads, and rear calipers.		
01 - 2023			Repaired engine hose coolant leak	\$622.31	
12 - 2022			2 Steer tires	\$708.51	
10 - 2022			Repaired exhaust leal at manifold, broken studs in head, Hahns	\$2,813.43	
10 - 2022			Installed new 2 way radio and GPS	\$387.90	
07 - 2022			Replaced transmission shifter linkage and solenoid	\$177.93	
08 - 2021			Replaced both batteries	\$222.72	
04 - 2021			Charging system hahns tested new alternator Programmed ECM	\$260.00	
03 - 2021			R&R Alternator	\$377.13	
03 - 2021			R&R rear AC comp and charged system	\$185.00	
02 - 2021			2 Steer Tires 225/75/16	\$343.64	
01 - 2021			4 Drive tires225/75R16	\$606.14	

\$35,313.35

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
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Bus #504 (diesel)

2014 Chevy Glaval

Mileage for the Month

Still has hesitation issues, back at Delta Truck
Delta found EGR valve plugged. R&R EGR valve pressure sensor,
cross pipe, gasket and electrical connectors
OUT OF SERVICE AGAIN- SAME ISSUE

174,740
ODO

735

0.00

02 - 2024
02 - 2024

\$447.53
\$3,692.72

\$4,140.25

11 - 2023	Engine cooling system problem, parts obsolete, upgraded cooling system	\$1,299.57
09 - 2023	Replaced thermostat and water pump	\$241.24
11 - 2022	Coolant surge tank plus 10 gallons coolant	\$345.57
09 - 2022	Installed new 2 way radio and GPS	\$387.90
08 - 2022	Suspension Repair - Betts Inv.#20531717	\$2,323.23
07 - 2022	Replaced fan clutch assembly	\$1,214.07
02 - 2022	R&R Radiator, located leaks in lines and convector to the parking brake system	\$824.24
09 - 2021	Low power, Fault codes, cleaned fuel system new fuel filter and air filters	\$205.99
08 - 2021	AC Repaired at Hals auto care invoice #81373	\$882.47
05 - 2021	intermittent loss of throttle, Delta truck invoice R008136646 ECM issue	\$1,905.28
04 - 2021	Delta Truck Center Diagnosed and replaced NOX sensor	\$1,367.74
07 - 2020	R&R Drive tires jackson tire #1-GS183503	\$1,840.66
07 - 2020	R&R Fan Clutch	\$1,245.99
07 - 2020	R&R Front AC Compressor	\$235.25
04 - 2020	Diagnosed problem R&R Turbo speed sensor.	\$309.66
01 - 2020	Betts invoice C10020312122	\$1,327.12
11 - 2019	Drive Tires 255/70/R22.5	\$2,061.70
09 - 2019	Replaced main and AUX Batterys	\$241.14
08 - 2019	in service Delta freightliner elect melt down to hvac inv #F00895372:01	\$647.04
08 - 2019	Rear AC compressor bad. Replaced and recharged	\$383.00
06 - 2019	Replaced rear suspension right and left air ride Ballards	\$203.43
04 - 2019	R&R brake hydro booster power steering filter and gasket	\$409.96

\$36,408.84

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST.
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Bus #505 (diesel)

2017 Freightliner

119,323	7.75	02 - 2024	PM-A		\$0.00	
ODO		02 - 2024	PM-B		\$89.36	
***		02 - 2024		R&R rear brake pads	\$133.34	
3,170		02 - 2024		Instrument cluster bad, Delta Truck replaced	\$2,131.67	
		02 - 2024		R&R left automatic chain tray, replaced air filter/windshield wipers	\$157.09	
		02 - 2024		5.5 gal DEF	\$29.98	
		02 - 2024		2.1 gal DEF	\$11.44	
		02 - 2024		3.1 gal DEF	\$16.90	

\$2,568.78

11 - 2023				R&R turn signal switch	\$164.72	
08 - 2023				Replaced 3 drive tires severely out of balance	\$938.24	
08 - 2023				R&R front brake pads and hardware	\$274.90	
08 - 2023				R&R front rotors wheel seal and gear oil	\$478.42	
08 - 2023				Replaced both front axle shock absorbers	\$150.18	
07 - 2023				4 recap tires	\$938.24	
03 - 2023				Replaced left rear wheel seal, inner and outer wheel bearings and races. Inspected right rear wheel bearings and races, replaced wheel seal	\$253.67	
02 - 2023				Replaced rear brake rotors, right side bearings, bearing cups, brake pads and slider pins, filled with gear oil and test drove	\$854.47	
10 - 2022				1 steer tire 245/71/19.5	\$433.81	
09 - 2022				Installed new 2 way audio and GPS	\$387.90	
09 - 2022				Drained coolant, removed both rear heater hoses, replaced with 30ft of new hose, installed new ball valve, refilled with new coolant, pressure tested	\$259.54	
08 - 2022				Replaced punctured right steer tire	\$536.30	
07 - 2022				4 Re-cap drive tires 245/70/R 19.5	\$938.24	
04 - 2022				Left wheel damage flat tire at SHTC - R&R steer tires	\$609.20	
10 - 2021				New front rotors and pads	\$616.55	
06 - 2021				R&R Rear brake pads, replaced 1 lug nut	\$263.61	
10 - 2020				R&R 4 Drive tires	\$623.44	
07 - 2020				R&R DEF header repaired cooling system to header	\$955.81	
06 - 2020				R&R left side AC Compressor and belt charged system	\$505.56	
05 - 2019				R&R DEF header / sending unit assy. Refilled with DEF	\$741.22	
06 - 2018				Windshield tinted Freightliner invoice, F008899513:13 windshield installation	\$195.67	
06 - 2018					\$150.00	

\$13,839.47

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
Bus #506 (diesel)	129,285	9.95	02 - 2024	Steer Tires	\$809.42	
2017 FREIGHTLINER	ODO		02 - 2024	Rear flat tire repair	\$33.54	
	***		02 - 2024	PM-A	\$0.00	
Mileage for The Month	3,597		02 - 2024	PM-B	\$89.36	
			02 - 2024	Replaced upper and lower rear sway bar bushings	\$194.28	
			02 - 2024	Low beam headlight r/s	\$15.04	
			02 - 2024	Replaced fuel filter and 2 w/c lift door shocks	\$134.33	
			02 - 2024	3.6 Gal DEF	\$19.62	
			02 - 2024	4 gal DEF	\$21.80	
			02 - 2024	4.1 gal DEF	\$23.35	
			02 - 2024	5.6 gal DEF	\$30.52	
					\$1,371.26	
			12 - 2023	PM-B	\$181.16	
			12 - 2023	Replaced front brake pads, rotors, seals and R/S bearings	\$516.73	
			10 - 2023	Replaced turbo charger, actuator and calibrated	\$1,790.25	
			08 - 2023	Replaced both batteries Group 31	\$381.56	
			03 - 2023	Replaced rear tires	\$1,570.68	
			12 - 2022	Replaced windshield - Glass Dr	\$630.53	
			11 - 2022	Replaced broken glass on destination sign window	\$406.43	
			11 - 2022	Replace front brake pads with handwear	\$161.07	
			11 - 2022	2 steer tires	\$796.90	
			09 - 2022	Installed new 2 way radio and GPS	\$387.90	
			05 - 2022	R&R DEF header and screen filter	\$1,186.55	
			04 - 2022	4-245/70/19.5 drive tires	\$1,218.40	
			09 - 2021	PM-B Service and transmission service	\$164.95	
			09 - 2021	New Steer tires	\$606.16	
			05 - 2021	Replaced Batteries	\$241.14	
			12 - 2021	R&R power steering pump filter and gaskets	\$334.98	
			12 - 2021	R&R Hydrobooster	\$400.29	\$18,642.97

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
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Bus #507 (diesel)
 2017 FREIGHTLINER 147,644 2.00 02 - 2024 Replaced spin filter and reset monitor \$11.80
 ODO 02 - 2024 4.6 gal DEF \$20.07
 *** 02 - 2024 4.5 gal DEF \$24.26

Mileage for the Month 2,570 \$56.13

01 - 2024	Repaired leaking heater hose, replaced leaking air valve to parking brake	\$159.93
11 - 2023	Replaced rear floor heater core, added coolant	\$150.00
11 - 2023	R&R HVAC blower motor, fan and in cab filter	\$217.23
10 - 2023	Replaced front calipers and brake pads	\$341.19
10 - 2023	Charged and tested batteries, replaced 1 group 31 battery	\$163.75
10 - 2023	R&R up stream Nox sensor	\$667.13
09 - 2023	Engine derated enroute to Delta Truck, towed	\$562.50
09 - 2023	ECM fault code - emissions systems Delta Truck	\$1,216.24
09 - 2023	Replaced both batteries	\$327.56
09 - 2023	R&R front shocks	\$151.82
08 - 2023	PM-B fuel filter and air filter	\$195.50
08 - 2023	R&R DEF header and replaced crank case filter. Repaired coolant leak	\$1,222.22
04 - 2023	Steer tires	\$785.34
11 - 2022	Replaced rear brake rotors, seals and brake pads	\$775.05
09 - 2022	Installed new 2 way radio and GPS	\$387.90
08 - 2022	(4) 19.5 Recaps	\$895.12
06 - 2022	2 Steer tires 19.5	\$785.84
05 - 2022	Replaced Wheel bearings, races, seal, hub cover and lug nut. Filled gear oil	\$152.47
04 - 2022	R&R Front brake rotors, seals and pads. Caliper slide pins	\$831.57
09 - 2021	New drive tires installed Jackson tire invoice # 1-GS196307	\$1,255.43
09 - 2021	2 New Batteries installed	\$241.14
03 - 2021	245/70/19.5 Steer tires	\$670.16
02 - 2021	R&R left AC compressor added PEG 46 oil	\$356.29
		\$18,838.10

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to-date CUMULATIVE COST
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Bus #508 (diesel)

2017 Freightliner

Mileage for the Month

137,369	7.00	02 - 2024	Balance 4 rear wheels	\$159.96	
ODO		02 - 2024	PM-B	\$80.36	
2,203		02 - 2024	R&R low beam head light	\$13.49	
		02 - 2024	R&R wheel chair lift inner roll stop shocks	\$54.36	
		02 - 2024	R&R bike rack pivot bushings	\$12.22	
		02 - 2024	3.6 gal DEF	\$19.80	
		02 - 2024	3.5 gal DEF	\$19.01	
		02 - 2024	3.3 gal DEF	\$17.99	
				\$377.19	

01 - 2024			Replaced front brake rotors and wheel seals.	\$192.30	
01 - 2024			Replaced rear rotors, seals, bearings and brake pads	\$684.88	
01 - 2024			Replaced turbo actuator and calibrated	\$1,912.31	
01 - 2024			Replaced drive tires	\$1,545.10	
11 - 2023			R&R brake hydro booster and 1 LED light bulb on dash	\$1,003.95	
10 - 2023			Replaced leaking coolant surge tank	\$305.93	
10 - 2023			Replaced seals, wheel bearings, added gear oil	\$277.49	
08 - 2023			Replaced both batteries	\$293.44	
07 - 2023			PM-B, fuel filter tranny spin on filter crank case filter, reset transmission	\$239.90	
05 - 2023			Replaced diesel exhaust fluid header	\$1,113.66	
05 - 2023			Replaced steer tires	\$857.36	
05 - 2023			Replaced 4 drive tires re-cap	\$938.24	
03 - 2023			R&R right On-Spot chain and wheel	\$289.79	
11 - 2022			Replaced front rotors/bearing oil seals	\$479.40	
09 - 2022			Installed new 2 way radio and GPS	\$387.90	
06 - 2022			Replace all 6 tires	\$1,827.60	
05 - 2022			Drag link steering	\$194.90	
09 - 2021			2 New Batteries	\$241.14	
05 - 2021			R&R brake rotors, wheel oil seals and pads	\$261.46	
03 - 2021			245/70/19.5 Steer Tires	\$606.10	
05 - 2020			Replaced AC compressor dryer, condensor fan relay and wiring	\$464.10	
04 - 2020			4 Drive tire recap	\$567.20	
02 - 2020			Battery Tray	\$427.13	
09 - 2019			Towed to Delta freightliner Daves towing Invoice # 75424	\$465.00	
08 - 2019			right rear AC Inop replaced Compressor and dryer and charged	\$575.22	
05 - 2019			R&R header / sending unit assy refilled DEF	\$741.22	
10 - 2018			Drive tires 19.5 Recaps	\$722.64	

\$17,982.55

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 2/29/24	REPAIR HOURS	Dates	Maintenance Performed for Month of FEBRUARY 2024 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 23/24	Cost for Month of February	July 2015 to- date CUMULATIVE COST
TOTALS	29,037	76			\$ 12,959	\$ 422,301



PERFORMANCE SUMMARY
February 2024

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	YEAR TO-DATE	Last FY 22/23 to Date
RIDERSHIP-FIXED ROUTE/DAR										
FIXED ROUTE & DAR PASSENGERS	2,729	3,222	3,085	3,104	2,838	3,454	2,952	2,925	24,309	19,332
SENIORS	198	273	278	304	233	217	210	264	1,977	1,920
DISABLED	1,412	1,916	1,749	1,716	1,649	1,529	1,837	1,727	13,535	10,573
WHEELCHAIR	105	175	151	129	154	159	104	120	1,097	1,007
%SENIORS / DISABLED	63%	73%	71%	69%	72%	55%	73%	72%	68%	70%
YOUTH	57	146	218	142	159	150	142	177	1,191	893
%YOUTH	2%	5%	7%	5%	6%	4%	5%	6%	5%	5%
BIKES	19	10	10	17	21	14	6	11	108	58
OPERATIONS										
TOTAL SERVICE DAYS	22	23	20	21	19	20	21	20	166	161
VEHICLE SERVICE HOURS	955	1,209	953	1,043	965	1013	1088	1,029	8,255	7,036
PASSENGER PER HOUR	2.9	2.7	3.2	3.0	2.9	\$3	\$3	2.8	2.9	2.7
VEHICLE SERVICE MILES	20,405	21,927	20,025	21,873	19,572	18,273	20,283	19,552	161,910	135,226
VEHICLE NON-REVENUE MILES	2,243	2,015	2,068	1,849	1,521	1,342	1,672	1,426	14,136	10,883
PASSENGER PER MILE	0.13	0.15	0.15	0.14	0.15	0.19	\$0.15	0.15	0.15	0.14
COSTS										
MONTHLY EXPENSES (Operating Costs)	\$133,736	\$170,467	\$157,281	\$193,839	\$176,869	\$167,084	\$190,804	\$139,614	\$1,329,694	\$1,309,578
COST PER PASSENGER	\$49.01	\$52.91	\$50.98	\$62.45	\$62.32	\$48	\$64.64	\$47.73	\$54.70	\$67.74
COST PER MILE	\$6.55	\$7.77	\$7.85	\$8.86	\$9.04	\$9.14	\$9.41	\$7.14	\$8.21	\$9.68
COST PER HOUR	\$140.04	\$141.00	\$165.04	\$185.85	\$183.28	\$164.94	\$175.37	\$135.68	\$161.08	\$186.13
REVENUE										
FIXED ROUTE/DAR FAREBOX REVENUE	\$8,501	\$13,408	\$8,678	\$8,149	\$8,653	\$10,045	\$5,221	\$5,931	\$68,586	\$40,258
ADVERTISING SALES	\$2,004	\$2,133	\$4,075	\$3,354	\$4,495	\$2,991	\$5,174	\$7,454	\$31,679	\$36,254
TOTAL FAREBOX RATIO	8.32%	10.29%	9.18%	6.76%	8.24%	8.79%	6.16%	11.75%	8.51%	6.56%
SACRAMENTO ROUTE										
PASSENGERS	200	294	237	235	209	199	228	203	1,805	1,255
SENIORS	60	112	114	91	80	80	68	87	692	265
DISABLED	6	18	11	9	10	12	15	15	96	76
WHEELCHAIR	0	0	2	0	0	0	2	0	4	4
%SENIORS / DISABLED	33%	44%	54%	43%	43%	46%	0	50%	44%	27%
YOUTH	7	3	9	10	8	0	12	2	51	31
%YOUTH	4%	1%	4%	4%	4%	0%	5%	1%	3%	2%
BIKES	0	1	1	0	0	0	1	1	4	4
VEHICLE SERVICE HOURS	142	168	146	155	141	141	156	146	1,195	1,170
PASSENGER PER HOUR	1.4	1.8	1.6	1.5	1.5	1.4	1.5	1.4	1.5	1.1
VEHICLE SERVICE MILES	3,630	4,194	3,649	3,824	3,527	3,492	3,869	3,684	29,869	29,160
VEHICLE NON-REVENUE MILES	122	140	122	128	116	116	128	123	995	970
PASSENGER PER MILE	0.06	0.07	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.04
OPERATING COST										
(Amador City to Sac City Line)										
COST PER PASSENGER	\$3,478	\$4,000	\$3,478	\$3,652	\$3,304	\$3,304	\$3,652	\$3,478	\$28,346	\$27,652
COST PER MILE	\$17	\$14	\$15	\$16	\$16	\$17	\$16	\$17	\$16	\$22
COST PER HOUR	\$0.96	\$0.95	\$0.95	\$0.96	\$0.94	\$0.95	\$0.94	\$0.94	\$0.95	\$0.95
FAREBOX REV. (inc. TICKET SALES)	\$24.50	\$23.81	\$23.82	\$23.56	\$23.43	\$23.35	\$23.41	\$23.82	\$23.71	\$23.63
SAC CONTRACT REVENUE	\$335	\$677	\$543	\$745	\$388	\$572	\$634	\$676	\$4,571	\$3,945
	\$0	\$8,877	\$8,927	\$8,928	\$9,293	\$8,985	\$8,140	\$16,447	\$69,597	\$56,103

1:40 PM
03/19/24
Accrual Basis

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of February 29, 2024

	<u>Feb 29, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · 3670 NewWF Checking - Operating	181,118.29
11200 · 8794 Wells Fargo Savings Res	
11210 · Fleet Reserve	518,770.08
11220 · Building Reserve	85,394.33
11230 · Equipment Reserve	58,573.00
	<hr/>
Total 11200 · 8794 Wells Fargo Savings Res	662,737.41
11300 · 8802 Wells Fargo Savings-Grants	
10700 · SGR Funds	16,055.01
	<hr/>
Total 11300 · 8802 Wells Fargo Savings-Grants	16,055.01
Total Checking/Savings	859,910.71
Accounts Receivable	565,233.76
Other Current Assets	
13000 · Pre-Paid expenses	
13200 · Pre-Paid IT Service Contract	45,348.72
	<hr/>
Total 13000 · Pre-Paid expenses	45,348.72
Total Other Current Assets	45,348.72
	<hr/>
Total Current Assets	1,470,493.19
Fixed Assets	
15100 · LAND	254,026.00
15200 · BUILDING	2,393,775.88
15300 · EQUIPMENT	
15500 · COMPUTERS AND SOFTWARE	50,190.13
15300 · EQUIPMENT - Other	160,911.83
	<hr/>
Total 15300 · EQUIPMENT	211,101.96
15400 · Buses	
15450 · Bus Equipment	23,986.01
	<hr/>
Total 15400 · Buses	23,986.01
16000 · ACCUMULATED DEPRECIATION	(2,986,059.00)
	<hr/>
Total Fixed Assets	(103,169.15)
	<hr/>
TOTAL ASSETS	1,367,324.04

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Accrual Basis

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of February 29, 2024

	<u>Feb 29, 24</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · ACCOUNTS PAYABLE	24,688.81
Total Accounts Payable	<u>24,688.81</u>
Other Current Liabilities	320,920.34
Total Current Liabilities	<u>345,609.15</u>
Long Term Liabilities	
22400 · Pension Liabiity	1,108,604.00
26100 · Deferred Inflow Pension	439,732.00
Total Long Term Liabilities	<u>1,548,336.00</u>
Total Liabilities	<u>1,893,945.15</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,893,945.15</u></u>

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AMADOR TRANSIT
Annual Budget vs. Actual
February 2024 73% of FY

Accrual Basis

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · OPERATING REVENUE				
41100 · FIXED ROUTE REVENUE	30,012.90	35,000.00	-4,987.10	85.8%
41200 · DIAL-A-RIDE REVENUE	22,584.46	20,000.00	2,584.46	112.9%
41250 · MODIVCARE/LOGISTICARE REVENUE	20,225.67	20,000.00	225.67	101.1%
41300 · SACRAMENTO SERV.CONTRACT	69,746.18	86,000.00	-15,253.82	82.1%
Total 41000 · OPERATING REVENUE	142,569.21	160,000.00	-17,430.79	89.1%
42000 · NON-OPERATING REVENUES				
41350 · LCTOP Operating Funds	102,360.00	102,360.00	0.00	100.0%
42100 · LOCAL TRANSP FUND(LTF)				
42102 · Unmet Needs LTF Allocation	0.00	50,892.00	-50,892.00	0.0%
42100 · LOCAL TRANSP FUND(LTF) · Other	393,774.87	565,000.00	-171,225.13	69.7%
Total 42100 · LOCAL TRANSP FUND(LTF)	393,774.87	615,892.00	-222,117.13	63.9%
42250 · SGR Funds				
42300 · 5311 Operating Assistance	49,286.00	68,214.00	-18,928.00	72.3%
42315 · 5311 CRRSAA Act 2021	311,252.00	311,252.00	0.00	100.0%
42400 · 5310 Expanded Mobility	243,173.13	230,144.00	13,029.13	105.7%
42500 · ADVERTISING CONTRACT	241,057.54	200,000.00	41,057.54	120.5%
42675 · Reserves to Shortfall #53300	24,224.75	60,000.00	-35,775.25	40.4%
42700 · STA -Capital Allocation	0.00	20,000.00	-20,000.00	0.0%
44100 · Interest	367,669.55	507,800.00	-140,130.45	72.4%
	90.44	0.00	90.44	100.0%
Total 42000 · NON-OPERATING REVENUES	1,732,888.28	2,115,662.00	-382,773.72	81.9%
Total Income	1,875,457.49	2,275,662.00	-400,204.51	82.4%
Gross Profit	1,875,457.49	2,275,662.00	-400,204.51	82.4%

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AMADOR TRANSIT
Annual Budget vs. Actual
February 2024 73% of FY

Accrual Basis

Expense	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
50010 · LABOR				
50100 · SALARIES & WAGES - Fixed Route	226,864.04	322,829.00	-95,964.96	70.3%
50200 · SALARIES & WAGES - DAR	89,393.34	123,206.00	-33,812.66	72.6%
50300 · MAINT. & FACILITIES WAGES	120,460.15	153,731.00	-33,270.85	78.4%
50400 · ADMINISTRATIVE WAGES	205,934.72	308,902.00	-102,967.28	66.7%
50500 · OTHER SALARIES & WAGES	88,517.16	120,575.00	-32,057.84	73.4%
Total 50010 · LABOR	731,169.41	1,029,243.00	-298,073.59	71.0%
51000 · BENEFITS				
51100 · FICA	11,738.17	15,000.00	-3,261.83	78.3%
51150 · PENSION PLAN (CalPERS)	103,145.32	154,000.00	-50,854.68	67.0%
51200 · MEDICAL PLAN	43,965.14	82,473.00	-38,507.86	53.3%
51260 · DENTAL PLAN	5,594.87	10,100.00	-4,505.13	55.4%
51300 · VISION PLAN	1,229.52	1,810.00	-580.48	67.9%
51350 · WORKERS COMP INS	61,189.00	75,000.00	-13,811.00	81.6%
51420 · DISABILITY INSURANCE	6,245.73	8,750.00	-2,504.27	71.4%
51450 · UNEMPLOYMENT INSURANCE	2,847.98	4,000.00	-1,152.02	71.2%
51600 · UNIFORMS/WORK CLOTHES ALLOW	4,673.23	3,200.00	1,473.23	146.0%
51650 · OTHER BENEFITS	1,160.00	2,000.00	-840.00	58.0%
Total 51000 · BENEFITS	241,788.96	356,333.00	-114,544.04	67.9%
52000 · SERVICES & USER FEES				
52100 · VEHICLE TECH SERV-OUTSOURCE	16,742.91	35,000.00	-18,257.09	47.8%
52150 · PROPERTY MAINTENANCE SERVICES	5,755.82	10,000.00	-4,244.18	57.6%
52170 · CONTRACT IT SERVICES	0.00	50.00	-50.00	0.0%
52250 · LEGAL COUNSEL	31.50	750.00	-718.50	4.2%
52300 · ADVERTISING & MARKETING	7,763.32	13,000.00	-5,236.68	59.7%

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Accrual Basis

AMADOR TRANSIT
Annual Budget vs. Actual
February 2024 73% of FY

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
52350 · LEGAL NOTICES	0.00	100.00	-100.00	0.0%
52400 · SOFTWARE MAINTENANCE FEES	15,392.19	18,050.00	-2,657.81	85.3%
52420 · DRUG & ALCOHOL SERVICES	3,815.00	3,750.00	65.00	101.7%
52500 · FACILITY SECURITY SYSTEM	3,984.23	4,500.00	-515.77	88.5%
52550 · GSA COST ALLOC-(POSTAGE/PRINT)	415.60	600.00	-184.40	69.3%
52600 · PROFESSIONAL & TECH SERVICES	7,453.48	10,000.00	-2,546.52	74.5%
52610 · Fees Bank, Merchant, Service	419.07	1,400.00	-980.93	29.9%
Total 52000 · SERVICES & USER FEES	61,773.12	97,200.00	-35,426.88	63.6%
53000 · MATERIALS & SUPPLIES CONSUMED				
53100 · FUEL	127,389.24	205,000.00	-77,610.76	62.1%
53150 · TIRES	12,930.32	24,000.00	-11,069.68	53.9%
53200 · LUBRICATION	766.96	2,000.00	-1,233.04	38.3%
53250 · TOOLS	527.77	1,200.00	-672.23	44.0%
53300 · VEHICLE MAINT-REPAIR PARTS	43,273.99	55,000.00	-11,726.01	78.7%
53350 · SHOP SUPPLIES (Consumables)	2,242.19	3,500.00	-1,257.81	64.1%
53400 · VEHICLE ACCESSORIES	572.77	750.00	-177.23	76.4%
53425 · TOWING	1,043.05	2,000.00	-956.95	52.2%
53450 · FACILITIES MAINT/REPAIR PARTS	3,427.26	5,000.00	-1,572.74	68.5%
53500 · TRANSIT CENTER SUPPLIES	142.58	550.00	-407.42	25.9%
53550 · OFFICE SUPPLIES	2,410.22	4,750.00	-2,339.78	50.7%
53650 · PRINTING (Schedules, Brochures)	1,564.68	3,000.00	-1,435.32	52.2%
53670 · COMPUTER PROGRAM & SUPPLIES	0.00	500.00	-500.00	0.0%
53700 · SAFETY & EMERGENCY SUPPLIES	735.29	1,600.00	-864.71	46.0%
53750 · OTHER MATERIALS & SUPPLIES	196.02	600.00	-403.98	32.7%
Total 53000 · MATERIALS & SUPPLIES CONSU...	197,222.34	309,450.00	-112,227.66	63.7%
54000 · UTILITIES				
54100 · AT WATER/SEWER/GARBAGE	3,454.06	5,000.00	-1,545.94	69.1%
54200 · AT -PGE/NATURAL GAS	2,291.15	1,700.00	591.15	134.8%
54300 · TRANSIT CTR/WATER/SEWER/GARB	2,640.40	3,000.00	-359.60	88.0%
54400 · TRANSIT CENTER-PGE	768.50	1,200.00	-431.50	64.0%
54450 · TRANSIT CENTER-INTERNET	1,640.73	2,000.00	-359.27	82.0%
54500 · OFFICE PHONES/FAX/INTERNET	5,040.77	7,600.00	-2,559.23	66.3%

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03/19/24

AMADOR TRANSIT
Annual Budget vs. Actual
February 2024 73% of FY

Accrual Basis

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
54550 · CELLULAR SERVICE	2,068.47	3,700.00	-1,631.53	55.9%
54700 · Wi-Fi (Sacramento Bus)	269.80	1,000.00	-730.20	27.0%
Total 54000 · UTILITIES	18,173.88	25,200.00	-7,026.12	72.1%
56000 · CASUALTY & LIABILITY COSTS				
56100 · LIABILITY & PROPERTY DAMAGE INS	97,108.42	170,000.00	-72,891.58	57.1%
Total 56000 · CASUALTY & LIABILITY COSTS	97,108.42	170,000.00	-72,891.58	57.1%
58000 · MISCELLANEOUS (NEW)				
58050 · DUES & SUBSCRIPTIONS	2,384.98	2,300.00	84.98	103.7%
58200 · TRAVEL & MEETINGS	491.65	800.00	-308.35	61.5%
58300 · SAFETY PROGRAM	663.74	750.00	-86.26	88.5%
58400 · TRAINING-Seminars & Materials	611.83	1,100.00	-488.17	55.6%
58450 · CDL/ DOT MED/BkGrnd Checks	2,049.82	1,500.00	549.82	136.7%
58500 · Penalties/Late Fees	14.58	100.00	-85.42	14.6%
58600 · Other Miscellaneous	112.00	350.00	-238.00	32.0%
Total 58000 · MISCELLANEOUS (NEW)	6,328.60	6,900.00	-571.40	91.7%
59000 · LEASES / RENTALS				
59100 · Leases & Rentals	12,236.58	12,000.00	236.58	102.0%
Total 59000 · LEASES / RENTALS	12,236.58	12,000.00	236.58	102.0%
Total Expense	1,365,801.31	2,006,326.00	-640,524.69	68.1%
Net Ordinary Income	509,656.18	269,336.00	240,320.18	189.2%
Net Income	509,656.18	269,336.00	240,320.18	189.2%



Marcy Page is with Kris Giannini and 2 others.



2d · 

I know a day late but I am never a dollar short... I wanted to take a moment to thank all of the **Amador Transit** drivers on driver appreciation day. You all are the bestest there is. I have been riding 11 years and watched many changes. The one thing that hasn't changed in that time is the exceptional service both from drivers and dispatchers. Thank you and know you are appreciated sooo much.

**Sutter Health and its Affiliates
Mutual Aid Memorandum of Understanding**

A. Purpose of Mutual Aid Memorandum of Understanding

This Mutual Aid Memorandum of Understanding (“MOU”) is a voluntary agreement between Sutter Valley Hospitals dba Sutter Amador Hospital (“SAH”) and Amador Transit (“AT”), effective March 13, 2024 to collaborate in a comprehensive, effective and coordinated method to provide aid in response to natural disasters, mass casualties and acts of terrorism. “**Disaster**” is defined as an overwhelming incident that “**exceeds the effective response capability**” of SAH. The disaster may be an "external" or "internal" event for SAH and assumes that SAH’s emergency management plans have been fully implemented.

This document is intended to augment local, regional, and state mutual aid agreements and plans. The MOU does not replace but rather supplements the SAH’s emergency response plans, and the rules and procedures governing interaction with other organizations during a disaster; this may include the National Response Plan (NRP), National Disaster Medical System (NDMS), National Incident Management System (NIMS), Hospital Incident Command System (HICS), Office of Emergency Services (OES), California Emergency Medical Services Authority (EMSA), the California Department of Public Health (DPH), law enforcement agencies, fire departments, American Red Cross and other applicable emergency management and response agencies. The document also supplements any services to be provided through the Sutter Health Emergency Management Systems (“SHEMS”).

Execution of this MOU indicates that the parties are evidencing their respective intent to abide by the terms of the MOU in the event of a Disaster.

B. General Principles of Understanding

1. Services: AT agrees to aid SAH in the event of a Disaster. Such services may include the following:
 - Transportation
2. Logistics: Each party will designate a representative to coordinate the mutual aid contemplated under this MOU.
3. Indemnity: SAH agrees to indemnify and hold harmless AT from any and all claims, costs, losses, damages, or liabilities (collectively “Claims”) arising from or connected with AT’s provision of services under this MOU, except if such Claims result from the negligence or intentional misconduct of AT or AT’s assistants, employees or agents. AT in turn agrees to indemnify and hold harmless SAH from any and all Claims to the extent that such Claims result from the negligence or intentional misconduct of AT or AT’s assistants, employees or agents.

C. Miscellaneous Provisions

1. Term and Termination: This MOU shall commence upon execution by authorized representatives of each party and shall continue until terminated. A party may terminate

this MOU at any time upon providing sixty (60) days' advance written notice to the other party.

2. General Legal Provisions: This MOU may not be assigned and shall be governed under California law. This MOU contains the entire agreement of the subject matter contained herein and shall give rights to no other parties except where expressly stated.

D. AT Roles and Responsibilities in the Event of an Anticipated or Declared Local Emergency

1. AT will provide buses for transportation of SAH occupants to be evacuated during an emergency, provided AT has buses available to be utilized for evacuation purposes. While AT cannot guaranty that a specific number of buses, or any buses, will be available for evacuation purposes, AT will provide any available buses to SAH for emergency transportation.
 2. AT agrees to participate in any emergency response deemed necessary by SAH according to procedures in both AT and Amador County's emergency response plans and to preserve resources for local use prior to dispatch out of the area.
 3. AT agrees to furnish SAH with the number of buses currently available and how many passengers each can carry. The list will be updated annually or at times when there is a substantial change in total number of passenger seats.
 4. AT agrees to furnish the name, home address and home telephone number of a primary contact person who will be used as the AT Liaison. AT will also furnish names of two backup liaisons, along with their home addresses and home telephone numbers. The Liaison will be apprised of any emergency that might affect AT in accordance with this agreement.
- Amador Transit Contacts
Maggie Amarant
General Manager
Office: 209-267-5079
Cell: 209-418-5540
- Jessica McGowan
Operations Supervisor
Office: 209-267-5089
Cell: 209-418-5079
5. AT agrees that personnel will attend training sessions provided by SAH. This will include appropriate administrators and bus drivers.
 6. When an emergency is imminent or in progress and the AT Liaison has been notified, AT agrees to put its emergency plan in effect and to work closely with SAH to assure response actions are coordinated.
 7. AT will establish its public information procedure to be compatible with and not in conflict with the Amador County's Emergency Response Plan.

9. As sections of the emergency response plans are periodically updated, AT may review and comment in a timely manner so appropriate

By their signatures below, each of the following represent that they have the authority to execute this MOU and to bind the party on whose behalf their execution is made.

Sutter Amador Hospital	Amador Transit
Name: Michael Cureton	Name: <i>Patricia [unclear]</i>
Title: Chief Administrative Officer	Title: <i>CHAIRMAN OF AT BOARD</i>
Signature:	Signature: <i>Patricia [unclear]</i>
Date:	Date: <i>3/7/2024</i>
Name: Rachael Dimmer	Name:
Title: Emergency Preparedness Coordinator	Title:
Signature:	Signature:
Date:	Date:

By their signatures below, each of the following represent that they have the authority to execute this MOU and to bind the party on whose behalf their execution is made.

Sutter Amador Hospital	Amador Transit
Name: Michael Cureton	Name:
Title: Chief Executive Officer	Title:
Signature: <i>Michael Cureton</i>	Signature:
Date: 3/13/24	Date:
Name: Rachael Dimmer	Name: <i>PATRICIA Maggie Amarant</i>
Title: Health and Safety Specialist III	Title: <i>General Manager</i>
Signature: <i>R Dimmer</i>	Signature: <i>Patricia M. Amarant</i>
Date: 3/12/24	Date: <i>3/18/2024</i>



TO: AT BOARD OF DIRECTORS
FROM: Patricia M. Amarant, General Manager
DATE: April 4, 2024
RE: General Manager Report - Informational Only

January 2024 Cost decrease on Performance report

In response to the last meeting board's request to research the decrease in operating costs for the month of January 2024, staff examined the reports and discovered that the monthly costs did not include payroll expenses for the month of January.

Friday, January 26th, 2024, payroll was being processed. That expense was not available to the General Manager at the time of the board packet due date, which was the same day.

Staff has corrected January's monthly costs, highlighted in the Performance summary report included in Section 5 of the board packet.



TO: AT BOARD OF DIRECTORS
FROM: Patricia M. Amarant, General Manager
DATE: April 4, 2024
RE: MOU update with Amador County OES

Sheriff Girton with the county OES agency requested an addition to the current MOU between Amador Transit (AT) and Amador County OES to include transportation service by AT during extreme weather events during summer and winter to cooling or warming centers in the county for transportation dependent residents in need of accessing these services.

The OES submitted the revision (in red) and included **#5 in Section C**, where the OES will purchase a book of \$2 tickets (\$80) to distribute to those residents that will use the service.

AT's legal counsel reviewed and made one small change (in blue) and approved the changes. The approved revision was submitted to Sheriff Girton to present to the county's legal counsel and the Board of Supervisors, receiving approval and signatures by both.

AT has included the redlined MOU with the changes and the final MOU with county counsel and BOS approval for review by the AT's BOD.

Staff requests board approval of the updated MOU between AT and OES.

MEMORANDUM OF UNDERSTANDING
BETWEEN AMADOR TRANSIT AND
AMADOR COUNTY SHERIFF'S OFFICE OF EMERGENCY SERVICES

A. PURPOSE

This Memorandum of Understanding will define the working relationship between the Amador County Sheriff's Office of Emergency Services hereinafter referred to as OES and Amador Transit herein after referred to as AT.

B. ROLE AND RESPONSIBILITIES OF AMADOR TRANSIT (AT)

1. AT will provide buses for transportation ~~of County residents to be evacuated during an emergency. When the buses are chartered for purposes other than their normal use, they will be used for this purpose only after the occupants have been transported.~~ at no cost and at any time (unless noted otherwise below) for County residents to be evacuated during an emergency. An emergency is defined as an unexpected event which places life and/or property in danger and requires an immediate response through the routine use of resources and procedures.
2. AT will also provide buses for transportation for County residents who have developmental or intellectual disabilities, physical disabilities, chronic conditions, injuries, limited English proficiency or who are non-English speaking, older adults, children, people living with in institutionalized settings, or those who are low income, homeless, or transportation disadvantaged, including, but not limited to, those who are dependent on public transit or those who are pregnant. This section will only be enacted on weekdays during extreme weather events that necessitate opening a Warming or Cooling Center within the County, ~~and only on weekdays.~~
3. AT agrees to participate in any emergency response deemed necessary by OES according to procedures in both AT and the County's emergency response plans and to preserve resources for local use prior to dispatch out of the area.
4. AT agrees to furnish OES with the number of buses currently available and how many passengers each can carry. This information is set out in Paragraph 8. The list will be updated annually or at times when there is a substantial change in total number of passenger seats.
5. AT agrees to furnish the name, home address and home telephone number of primary contact person who will be used as the AT Liaison. AT will also furnish names of two backup liaisons, along with their home addresses and home telephone numbers. The Liaison will be apprised of any emergency that might affect AT in accordance with this agreement.
6. AT agrees that personnel will attend training sessions provided by OES and will participate in County disaster exercises as appropriate. This will include appropriate administrators and bus drivers.
7. When an emergency is imminent or in progress and the AT Liaison has been notified, AT agrees to put its emergency plan in effect and to work closely with OES to assure response actions are coordinated.

7. AT will establish its public information procedure to be compatible with and not in conflict with the County's Emergency Response Plan.
8. AT has 3 buses with passenger capacity of 16 and up to 3 wheelchairs; and
 - 3 buses with passenger capacity of 17 and up to 2 wheelchairs; and
 - 5 buses with passenger capacity of 26 and up to 2 wheelchairs; and
 - 2 vans with passenger capacity of 9 and up to 1 wheelchair; and
 - 5 vans with passenger capacity of 4 or 3 and 1 wheelchair.

AT has up to ~~17~~ 15 qualified bus drivers.

C. ROLE AND RESPONSIBILITY OF THE AMADOR COUNTY SHERIFF'S OFFICE OF EMERGENCY SERVICES (OES) IN THE EVENT OF AN ANTICIPATED OR DECLARED LOCAL EMERGENCY

1. OES will promptly notify AT of an emergency that might affect them and will brief officials on pertinent information related to the situation.
2. At the appropriate level of emergency, OES will contact the AT Liaison and request appropriate action for dispatching buses.
3. OES agrees to assist AT in coordinating the procedures for integrating emergency plans of both entities.
4. OES will provide training for personnel who will be responding to an emergency when transportation is needed.
5. OES agrees to purchase an \$80 booklet of Dial-A-Ride tickets to be used when enacting subdivision 2 of section B, in order to offset the cost incurred by AT.
6. As sections of the emergency response plans are periodically updated, AT may review and comment in a timely manner so appropriate changes may be made. If AT makes changes in its procedures, OES will be permitted to comment.

This Memorandum of Agreement may be cancelled by either party upon thirty (30) days written notice.

AMADOR COUNTY SHERIFF'S OFFICE
OF EMERGENCY SERVICES

AMADOR TRANSIT

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

AMADOR COUNTY COUNSEL

AMADOR TRANSIT
BOARD OF DIRECTORS CHAIRMAN

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AMADOR COUNTY

BOARD OF SUPERVISORS CHAIRMAN

Signature: _____

Printed Name: _____

Title: _____

Date: _____

MEMORANDUM OF UNDERSTANDING
BETWEEN AMADOR TRANSIT AND
AMADOR COUNTY SHERIFF'S OFFICE OF EMERGENCY SERVICES

A. PURPOSE

This Memorandum of Understanding will define the working relationship between the Amador County Sheriff's Office of Emergency Services hereinafter referred to as OES and Amador Transit herein after referred to as AT.

B. ROLE AND RESPONSIBILITIES OF AMADOR TRANSIT (AT)

1. AT will provide buses for transportation at no cost and at any time (unless noted otherwise below) for County residents to be evacuated during an emergency. An emergency is defined as an unexpected event which places life and/or property in danger and requires an immediate response through the routine use of resources and procedures.
2. AT will also provide buses for transportation for County residents who have developmental or intellectual disabilities, physical disabilities, chronic conditions, injuries, limited English proficiency or who are non-English speaking, older adults, children, people living with in institutionalized settings, or those who are low income, homeless, or transportation disadvantaged, including, but not limited to, those who are dependent on public transit or those who are pregnant. This section will only be enacted on weekdays during extreme weather events that necessitate opening a Warming or Cooling Center within the County.
3. AT agrees to participate in any emergency response deemed necessary by OES according to procedures in both AT and the County's emergency response plans and to preserve resources for local use prior to dispatch out of the area.
4. AT agrees to furnish OES with the number of buses currently available and how many passengers each can carry. This information is set out in Paragraph 8. The list will be updated annually or at times when there is a substantial change in total number of passenger seats.
5. AT agrees to furnish the name, home address and home telephone number of primary contact person who will be used as the AT Liaison. AT will also furnish names of two backup liaisons, along with their home addresses and home telephone numbers. The Liaison will be apprised of any emergency that might affect AT in accordance with this agreement.
6. AT agrees that personnel will attend training sessions provided by OES and will participate in County disaster exercises as appropriate. This will include appropriate administrators and bus drivers.
7. When an emergency is imminent or in progress and the AT Liaison has been notified, AT agrees to put its emergency plan in effect and to work closely with OES to assure response actions are coordinated.
8. AT will establish its public information procedure to be compatible with and not in conflict with the County's Emergency Response Plan.
9. AT has 3 buses with passenger capacity of 16 and up to 3 wheelchairs; and

3 buses with passenger capacity of 17 and up to 2 wheelchairs; and
5 buses with passenger capacity of 26 and up to 2 wheelchairs; and
2 vans with passenger capacity of 9 and up to 1 wheelchair; and
5 vans with passenger capacity of 4 or 3 and 1 wheelchair.


AT has up to 15 qualified bus drivers.

C. ROLE AND RESPONSIBILITY OF THE AMADOR COUNTY SHERIFF'S OFFICE OF EMERGENCY SERVICES (OES) IN THE EVENT OF AN ANTICIPATED OR DECLARED LOCAL EMERGENCY

1. OES will promptly notify AT of an emergency that might affect them and will brief officials on pertinent information related to the situation.
2. At the appropriate level of emergency, OES will contact the AT Liaison and request appropriate action for dispatching buses.
3. OES agrees to assist AT in coordinating the procedures for integrating emergency plans of both entities.
4. OES will provide training for personnel who will be responding to an emergency when transportation is needed.
5. OES agrees to purchase an \$80 booklet of Dial-A-Ride tickets to be used when enacting subdivision 2 of section B, in order to offset the cost incurred by AT.
6. As sections of the emergency response plans are periodically updated, AT may review and comment in a timely manner so appropriate changes may be made. If AT makes changes in its procedures, OES will be permitted to comment.

This Memorandum of Agreement may be cancelled by either party upon thirty (30) days written notice.


AMADOR COUNTY SHERIFF'S OFFICE
OF EMERGENCY SERVICES

Signature: 
Printed Name: Matt Ginton
Title: Sergeant
Date: March 21, 2024

AMADOR TRANSIT

Signature: _____
Printed Name: _____
Title: _____
Date: _____

AMADOR COUNTY COUNSEL

Signature: 
Printed Name: Greg Gilloff
Title: County Counsel
Date: 3/27/24

AMADOR TRANSIT
BOARD OF DIRECTORS CHAIRMAN

Signature: _____
Printed Name: _____
Title: _____
Date: _____

AMADOR COUNTY
BOARD OF SUPERVISORS CHAIRMAN

Signature: _____

Printed Name: _____

Title: _____

Date: _____

AMADOR TRANSIT

Expenditure Transaction Detail By Account

03/28/24

Accrual Basis

March 6 - 28, 2024

Date	Num	Name	Memo	Amount
23001.1 · Payroll Liabls Total				
25000 · CalPERS Classic Retirement				
03/18/2024	EPAY	CalPERS	1899375431	4,622.42
03/18/2024	EPAY	CalPERS	1899375431	2,732.85
Total 25000 · CalPERS Classic Retirement				7,355.27
25100 · CalPERS 457 Plan				
03/18/2024	EPAY	CalPERS 457 Plan	Plan Entity 450-694	967.91
Total 25100 · CalPERS 457 Plan				967.91
Total 23001.1 · Payroll Liabls Total				8,323.18
51000 · BENEFITS				
51150 · PENSION PLAN (CalPERS)				
03/18/2024	EPAY	CalPERS	1259 UL	5,119.00
Total 51150 · PENSION PLAN (CalPERS)				5,119.00
51350 · WORKERS COMP INS				
03/28/2024	24100418	PRISM	EWC April-June 2024	4,850.00
03/28/2024	24150153	PRISM	PWC April-June 2024	11,822.00
Total 51350 · WORKERS COMP INS				16,672.00
51600 · UNIFORMS/WORK CLOTHES ALLOW				
03/27/2024	03272024	Amador Transit - Petty Cash	Cooper	67.81
03/27/2024	03232024	Amador Transit - Petty Cash	Lucas	21.53
03/27/2024	03212024	Amador Transit - Petty Cash	Rodriguez	48.37
Total 51600 · UNIFORMS/WORK CLOTHES ALLOW				137.71
Total 51000 · BENEFITS				21,928.71
52000 · SERVICES & USER FEES				
52100 · VEHICLE TECH SERV-OUTSOURCE				
03/27/2024	06RO3562	BettsCompany	508- leaf spring, axle repair, bu...	2,214.38
03/18/2024	516386	Robert Hahn's Automotive INC	401 glow plug module	1,317.48
03/18/2024	03012024	Sutter Creek Car Wash		353.86
03/18/2024	03272024	U.S. BANK	part return	114.43
Total 52100 · VEHICLE TECH SERV-OUTSOURCE				4,000.15
52150 · PROPERTY MAINTENANCE SERVICES				
03/18/2024	epay	CISCO AIR SYSTEMS, INC		1,830.00
03/18/2024	epay	Lowe's		79.67
03/18/2024	epay	Lowe's		103.22
03/18/2024	epay	Lowe's		15.72
03/18/2024	epay	Lowe's		18.38
03/18/2024	03272024	U.S. BANK		7.09
03/18/2024	03272024	U.S. BANK	Floor mats	80.80
03/18/2024	03272024	U.S. BANK	Equip rental	144.85
Total 52150 · PROPERTY MAINTENANCE SERVICES				2,279.73
52250 · LEGAL COUNSEL				
03/27/2024	200460509	Cole Huber LLP	Hospital MOU	236.50
Total 52250 · LEGAL COUNSEL				236.50
52300 · ADVERTISING & MARKETING				
03/27/2024	13581-237522	CableTime		300.00
03/18/2024	24020047	KVGC 1340 AM		500.00
03/18/2024	9750	TSPN TV	DD Days	375.00
03/18/2024	03272024	U.S. BANK		20.00
Total 52300 · ADVERTISING & MARKETING				1,195.00
52400 · SOFTWARE MAINTENANCE FEES				

AMADOR TRANSIT

Expenditure Transaction Detail By Account

March 6 - 28, 2024

Date	Num	Name	Memo	Amount
03/18/2024	TRIPCM2004...	TripSpark	refund of flex	-3,650.00
03/18/2024	03272024	U.S. BANK		63.99
Total 52400 · SOFTWARE MAINTENANCE FEES				-3,586.01
52550 · GSA COST ALLOC-(POSTAGE/PRINT)				
03/27/2024	AT022024	Amador County General Servi...		35.63
Total 52550 · GSA COST ALLOC-(POSTAGE/PRINT)				35.63
52600 · PROFESSIONAL & TECH SERVICES				
03/27/2024	2021-0510	AMI Studios	web hosting annual	225.00
03/27/2024	2021-0511	AMI Studios	web edits	50.00
03/27/2024	5191	Cathy Castillo, CPA	Audit Pymt 1 of 2	2,250.00
Total 52600 · PROFESSIONAL & TECH SERVICES				2,525.00
Total 52000 · SERVICES & USER FEES				6,686.00
53000 · MATERIALS & SUPPLIES CONSUMED				
53100 · FUEL				
03/27/2024	923614	Hunt & Sons, Inc.		7,803.68
03/27/2024	498370	Hunt & Sons, Inc.	ACCT 87043	305.54
03/27/2024	498370	Hunt & Sons, Inc.	#48473	305.54
03/27/2024	498370	Hunt & Sons, Inc.	#484706	1,807.26
03/18/2024	03272024	U.S. BANK		61.61
Total 53100 · FUEL				10,283.63
53150 · TIRES				
03/27/2024	03252024	Jackson Tire Service, Inc.	1-217166	809.42
03/27/2024	03252024	Jackson Tire Service, Inc.	1-GS 218053	1,545.10
03/27/2024	03252024	Jackson Tire Service, Inc.	1-GS 218846	1,474.04
03/27/2024	03252024	Jackson Tire Service, Inc.	1-218847	433.53
03/27/2024	03252024	Jackson Tire Service, Inc.	1-GS 218854	559.72
03/27/2024	03252024	Jackson Tire Service, Inc.	1-GS 218611	768.55
03/27/2024	03252024	Jackson Tire Service, Inc.	1-21862	385.64
03/27/2024	03252024	Jackson Tire Service, Inc.	1-218947	645.99
03/27/2024	03252024	Jackson Tire Service, Inc.	1-219092	385.64
03/27/2024	66200360869	Les Schwab Tires		239.94
Total 53150 · TIRES				7,247.57
53250 · TOOLS				
03/18/2024	EPAY	NAPA Auto Parts	3/8	23.11
03/18/2024	03272024	U.S. BANK	Ratchet set	150.82
Total 53250 · TOOLS				173.93
53300 · VEHICLE MAINT-REPAIR PARTS				
03/27/2024	INVSAC17600	A-Z Bus Sales, Inc.	camera head	371.46
03/18/2024	1753065	Maita Chevrolet	glow plug	111.66
03/18/2024	1753172	Maita Chevrolet	filters	416.69
03/18/2024	1753168	Maita Chevrolet	sensor	82.02
03/18/2024	1752577	Maita Chevrolet	switch-sensor	111.88
03/18/2024	EPAY	NAPA Auto Parts	Brake pads	185.42
03/18/2024	EPAY	NAPA Auto Parts	bulbs	34.74
03/18/2024	EPAY	NAPA Auto Parts	washers	17.14
03/18/2024	EPAY	NAPA Auto Parts		2.98
03/18/2024	3827-144823	O'Reilly Auto Parts	press switch	24.49
03/18/2024	468648	Ron DuPratt Ford		46.54
03/18/2024	FA00919170...	Sacramento Truck Center		107.43
03/18/2024	03272024	U.S. BANK	Camera cable	40.92
03/28/2024	Epay	U.S. BANK		5,560.61
Total 53300 · VEHICLE MAINT-REPAIR PARTS				7,113.98
53350 · SHOP SUPPLIES (Consumables)				
03/18/2024	epay	Lowe's		60.31

AMADOR TRANSIT
Expenditure Transaction Detail By Account
 March 6 - 28, 2024

Date	Num	Name	Memo	Amount
03/18/2024	epay	Lowe's		37.32
03/18/2024	epay	Lowe's		214.42
03/18/2024	EPAY	NAPA Auto Parts		23.92
Total 53350 · SHOP SUPPLIES (Consumables)				335.97
53550 · OFFICE SUPPLIES				
03/18/2024	8073372063	Staples		92.75
03/18/2024	03272024	U.S. BANK		14.52
03/18/2024	03272024	U.S. BANK		27.31
03/18/2024	03272024	U.S. BANK		52.99
03/18/2024	03272024	U.S. BANK		32.89
Total 53550 · OFFICE SUPPLIES				220.46
Total 53000 · MATERIALS & SUPPLIES CONSUMED				25,375.54
54000 · UTILITIES				
54100 · AT WATER/SEWER/GARBAGE				
03/27/2024	epay	Amador Water Agency		113.11
Total 54100 · AT WATER/SEWER/GARBAGE				113.11
54300 · TRANSIT CTR/WATER/SEWER/GARB				
03/27/2024	743118	Aces Waste Services, Inc.		3.31
03/18/2024	epay	Amador Water Agency		156.65
03/27/2024	EPAY	City of Sutter Creek	001-2097/AMA0019	76.93
Total 54300 · TRANSIT CTR/WATER/SEWER/GARB				236.89
Total 54000 · UTILITIES				350.00
56000 · CASUALTY & LIABILITY COSTS				
56100 · LIABILITY & PROPERTY DAMAGE INS				
03/27/2024	CALTIP-00022	CalTip	4th QTR	24,533.58
Total 56100 · LIABILITY & PROPERTY DAMAGE INS				24,533.58
Total 56000 · CASUALTY & LIABILITY COSTS				24,533.58
58000 · MISCELLANEOUS (NEW)				
58200 · TRAVEL & MEETINGS				
03/27/2024	03232024	Amador Transit - Petty Cash		73.70
Total 58200 · TRAVEL & MEETINGS				73.70
58300 · SAFETY PROGRAM				
03/18/2024	03272024	U.S. BANK		74.94
03/18/2024	03272024	U.S. BANK		20.00
03/18/2024	03272024	U.S. BANK		253.00
03/18/2024	03272024	U.S. BANK		38.99
Total 58300 · SAFETY PROGRAM				386.93
58400 · TRAINING-Seminars & Materials				
03/18/2024	03272024	U.S. BANK		35.20
Total 58400 · TRAINING-Seminars & Materials				35.20
58000 · MISCELLANEOUS (NEW) - Other				
03/27/2024	03202024	Amador Transit - Petty Cash		100.00
Total 58000 · MISCELLANEOUS (NEW) - Other				100.00
Total 58000 · MISCELLANEOUS (NEW)				595.83
59000 · LEASES / RENTALS				
59100 · Leases & Rentals				
03/27/2024	38832	Amador County Airport		25.00
03/18/2024	Epay	Smile (Copier)	TC	350.15

12:25 PM

03/28/24

Accrual Basis

AMADOR TRANSIT
Expenditure Transaction Detail By Account
March 6 - 28, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
03/18/2024	Epay	Smile (Copier)	AT	1,050.06
Total 59100 · Leases & Rentals				1,425.21
Total 59000 · LEASES / RENTALS				1,425.21
60000 · CAPITAL DEPRECIATION ALLOCATION				
60125 · Cap.Reserve-Equip.Depreciation				
03/18/2024	epay	CISCO AIR SYSTEMS, INC		1,835.57
03/18/2024	epay	CISCO AIR SYSTEMS, INC		2,887.87
03/18/2024	epay	CISCO AIR SYSTEMS, INC		1,698.67
03/27/2024	SAC39565	Executech		450.00
03/18/2024	03272024	U.S. BANK	Steel table	764.74
Total 60125 · Cap.Reserve-Equip.Depreciation				7,636.85
60150 · Cap.Reserve-Buildg.Depreciation				
03/18/2024	03272024	U.S. BANK	Flooring pymt 2of2	4,898.83
Total 60150 · Cap.Reserve-Buildg.Depreciation				4,898.83
Total 60000 · CAPITAL DEPRECIATION ALLOCATION				12,535.68
TOTAL				101,753.73