

AMADOR TRANSIT (AT) AGENDA

Thursday, August 4, 2022 – 9:00 A.M.

Amador County Transportation Commission Offices – Board Room

117 Valley View Way, Sutter Creek, CA 95685

Conference Call Option: 1(267)807-9605, Access Code- 312875#

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Amador Transit System staff at (209) 267-9395 or (209) 267-1462 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting.

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA: Approval of agenda for this date. Off agenda items must be approved by the Directors, pursuant to Government Code Section §54954.2.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any persons may address the Board at this time upon any subject within the jurisdiction of Amador Transit; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Commission meeting. Please note - there is a five (5) minute limit per topic.

CONSENT AGENDA (Items 1- 9): Note: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board Member(s).

1. Board Minutes, July 2022
2. Ridership Analysis, June 2022
3. Ridership Analysis, Amador-Sacramento Express, June 2022
4. Vehicle Maintenance Report, June 2022
5. Performance Report, June 2022
6. Budget/Expenditure Report, June 2022
7. Compliments, Complaints and Service Requests
8. AT Personnel Closed Session
9. Final MOU Contract FY22-25

10. AT GENERAL MANAGER REPORT (Non-Action Items)

- None

REGULAR AGENDA ITEMS:

11. Review and approve State of Good Repairs Grant Project List Submittal
Grant call for projects due Sept. 1
12. Approve Monthly Claims List.

Future Agenda Items

13. Adjournment

**AMADOR TRANSIT (AT)
MINUTES
July 7, 2022 – 9:03 a.m.**

The Amador Transit Board of Directors met on the above date, and the following proceedings were had, to wit:

Pledge of Allegiance

Present on Roll Call:

Dominic Atlan, Chairman
Steve McLean, Vice Chairman
Susan Bragstad
Richard Forster
Brian Oneto
John Plasse

Absent:

None

Also Present:

Patricia Maggie Amarant, AT General Manager
John Gedney, ACTC Executive Director
Felicia Bridges, ACTC Administrative Secretary

AGENDA:

Motion: It was moved by Director Oneto, seconded by Director Plasse and unanimously carried to approve the agenda.

Ayes: Atlan, McLean, Bragstad, Forster, Oneto, Plasse
Noes: None
Absent: None

PUBLIC MATTERS NOT ON THE AGENDA: Director Forster provided an update on the Electra Fire. He stated the fire has burned 4,300 acres with approximately 40% containment, with an expected full containment to occur by July 18th.

CONSENT AGENDA (Items 1-7):

#2. Ridership Analysis, April 2022: Director Bragstad commented she is glad to see the ridership increasing.

Motion: It was moved by Director Forster, seconded by Director McLean and unanimously carried to approve the Consent Agenda.

Ayes: Atlan, McLean, Bragstad, Forster, Oneto, Plasse
Noes: None
Absent: None

#8: AT General Manager Report: Ms. Amarant reviewed her staff report.

Closed Session: At 9:08 a.m. Chairman Atlan called for a Closed Session as noticed; Conference with Labor Negotiations-Pursuant to Government Code §54957.6. At 9:27 a.m. the Chairman resumed the regular meeting of AT and reported the action was a unanimous decision to approve the labor negotiation contract.

REGULAR AGENDA ITEMS:

#9. Review and Approve Final FY 22/23 Budget: Ms. Amarant reviewed her staff report which included the changes as requested at the last meeting.

Director Plasse asked what the funding source is for the State of Good Repairs apportionment. Ms. Amarant replied it comes from Senate Bill 1- *The Road Repair and Accountability Act of 2017* (SB-1). Director Plasse stated as it comes from SB-1, which is the \$0.03 tax that went into effect on July 1st, this is not a sales tax based on the price of gasoline but rather a tax per/gallon of gasoline. He noted if people begin to reduce their driving it may then reduce the apportionment to be received. Ms. Amarant stated if that does occur she will bring this item back to the board for further review.

Director Oneto commented as expenses have increased greatly, it may become necessary to review the routes again. Ms. Amarant stated AT has been promoting the new expanded Dial-A-Ride (funded through the Low Carbon Transit Operations Program) in the upcountry region, which officially begins providing service on August 1st. She added there has already been a great deal of interest in this new service.

Motion: It was moved by Director Plasse, seconded by Director Bragstad and unanimously carried to approve the FY 22/23 Final Operating Budget.

Ayes: Atlan, McLean, Bragstad, Forster, Oneto, Plasse
Noes: None
Absent: None

#10. Resolution 22-04- Review and Approve AT's STA Claim for FY 22/23: Ms. Amarant reviewed her staff report.

Director Plasse noted this funding source follows the same procedure as the State of Good Repair funding source just discussed in the previous agenda item and may decrease also.

Motion: It was moved by Director Forster, seconded by Director Oneto and unanimously carried to approve Resolution 22-04.

Ayes: Atlan, McLean, Bragstad, Forster, Oneto, Plasse
Noes: None
Absent: None

#11. Resolution 22-05-Review and Approve AT's LTF Claim for FY 22/23: Ms. Amarant reviewed her staff report.

Motion: It was moved by Director Plasse, seconded by Director Bragstad and unanimously carried to approve Resolution 22-05.

Ayes: Atlan, McLean, Bragstad, Forster, Oneto, Plasse
Noes: None
Absent: None

#12. Review and Approval of Final Updated MOU Agreement: Director Plasse asked why this year is the first year the Employee Retirement and Deferred Compensation Plan is incorporated in the MOU when employees have been receiving CalPERS for many years. Ms. Amarant noted the plan has been in the Personnel Policy, which is provided to an employee upon hiring. She added it has only been referenced in the MOU with regard to the CalPERS 457 Supplemental option until recently requested by the board to add the plan to the MOU.

Director Oneto noted there were changes made to the longevity pay, and asked if that went through a committee for review. Ms. Amarant replied yes, it went through the MOU committee for approval. Director Forster stated it was agreed it would help the employees and not affect the budget much. Director Oneto clarified that it changes from hourly to a percent. Ms. Amarant stated it was a \$0.25 increase every five (5) years and now is 3% every five (5) years.

Director Forster asked, with regard to page 6, Section 4 item b, why is the date to open negotiations two (2) years before the contract ends rather than one (1) year before. He noted it is on page 6 and page 12. Ms. Amarant replied it reads that way to note the drivers/driver representative have the option to provide written notice to AT management by March 2nd of each year for any negotiations. Director Plasse commented there should not be a specific date within the contract timeline, rather it should only reference they must provide written notice prior to March 2nd annually.

Director Forster asked, regarding page 12- Article V-Wages, why wage negotiation can be reopened annually. Ms. Amarant noted she thought it referenced additional items such as: vacation time, sick time, holidays, etc. Director Plasse commented this page does specifically reference wages only. Chairman Atlan stated page 12-Article V-Wages date should be May 1, 2025, and on page 6 Section 4: Association Rights is where they have the option to provide written notice of intention to renegotiate items other than wages annually.

Director Forster noted the date should be changed on page 29 to June 30, 2025, and the front page should be changed to July 1, 2022- June 30, 2025.

Directors agreed to approve the MOU at this meeting to make it affective July 1, 2022, but to have the Personnel Committee review the final changes discussed.

Motion: It was moved by Director Forster, seconded by Director Plasse and unanimously carried to approve the agreement contingent of AT General Manager making the changes as discussed and the Personnel Committee reviewing/approving those changes.

Ayes: Atlan, McLean, Bragstad, Forster, Oneto, Plasse
 Noes: None
 Absent: None

#13. Approval of Monthly Claims List: Director Oneto noted there is a revised claims list for approval. He asked, regarding line item 52150-Property Maintenance Services, Dirty Suds Solar Cleaning, how often does this service need to be performed. Ms. Amarant replied once a year for both buildings.

Motion: It was moved by Director Oneto, seconded by Director Bragstad and unanimously carried to approve the revised claims list.

Ayes: Atlan, McLean, Bragstad, Forster, Oneto, Plasse
 Noes: None
 Absent: None

AMADOR TRANSIT

MONTHLY

SERVICE SUMMARY

June

FY 22/23	Service Days
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22

Sacramento	241
Upcountry	323
Plymouth	117
A - Shuttles 5-1 - 5-5	467
B - Shuttles 6-1 - 6-6	423
Ione	145
Dial-A-Ride	679
Logisticare	-
Special Events	-

TOTAL PASSENGERS 2,395
AV. DAILY 109**ADULT** 897**SENIOR** 275**PERSONS W/DISABILITIES** 1,084**YOUTH** 42**Non-Revenue-PCA** 45**Non-Revenue - Child** 8**Non-Revenue - Family Pass** 45

Wheelchair 114

Bicycles 5

HHS TALLY -

FARES PAID BY MONTH/DAY PASS

Monthly Pass 342

\$6 Day Passes Trips 28

\$6 Day Passes Sold 16

Cash Fares \$1,589.44**FARES PAID BY PRE-PAID TICKETS**

Pre-Paid Tix .50¢

Pre-Paid Tix \$1.00 556

Pre-Paid Tix \$1.25 -

Pre-Paid Tix \$1.50 -

Pre-Paid Tix \$2.00 54

Pre-Paid Tix \$2.50 1

Pre-Paid Tix \$3.00 34

Pre-Paid Tix \$4.00 -

Pre-Paid Tix \$7.00 48

Mileage

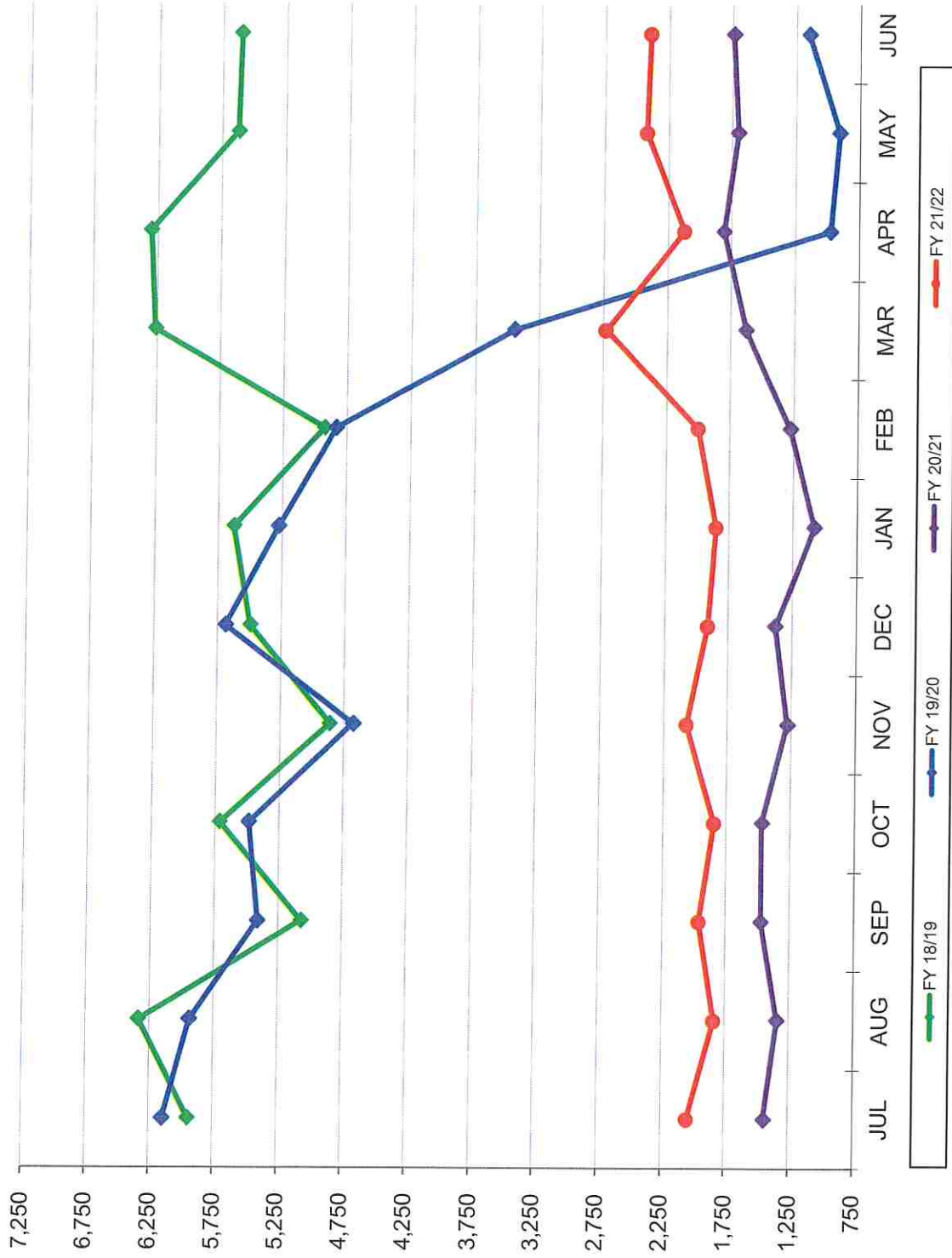
Revenue miles 21,020

Non-Revenue miles 1,339

RIDERSHIP ANALYSIS
June 2022

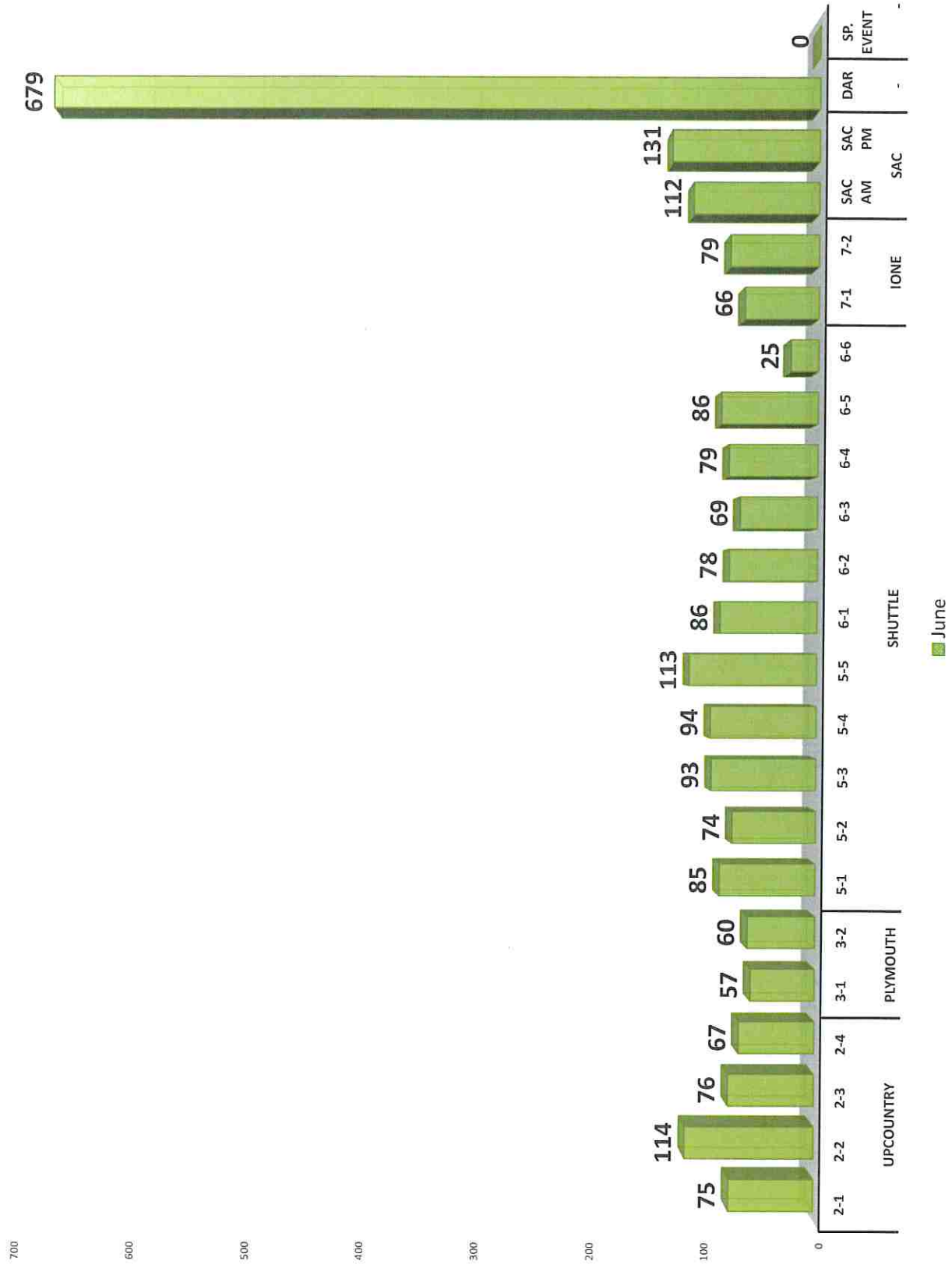
AMADOR TRANSIT
FISCAL YEAR 2021/2022

P A S S E N G E R S



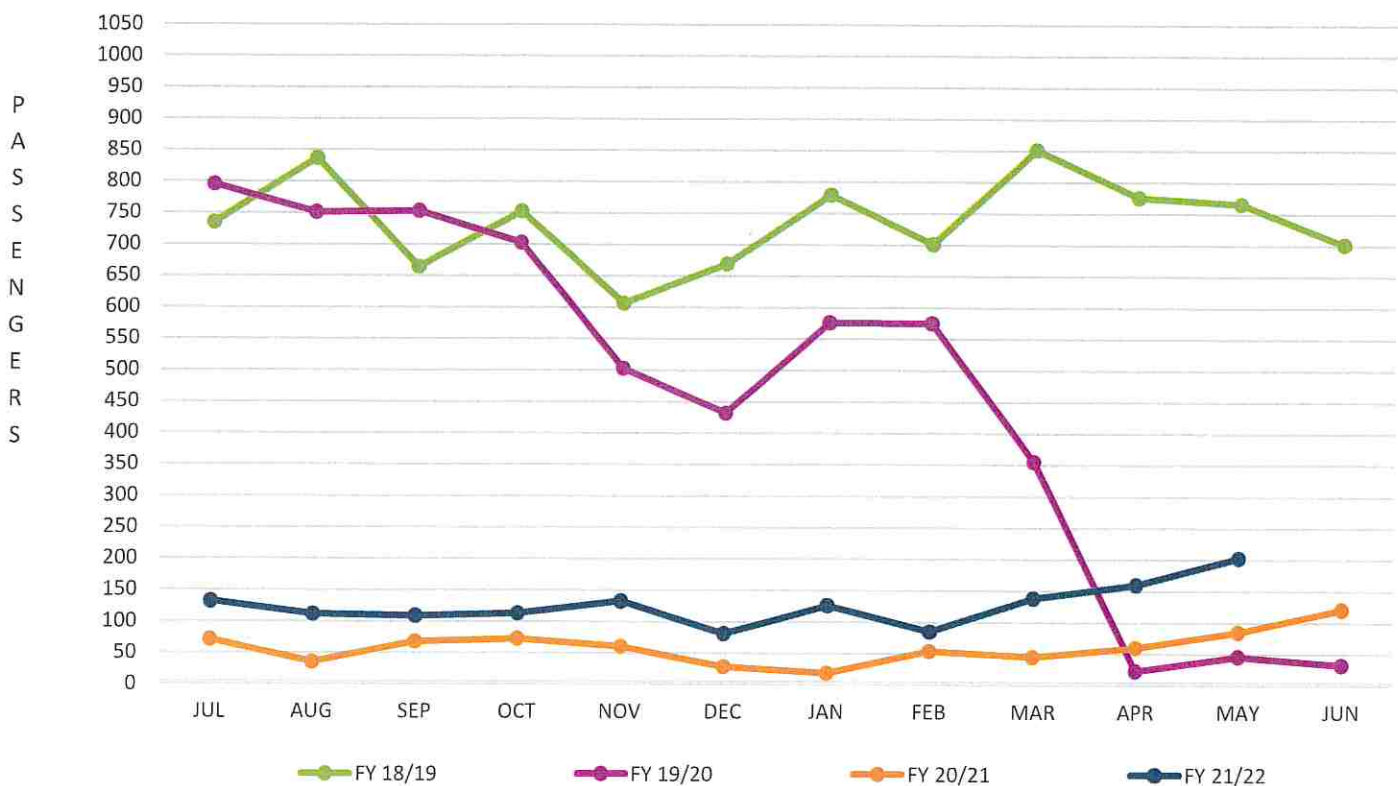
June
% Change from
FY 21/22
+37.6%

June



AMADOR-SACRAMENTO EXPRESS

MONTH	11		12		TOTAL
	Amador	SAC	Amador	SAC	
September 2021	18	19	37	35	109
October 2021	24	23	33	33	113
November 2021	32	32	33	35	132
December 2021	17	16	23	25	81
January 2022	32	27	36	31	126
February 2022	17	19	25	24	85
March 2022	17	38	32	51	138
April 2022	25	42	37	55	159
May 2022	35	47	55	65	202
June 2022	41	55	69	76	241
Average Pass/day Month of June 2022	0.8	0.7	1.0	1.1	3.7
22 Service Days					



VEHICLE DESCRIPTION *Automatic fire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to date CUMULATIVE COST
TRK #101 (gas)	147,231	0.00	06 - 2022			
04 Chev Suburban	ODO					
6-passenger						
NON-REVENUE VH						
Mileage for the Month	450					
			03 - 2022	A/C Compressor, 1 Orifice tube and accumulator	\$0.00	
			06 - 2019	Replaced left corner window glass door Invoice # 102728	\$384.02	
			01 - 2019	Replaced Water pump, thermostat AC belt, and main belt, 1 Gallon of Coolant	\$527.23	
			10 - 2015	Replace 4 tires, 225/75/R16, 4 TPS, turned front rotors, alignment	\$162.73	
			09 - 2015	Replaced alternator	\$1,143.00	
					\$151.00	\$2,367.98
TRK #102 (gas)	23,637	0.00	06 - 2022			
14 F450 4x4	ODO					
3-passenger	***					
NON-REVENUE VH						
Mileage for the Month	109					
			05 - 2022	Turbo replaced by DuPratt Ford Inv # 524982 with oil change	\$2,646.25	
			10 - 2019	Repair Invoice # 348715 Emissions Vehicle derating R&R EGT sensor	\$4,355.05	
			02 - 2019	Replaced 2 batteries and took to car wash	\$226.52	
			12 - 2018	6 Tires 225/70r/19.5	\$2,619.15	
			12 - 2018	1 Steer steel wheel White	\$171.12	\$10,018.09
TRK #103 (gas)	109,619	2.00	06 - 2022	PM-B	\$33.82	
1998 Ford Ranger	ODO					
3-passenger	***					
NON-REVENUE VH						
Mileage for the month	36					
			10 - 2019	Steering rack and pump replaced Hahns inv # J046369	\$33.82	
			06 - 2018	4 tires 205/75/14R and Alignment	\$848.20	
			07 - 2015	July 8 - 4 siped 205/75/R14	\$370.17	
					\$570.00	\$1,822.19

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2020 to-date CUMULATIVE COST
Bus #204 (gas)	88,769	3.75	06 - 2022	P/M-A	\$0.00	
V-Ford Transit 350EL	ODO		06 - 2022	Replaced rear brake pads	\$45.00	
Nor-Cal Van			06 - 2022	Front end Alignment	\$76.95	
8 Passenger-2 W/C	***					
Mileage for the Month	3,122					
					\$121.95	
			04 - 2022	R&R battery	\$186.09	
			08 - 2021	New Steer and Drive tires installed Jackson tire invoice # 1-195629	\$1,063.58	
			07 - 2021	R&R front and rear brake pads	\$155.36	
			03 - 2021	Front windshield replacement	\$824.17	
						\$2,350.15

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to date CUMULATIVE COST
Bus #302 Diesel	126,310	4.50	06 - 2022			
13 Chevrolet	ODO		06 - 2022	PM-A	\$0.00	
16-passenger 3 w/c	***			Replaced A/C condensor fans 10"	\$186.68	
Mileage for the Month	1,329					

\$186.68

04 - 2022	W/C lift outer roll stop cylinder	\$318.60
04 - 2021	4 Drive tires good year 225/75R16	\$606.14
04 - 2021	Rear Brake pads and Calipers	\$260.37
09 - 2020	R&R Left headlight assembly and trans can	\$230.47
06 - 2020	Hahns Auto, glow plug replacement reprogrammed Invoice JO47417	\$3,813.41
03 - 2020	R&R DEF Header	\$227.84
03 - 2020	Hahn's ECM Reprogramming	\$185.25
03 - 2020	R&R ECM Charged batteries	\$241.64
02 - 2020	ECM programmed at HAHNS invoice # J047091	\$185.25
11 - 2019	Steer Tires 225/75R16	\$517.69
10 - 2019	Replaced right headlight assy	\$230.47
08 - 2019	Out of Service Towed to Malta chevy Invoice # 31758	\$1,031.25
08 - 2019	IN SERVICE Malta Diagnosed and replaced glow plug module and 4 glow plugs	\$1,149.93
05 - 2019	Hahns diagnosed parking brake light on no turn signals invoice# J045738	\$1,257.25
05 - 2019	Amador Transit supplied the BCM part to Hahns	\$180.29
04 - 2019	Brake Hydro Booster	\$191.14
03 - 2019	Drive Tires 225/75R16	\$843.96
02 - 2019	Right low beam headlight	\$914.00
11 - 2018	Replaced Transmission, oil dipstick tube, main belt, idler pulleys, Tensioner	\$3,158.24
11 - 2018	Hahns re-program computer to transmission invoice # JO44793	\$267.00
09 - 2018	Front and Rear Shocks	\$185.36
09 - 2018	Control Arm bushing and Alignment invoice #87382 Hewitt	\$454.68
05 - 2018	STEER TIRES 225/75R 16 HT	\$475.50
		\$20,544.27

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to-date CUMULATIVE COST
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Bus #402 Diesel

13 Chevrolet

16-passenger 3 w/c

Mileage for month

196,841

ODO

2,120

06 - 2022

Front brake pads, rotors and caliper replacement

\$554.09

06 - 2022

R&R 1 A/C condensor fan

\$96.06

04 - 2022	Parking brake assy and 2 cables left and right adjustment	\$650.15
03 - 2022	4 Drive Tires	\$210.61
09 - 2021	AC system leak and electrical short repaired. Hais auto # 81576	\$1,188.00
08 - 2021	Installed 2 New Batteries	\$1,576.28
06 - 2021	Replaced the evaporator charging system	\$228.70
04 - 2021	Exhaust system problem at Robert Hahns DEF check Engine light	\$290.02
03 - 2021	Hahns reprogrammed Transmission	\$160.00
03 - 2021	R&R Transmission with Rebuilt	\$676.62
02 - 2021	Brake Hydro Booster	\$3,182.15
08 - 2020	Installed new steer tires	\$181.07
08 - 2020	Replaced rear brake pads, bearings, hub assembly	\$303.07
05 - 2020	4 225/75R Drive tires	\$468.41
02 - 2020	Replaced Idler arm and Bracket	\$606.14
12 - 2019	DPF not burning off. Trouble shoot found #9 injector bad, replaced	\$173.24
09 - 2019	Drive Tires 225/75/16 goodyears	\$212.88
08 - 2019	Installed 2 new steer tires, puncture in left not repairable	\$641.60
04 - 2019	Right steer tire 225/75/16	\$640.40
		\$165.45
		\$27,039.96

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to- date CUMULATIVE COST
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Bus #405 (gas)

09 Ford

16-passenger 2 w/c

Mileage for the Month

256,219

ODO

0

OUT OF SERVICE - SHIFT LOCK WIRING HARNESS

0.00

08 - 2021					\$0.00	
04 - 2021	Charging system hahns tested new alternator Programmed ECM			Replaced both batteries	\$222.72	
03 - 2021				R&R Alternator	\$260.00	
03 - 2021				R&R rear AC comp and charged system	\$377.13	
02 - 2021				2 Steer Tires 225/75/16	\$185.00	
01 - 2021				4 Drive tires 225/75R16	\$343.64	
07 - 2020				R&R WC lift Hydraulic rams	\$806.14	
10 - 2019				Steer Tires 225/75/16	\$540.36	
10 - 2019				R&R Starter	\$517.69	
09 - 2019				Replaced Main and AUX Batterys	\$322.96	
09 - 2019				R&R Tie Rod inner and outer drag link and sway bar	\$222.72	
09 - 2019				Front end Alignment. Left lower ball joint front end work inv #89566	\$285.12	
07 - 2019				4 Drive Tires 225/75/16	\$873.84	
07 - 2019				R&R Drivers seat	\$640.40	
01 - 2019				Air filter housing	\$1,068.39	
01 - 2019				Front rotors, sway bar bushings shocks, breaks, fog light switch	\$169.20	
01 - 2019				Rear shocks, rear sway bar bushings, adjusted telma brake switch	\$504.67	
10 - 2018				Replaced front AC compressor. Test drove 20 miles	\$158.42	
09 - 2018				2 HT siped. 4 Back country AT tires	\$375.09	
					\$1,386.58	\$29,336.67

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to-date CUMULATIVE COST
Bus #503 (diesel)	152,607	3.75	06 - 2022	PM-B	\$78.00	
2014 Chevy Glaval	ODO		06 - 2022	Install new filter	\$11.99	
	***		06 - 2022	5.2 Gal DEF	\$23.66	
Mileage for the Month	1,071		06 - 2022	R&R Drag Link	\$194.90	

\$308.55

03 - 2022	R&R both batteries and cleared codes. Test drive	\$241.14
08 - 2021	New Drives tires Jackson. Invoice # 1-195267	\$2,040.15
07 - 2021	Replaced rear AC comp. flushed system and charged	\$393.49
06 - 2021	AC compressor inop. replaced compressor and lines recharged	\$250.00
06 - 2021	R&R Radiator	\$1,934.62
03 - 2021	R&R Nitrogen oxide Sensor	\$581.07
12 - 2021	R&R left AC compressor	\$357.00
03 - 2020	Replaced Left and right Ballads	\$203.43
01 - 2020	24" and 22" Wiper blades	\$540.00
11 - 2019	R&R Brake Hydro booster test drive cleared codes	\$362.87
06 - 2019	Replaced belt tensioner	\$170.38
11 - 2018	Invoice # 22330 davis truck painting top right corner cap repair	\$2,255.42
08 - 2018	225/70/22.5 Invoice # 66200229266	\$870.35
07 - 2018	Horn inop. Removed steering column replaced upper steering shaft	\$751.08
06 - 2018	Rear AC compressor	\$379.20
12 - 2017	STEER TIRES 255/70/R22.5	\$857.75
10 - 2017	Found Turbo Actuator inop. Replaced part. Invoice # R008102695:01 Travel time.	\$2,182.38
07 - 2017	Front a/c compressor	\$184.53
06 - 2017	Drive Tires	\$1,173.52
02 - 2017	2 steer tires. 4 retread	\$1,839.00
05 - 2016	replaced coolant surge tank	\$189.00
04 - 2016	4 drive tires. 255/70R22.5 recap	\$921.00
07 - 2015	255/70R22.5 Drive tires recapped	\$954.00

\$19,939.93

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to-date CUMULATIVE COST
Bus #505 (diesel)	86,226	4.50	06 - 2022	PM-A	\$0.00	
2017 Freightliner	ODO		06 - 2022	Replaced 4 ft section of heater hose and installed new hose splice	\$45.00	
	***		06 - 2022	3.6 Gal DEF	\$16.38	
Mileage for the Month	1,773		06 - 2022	3.3 Gal DEF	\$15.01	
					\$76.39	
			04 - 2022	Left wheel damage flat tire at SHTC - R&R steer tires	\$609.20	
			10 - 2021	New front rotors and pads	\$616.55	
			06 - 2021	R&R Rear brake pads, replaced 1 lug nut	\$263.61	
			10 - 2020	R&R 4 Drive tires	\$623.44	
			07 - 2020	R&R DEF header repaired cooling system to header	\$955.81	
			06 - 2020	R&R left side AC Compressor and belt charged system	\$505.56	
			05 - 2019	R&R DEF header / sending unit assy. Refilled with DEF	\$741.22	
			06 - 2018	Windshield tinted Freightliner invoice, F008899513:13	\$195.67	
			06 - 2018	windshield installation	\$150.00	
						\$4,737.45

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to-date CUMULATIVE COST
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Bus #507 (diesel)

2017 FREIGHTLINER	92,877	7.75	06 - 2022	2 Steer tires 19.5	\$785.84	
	ODO		06 - 2022	PM-A	\$0.00	
			06 - 2022	R&R both W/C lift front outer roll stop shocks	\$77.98	
	***		06 - 2022	R&R both W/C lift front outer roll stop switch	\$90.18	
	2,031		06 - 2022	R&R lug nut stud	\$18.89	
			06 - 2022	3.9 gal DEF	\$17.75	
			06 - 2022	4.4 gal DEF	\$20.02	
			06 - 2022	3.5 gal DEF	\$17.27	

Mileage for the Month

\$1,027.93

05 - 2022	Replaced Wheel bearings, races, seal, hub cover and lug nut. Filled gear oil	\$152.47
04 - 2022	R&R Front brake rotors, seals and pads. Caliper slide pins	\$831.57
09 - 2021	New drive tires installed Jackson tire invoice # 1-GS196307	\$1,255.43
09 - 2021	2 New Batteries installed	\$241.14
03 - 2021	245/70/19.5 Steer tires	\$670.16
02 - 2021	R&R left AC compressor added PEG 46 oil	\$356.29
09 - 2020	R&R DEF Header	\$916.82
09 - 2020	Drive Tires	\$920.00
06 - 2020	R&R DEF Header	\$935.72
08 - 2019	240/70/19.5 Recap Tires	\$567.20
07 - 2019	Front and rear brake pads	\$199.19
06 - 2019	Replaced DEF Header and sending unit and O Ring	\$825.22
01 - 2019	2 new steer tires, Siped 245/70/19.5	\$884.30
11 - 2018	19.5 Rear Driver tires	\$722.64
11 - 2018	Replaced two batteries	\$300.50

\$10,806.58

VEHICLE DESCRIPTION *Automatic fire chains	Odometer reading as of 06/30/22	TOTAL REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to-date CUMULATIVE COST
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Bus #602 (diesel)

09 GMC

36-passenger 2 w/c

Mileage for the Month

0.00

OUT OF SERVICE PARKED AT AIRPORT

03 - 2020					\$0.00	
06 - 2019				Replaced both batteries with new	\$304.88	
12 - 2018				R&R Master Brake cylinder	\$343.85	
10 - 2018				Rear AC compressor	\$280.00	
08 - 2018				Replaced Main belt, idler pulley AC belt and air filter	\$150.72	
05 - 2018				W/C lift Struts, P/S Filter, 1 QT of ATF VI	\$181.82	
12 - 2017				BRAKE BOOSTER PUMP AND O RINGS	\$291.45	
08 - 2017				INVOICE # 21538 DAVIS TRUCK PAINTING REPLACED PANELING	\$4,284.14	
12 - 2016				REPLACED REAR BRAKE PADS	\$165.00	
12 - 2016				Replaced cracked exhaust pipe (manifold to turbo)	\$416.00	
11 - 2016				Replaced Multi-function switch (OEM)	\$340.00	
09 - 2016				Replaced main batteries	\$334.00	
08 - 2016				Radiator, lower hose, cross over flow hose and coolant clamps	\$830.00	
05 - 2016				drive tires	\$806.00	
04 - 2016				Rear A/C Compressor and V belt and 2 filter dryer	\$390.00	
12 - 2015				steer tires, siped 245/70/19.5	\$923.00	
09 - 2015				Replaced brake hydronic booster, adjusted telma brake retarder switch,		
09 - 2015				pressure washed engine compartment and test drove	\$599.00	
07 - 2015				Installed new lower A/C comp. both belts, main tensioner, idlers, towed	\$1,132.00	
07 - 2015				Installed new PS pump, filter, rebuilt PS gearbox, New draglink installed	\$1,517.00	
07 - 2015				Air filter lower housing, nut clip, mass air sensor, grommet and bushing,		
07 - 2015				test drive and road call	\$457.00	
07 - 2015				PCM refurbished	\$419.00	
07 - 2015				Hahn's Auto troubleshoot, diagnostic \$789	\$789.00	
07 - 2015				Performance Chevy, EGR valve and cooler, both valve covers,		
07 - 2015				drained oil from intercooler, diesel exhaust filter, test data, manual regen, test drive	\$7,127.00	
07 - 2015				July 3 - Broken down on CA-16, towed to Performance Chevy	\$425.00	
						\$22,505.86

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 06/30/22	REPAIR HOURS	Dates	Maintenance Performed for Month of June 2022 Jobs Exceeding \$150 performed since July 2015 (in Gray) FY 21/22	Cost for Month Of June	July 2015 to- date CUMULATIVE COST
TOTALS	24,922	72			\$ 11,332	\$ 287,914

Vehicles no longer in Service - To Be Auctioned

Bus #501 (gas) 221,653 To be re-auctioned
06 Chevrolet ODO
28-passenger 2 w/c ***

Bus #602 (diesel) 289,095
09 GMC ODO
36-passenger 2 w/c ***

PERFORMANCE SUMMARY
June 2022

AMADOR TRANSIT
FY 2021/22

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	YEAR TO-DATE	Last FY 20/21 to Date
RIDERSHIP-FIXED ROUTE/DAR														
FIXED ROUTE & DAR PASSENGERS	1,911	1,836	1,850	1,731	2,132	1,819	1,722	1,911	2,588	1,960	2,216	2,155	23,831	16,880
SENIORS	277	283	259	197	194	219	190	218	366	213	235	241	2,892	3,077
DISABLED	913	704	852	766	1,015	947	853	947	1,119	958	1,042	1,076	11,192	6,055
WHEELCHAIR	142	107	87	69	77	114	52	112	113	85	98	114	1,170	1,299
%SENIORS / DISABLED	70%	60%	65%	60%	60%	70%	64%	67%	62%	64%	62%	66%	64%	62%
YOUTH	21	95	118	107	125	100	85	116	156	110	102	42	1,177	327
%YOUTH	1%	5%	6%	6%	6%	5%	5%	6%	6%	6%	5%	2%	5%	2%
BIKES	6	10	10	23	7	6	0	5	0	8	10	5	90	83.14
OPERATIONS														
TOTAL SERVICE DAYS	21	22	21	20	19	20	17	19	23	21	21	22	246	249
VEHICLE SERVICE HOURS	891	843	898	824	784	844	696	779	925	871	907	1,041	10,303	9,793
PASSENGER PER HOUR	2.1	2.2	2.1	2.1	2.7	2.2	2.5	2.5	2.8	2.3	2.4	2.1	2.3	1.7
VEHICLE SERVICE MILES	16,830	17,059	16,605	14,901	14,517	15,313	12,473	14,332	17,508	15,816	16,413	13,847	185,614	175,182
VEHICLE NON-REVENUE MILES	1,410	1,491	1,285	1,030	1,461	1,019	997	1,034	1,308	1,274	1,338	1,222	14,869	14,780
PASSENGER PER MILE	0.11	0.11	0.11	0.12	0.15	0.12	0.14	0.13	0.15	0.12	0.14	0.16	0.13	0.10
COSTS														
MONTHLY EXPENSES (Operating Costs)	247,065	136,434	116,755	148,542	115,915	116,984	147,179	116,419	132,664	150,303	135,779	\$163,995	1,728,034	\$1,639,984
COST PER PASSENGER	\$129.29	\$74.31	\$63.11	\$85.81	\$54.37	\$64.31	\$85.47	\$60.92	\$51.26	\$76.69	\$61.27	\$76.10	\$72.51	\$97.16
COST PER MILE	\$14.68	\$8.00	\$7.03	\$9.97	\$7.98	\$7.64	\$11.80	\$8.12	\$7.58	\$9.50	\$8.27	\$11.84	\$9.31	\$9.36
COST PER HOUR	\$277.29	\$161.84	\$130.02	\$180.27	\$147.85	\$138.61	\$211.46	\$149.45	\$143.42	\$172.56	\$149.70	\$157.54	\$167.72	\$167.46
FIXED ROUTE/DAR FAREBOX REVENUE	\$4,059	\$6,608	\$5,797	\$6,956	\$5,357	\$5,712	\$5,311	\$5,564	\$5,230	\$5,582	\$4,246	\$5,649	\$66,071	\$49,810
ADVERTISING SALES	\$6,745	\$3,873	\$4,198	\$4,283	\$6,274	\$9,406	\$7,873	\$4,560	\$3,198	\$2,993	\$4,946	\$4,080	\$62,429	\$63,184
TOTAL FAREBOX RATIO	4.74%	8.70%	9.82%	8.48%	11.46%	13.45%	9.93%	10.02%	7.66%	6.13%	7.22%	7.70%	8.36%	7.62%
SACRAMENTO ROUTE														
PASSENGERS	132	112	109	113	132	81	126	85	138	159	202	240	1,629	711
SENIORS	38	55	45	39	57	28	36	37	42	51	69	33	530	205
DISABLED	24	12	10	23	10	9	0	2	16	5	12	7	130	166
WHEELCHAIR	0	1	0	1	1	0	0	0	0	0	1	0	4	5
%SENIORS / DISABLED	47%	61%	50%	56%	52%	46%	29%	46%	42%	35%	41%	17%	41%	53%
YOUTH	7	2	14	5	4	0	0	0	3	6	0	0	41	24
%YOUTH	5%	2%	13%	4%	3%	0%	0%	0%	2%	4%	0%	0%	3%	3%
BIKES	0	1	2	0	0	1	0	0	0	0	1	0	5	3
VEHICLE SERVICE HOURS	142	146	138	127	125	132	108	124	133	152	152	158	1,637	1,616
PASSENGER PER HOUR	0.9	0.8	0.8	0.9	1.1	0.6	1.2	0.7	1.0	1.0	1.3	1.5	1.0	0.4
VEHICLE SERVICE MILES	3,864	4,072	3,848	3,656	3,594	3,784	3,131	3,485	4,173	3,929	3,944	3,992	45,472	44,677
VEHICLE NON-REVENUE MILES	128	134	134	134	116	131	129	116	140	140	126	140	1,568	1,536
PASSENGER PER MILE	0.03	0.03	0.03	0.03	0.04	0.02	0.04	0.02	0.03	0.04	0.05	0.06	0.04	0.02
OPERATING COST														
(Amador City to Sac City Line)														
COST PER PASSENGER	\$27.67	\$34.16	\$33.50	\$30.78	\$25.04	\$42.94	\$23.47	\$38.87	\$26.46	\$22.97	\$18.08	\$3,826	42,434	\$43,303
COST PER MILE	\$0.95	\$0.94	\$0.95	\$0.92	\$0.92	\$0.92	\$0.94	\$0.95	\$0.88	\$0.93	\$0.93	\$15.94	\$26.05	\$60.90
COST PER HOUR	\$25.72	\$26.21	\$26.46	\$27.39	\$26.44	\$26.35	\$27.38	\$26.65	\$27.46	\$24.03	\$24.03	\$24.22	\$25.92	\$26.80
FAREBOX REV. (inc. TICKET SALES)	\$354	\$370	\$300	\$392	\$409	\$148	\$399	\$441	\$419	\$409	\$345	\$560	\$4,546	\$2,368
SAC CONTRACT REVENUE	\$8,031	\$7,851	\$8,218	\$7,875	\$7,507	\$0	\$7,428	\$7,705	\$13,556	\$0	\$0	\$26,630	\$94,801	\$83,874

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of June 30, 2022

ASSETS	
Current Assets	
Checking/Savings	
11100 · 3670 NewWF Checking - Operating	141,482.93
11200 · 8794 Wells Fargo Savings Res	
11210 · Fleet Reserve	382,617.22
11220 · Building Reserve	187,716.18
11230 · Equipment Reserve	66,471.62
11200 · 8794 Wells Fargo Savings Res - Other	(8.34)
Total 11200 · 8794 Wells Fargo Savings Res	636,796.68
11300 · 8802 Wells Fargo Savings-Grants	
10700 · SGR Funds	33,166.11
11300 · 8802 Wells Fargo Savings-Grants - Other	(0.27)
Total 11300 · 8802 Wells Fargo Savings-Grants	33,165.84
Total Checking/Savings	811,445.45
Accounts Receivable	
12010 · Grant Awards Receivable	56,534.00
12015 · State of GR Receivable	23,673.09
12035 · CRSSA 5310	32,929.00
12040 · 5311 Cares	(66,543.72)
Total Accounts Receivable	46,592.37
Other Current Assets	28,931.52
Total Current Assets	886,969.34
Fixed Assets	
15100 · LAND	254,026.00
15200 · BUILDING	2,356,214.60
15300 · EQUIPMENT	
15500 · COMPUTERS AND SOFTWARE	47,210.47
15300 · EQUIPMENT - Other	186,744.33
Total 15300 · EQUIPMENT	233,954.80
15350 · Bus Equipment	23,986.01
15400 · VEHICLES	2,000,165.77
16000 · ACCUMULATED DEPRECIATION	(2,551,862.00)
Total Fixed Assets	2,316,485.18
TOTAL ASSETS	3,203,454.52

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of June 30, 2022

LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · ACCOUNTS PAYABLE	15,207.51
Total Accounts Payable	15,207.51
Other Current Liabilities	
20100 · Accrued Insurance Payable	19,433.15
21600 · Unearned Revenue -STA	517,097.46
21700 · Unearned Revenue - LTF	4,617.00
21800 · Deferred Revenue SGR	60,256.80
22000 · Accrued Leave Balance	49,090.08
23000 · Accrued Payroll	12,710.61
23001.1 · Payroll Liabls Total	1,465.37
24020 · Medical	7,496.28
24021 · Aflac	40.66
24022 · TransAmerica	680.28
24030 · Dental Liab	35.46
24040 · Vision Liabl	176.10
Total Other Current Liabilities	673,099.25
Total Current Liabilities	688,306.76
Long Term Liabilities	
22400 · Pension Liability	1,260,744.00
26100 · Deferred Inflow Pension	38,719.00
Total Long Term Liabilities	1,299,463.00
Total Liabilities	1,987,769.76
TOTAL LIABILITIES & EQUITY	1,987,769.76

AMADOR TRANSIT

Annual Budget vs. Actual
JUNE 2022= 100% of year

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · OPERATING REVENUE				
41100 · FIXED ROUTE REVENUE	35,977.56	70,000.00	-34,022.44	51.4%
41200 · DIAL-A-RIDE REVENUE	13,185.21	30,000.00	-16,814.79	44.0%
41250 · MODIVCARE/LOGISTICARE REVENUE	19,582.41	20,000.00	-417.59	97.9%
41300 · SACRAMENTO SERV.CONTRACT	86,768.84	85,000.00	1,768.84	102.1%
41000 · OPERATING REVENUE - Other	0.00	0.00	0.00	0.0%
Total 41000 · OPERATING REVENUE	155,514.02	205,000.00	-49,485.98	75.9%
42000 · NON-OPERATING REVENUES				
42100 · LOCAL TRANSP FUND(LTF)	574,000.00	567,000.00	7,000.00	101.2%
42250 · SGR Funds	56,789.61	57,738.00	-948.39	98.4%
42300 · 5311 Operating Assistance	230,595.00	239,425.00	-8,830.00	96.3%
42310 · 5311 CARES ACT	237,026.47	235,000.00	2,026.47	100.9%
42400 · 5310 Expanded Mobility	166,313.28	168,853.00	-2,539.72	98.5%
42407 · 5310 ARPA (CRRSSA)	32,929.00	32,929.00	0.00	100.0%
42410 · WeVax	30,000.00	30,000.00	0.00	100.0%
42500 · ADVERTISING CONTRACT	55,663.39	72,000.00	-16,336.61	77.3%
42700 · STA -Capital Allocation	250,602.00	269,959.00	-19,357.00	92.8%
44000 · REFUNDS & REIMBURSEMENTS	8,241.35			
44100 · Interest	334.00			
Total 42000 · NON-OPERATING REVENUES	1,642,494.10	1,672,904.00	-30,409.90	98.2%
Total Income	1,798,008.12	1,877,904.00	-79,895.88	95.7%
Gross Profit	1,798,008.12	1,877,904.00	-79,895.88	95.7%

AMADOR TRANSIT

Annual Budget vs. Actual

JUNE 2022= 100% of year

Expense	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
50010 • LABOR				
50100 • SALARIES & WAGES - Fixed Route	288,938.31	240,500.00	48,438.31	120.1%
50200 • SALARIES & WAGES - DAR	73,696.59	76,500.00	-2,803.41	96.3%
50300 • MAINT. & FACILITIES WAGES	176,281.30	188,425.00	-12,143.70	93.6%
50400 • ADMINISTRATIVE WAGES	218,087.04	218,087.00	0.04	100.0%
50500 • OTHER SALARIES & WAGES	128,498.48	113,800.00	14,698.48	112.9%
Total 50010 • LABOR	885,501.72	837,312.00	48,189.72	105.8%
51000 • BENEFITS				
51100 • FICA	15,188.69	12,500.00	2,688.69	121.5%
51150 • PENSION PLAN (CalPERS)	172,102.41	177,300.00	-5,197.59	97.1%
51200 • MEDICAL PLAN	60,384.93	60,000.00	384.93	100.6%
51260 • DENTAL PLAN	5,317.72	5,319.00	-1.28	100.0%
51300 • VISION PLAN	1,151.80	1,218.00	-66.20	94.6%
51350 • WORKERS COMP INS	58,810.00	75,000.00	-16,190.00	78.4%
51420 • DISABILITY INSURANCE	8,874.36	8,000.00	874.36	110.9%
51450 • UNEMPLOYMENT INSURANCE	4,502.43	6,000.00	-1,497.57	75.0%
51600 • UNIFORMS/WORK CLOTHES ALLOW	2,634.30	3,700.00	-1,065.70	71.2%
51650 • OTHER BENEFITS	2,717.60	2,500.00	217.60	108.7%
Total 51000 • BENEFITS	331,684.24	351,537.00	-19,852.76	94.4%
52000 • SERVICES & USER FEES				
52100 • VEHICLE TECH SERV-OUTSOURCE	32,712.15	25,000.00	7,712.15	130.8%
52150 • PROPERTY MAINTENANCE SERVICES	13,019.33	10,000.00	3,019.33	130.2%
52170 • CONTRACT IT SERVICES	2,074.46	1,050.00	1,024.46	197.6%
52250 • LEGAL COUNSEL	166.40	1,500.00	-1,333.60	11.1%
52300 • ADVERTISING & MARKETING	15,306.09	12,000.00	3,306.09	127.6%

AMADOR TRANSIT
Annual Budget vs. Actual
JUNE 2022= 100% of year

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
52350 · LEGAL NOTICES	89.50	200.00	-110.50	44.8%
52400 · SOFTWARE MAINTENANCE FEES	10,170.39	11,750.00	-1,579.61	86.6%
52420 · DRUG & ALCOHOL SERVICES	3,648.00	5,000.00	-1,352.00	73.0%
52500 · FACILITY SECURITY SYSTEM	4,381.61	4,500.00	-118.39	97.4%
52550 · GSA COST ALLOC-(POSTAGE/PRINT)	658.69	700.00	-41.31	94.1%
52600 · PROFESSIONAL & TECH SERVICES	11,724.41	10,000.00	1,724.41	117.2%
52610 · Fees Bank, Merchant, Service	1,164.99	800.00	364.99	145.6%
Total 52000 · SERVICES & USER FEES	95,116.02	82,500.00	12,616.02	115.3%
53000 · MATERIALS & SUPPLIES CONSUMED				
53100 · FUEL	148,656.64	155,000.00	-6,343.36	95.9%
53150 · TIRES	24,000.28	20,000.00	4,000.28	120.0%
53200 · LUBRICATION	1,091.77	3,000.00	-1,908.23	36.4%
53250 · TOOLS	1,377.36	1,000.00	377.36	137.7%
53300 · VEHICLE MAINT-REPAIR PARTS	34,198.19	36,000.00	-1,801.81	95.0%
53350 · SHOP SUPPLIES (Consumables)	3,620.04	3,000.00	620.04	120.7%
53400 · VEHICLE ACCESSORIES	356.45	900.00	-543.55	39.6%
53425 · TOWING	633.19	2,500.00	-1,866.81	25.3%
53450 · FACILITIES MAINT/REPAIR PARTS	5,582.32	4,500.00	1,082.32	124.1%
53500 · TRANSIT CENTER SUPPLIES	507.95	500.00	7.95	101.6%
53550 · OFFICE SUPPLIES	5,156.34	5,000.00	156.34	103.1%
53650 · PRINTING (Schedules, Brochures)	2,467.79	6,000.00	-3,532.21	41.1%
53670 · COMPUTER PROGRAM & SUPPLIES	1,868.80	1,000.00	868.80	186.9%
53700 · SAFETY & EMERGENCY SUPPLIES	569.14	1,200.00	-630.86	47.4%
53750 · OTHER MATERIALS & SUPPLIES	550.88	700.00	-149.12	78.7%
Total 53000 · MATERIALS & SUPPLIES CONSUMED	230,637.14	240,300.00	-9,662.86	96.0%

AMADOR TRANSIT

Annual Budget vs. Actual
JUNE 2022= 100% of year

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
54000 · UTILITIES				
54100 · AT WATER/SEWER/GARBAGE	4,602.53	4,400.00	202.53	104.6%
54200 · AT -PGE/NATURAL GAS	1,879.08	1,300.00	579.08	144.5%
54300 · TRANSIT CTR/WATER/SEWER/GARB	2,909.01	3,000.00	-90.99	97.0%
54400 · TRANSIT CENTER-PGE	1,774.05	2,000.00	-225.95	88.7%
54450 · TRANSIT CENTER-INTERNET	2,457.87	2,100.00	357.87	117.0%
54500 · OFFICE PHONES/FAX/INTERNET	6,559.23	5,300.00	1,259.23	123.8%
54550 · CELLULAR SERVICE	4,824.64	4,500.00	324.64	107.2%
54700 · Wi-Fi (Sacramento Bus)	535.49	650.00	-114.51	82.4%
Total 54000 · UTILITIES	25,541.90	23,250.00	2,291.90	109.9%
56000 · CASUALTY & LIABILITY COSTS				
56100 · LIABILITY & PROPERTY DAMAGE INS	145,638.15	146,500.00	-861.85	99.4%
Total 56000 · CASUALTY & LIABILITY COSTS	145,638.15	146,500.00	-861.85	99.4%
58000 · MISCELLANEOUS (NEW)				
58050 · DUES & SUBSCRIPTIONS	1,938.22	2,000.00	-61.78	96.9%
58200 · TRAVEL & MEETINGS	4,847.63	1,200.00	3,647.63	404.0%
58300 · SAFETY PROGRAM	196.90	600.00	-403.10	32.8%
58400 · TRAINING-Seminars & Materials	1,164.46	1,400.00	-235.54	83.2%
58450 · CDL/ DOT MED/BkGrnd Checks	1,933.87	1,300.00	633.87	148.8%
58500 · Penalties/Late Fees	0.00	100.00	-100.00	0.0%
58600 · Other Miscellaneous	539.49	500.00	39.49	107.9%
Total 58000 · MISCELLANEOUS (NEW)	10,620.57	7,100.00	3,520.57	149.6%

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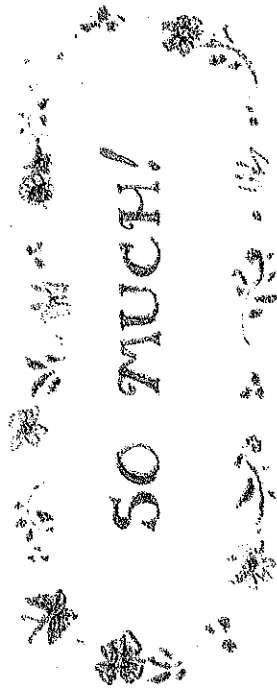
07/19/22

Accrual Basis

AMADOR TRANSIT
Annual Budget vs. Actual
JUNE 2022= 100% of year

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
59000 · LEASES / RENTALS				
59100 · Leases & Rentals	11,147.30	10,000.00	1,147.30	111.5%
Total 59000 · LEASES / RENTALS	11,147.30	10,000.00	1,147.30	111.5%
Total Expense	1,735,887.04	1,698,499.00	37,388.04	102.2%
Net Ordinary Income	62,121.08	179,405.00	-117,283.92	34.6%
Other Income/Expense				
Other Expense				
60000 · CAPITAL DEPRECIATION ALLOCATION				
60125 · Cap. Reserve-Equip. Depreciation	39,184.05	29,695.00	9,489.05	132.0%
60150 · Cap. Reserve-Buildg. Depreciation	25,145.16	56,691.00	-31,545.84	44.4%
60175 · Cap. Reserve-Fleet Depreciation	416,347.00	183,573.00	232,774.00	226.8%
Total 60000 · CAPITAL DEPRECIATION ALLOCATION	480,676.21	269,959.00	210,717.21	178.1%
60700 · State of Good Repair Expenses	0.00	57,738.00	-57,738.00	0.0%
Total Other Expense	480,676.21	327,697.00	152,979.21	146.7%
Net Other Income	-480,676.21	-327,697.00	-152,979.21	146.7%
Net Income	-418,555.13	-148,292.00	-270,263.13	282.3%

Amador Transit Drivers
and Staff,



SO MUCH!

Thank you for your quick response to the early pick-up yesterday during the fire evacuation.

The Arc folks can always count on you to be there when they need you... you make this community a great place to be.

We appreciate you so much and are grateful beyond words.

Sincerely, and
The Arc Staff consumers :)

Closed Session Meeting held on July 7, 2022

A review of the submitted request for staff salary increases from AT General Manager were discussed by the Committee as follows:

The percentage of requested increases for 4 staff members for the next 3 fiscal years were agreed upon as follows:

- **FY 22/23 – 3% increase for**
Mobility Manager
Maintenance/Facilities Manager
Operations Supervisor
General Manager
- **FY 23/24 – 2.5% increase for same staff**
- **FY 24/25 – 2.5% increase for same staff**

Board approved the salary increases as outlined in the packet.

AGREEMENT BETWEEN

THE EMPLOYEE ASSOCIATION

AND

AMADOR TRANSIT SYSTEM

July 1, 2022 – June 20, 2025

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PREAMBLE AND DEFINITIONS

This agreement is entered into by and between the Board of Directors of Amador Transit hereinafter referred to as the "Employer", and the Amador Transit Association, hereinafter referred to as "Association".

The parties agree that the term "Employee" whenever used, whether singular or plural, means and applies to those Employees of the Employer "" included within the bargaining unit, and that this Agreement covers only those employees.

The parties agree that the term "their" whenever used, whether singular or plural, mean and applies to all Employees regardless of gender.

This agreement was reached pursuant to and in accordance with the provisions of California Government Code Sections 3500-3510 and supersedes the previous agreement between the Employer and the Association for the period **July 1, 2022**, through **June 30, 2025**.

Except as otherwise provided herein, this agreement shall be binding upon the Employer and the Association for the period of **July 1, 2022** through **June 30, 2025** but for any period subsequent to **June 30, 2022** all matters within the scope of representation, as defined by California Government Code Section 3504 or its successor(s), shall be subject to renegotiation by the Employer and Association in accordance with the provisions of this agreement and of California Government Code Sections 3500-3510 or its successor(s).

Proposals for changes to the MOU must be submitted to AT General Manager (or Assistant Manager if the General Manager is not available) at least two working days in advance of scheduled meeting with AT Personnel Committee.

All rights, privileges, powers, and authority stipulated by state or federal law shall be adhered to by the Employer and the Association until such time as those rights, privileges, powers, and authority are changed by state or federal law.

PURPOSE OF THE AGREEMENT

The purpose of this Agreement is to encourage a spirit of helpful cooperation between the Employer and the Association to their mutual advantage and that of the public. It shall reflect the mutually agreed upon Amador Transit Core Values of Acknowledgement, Support, Accountability, Shared Responsibility, Communication and Professionalism in its wording and use.

No modification, alteration or revision of this agreement shall be made unless first reduced to writing and signed by the Employer and the Association.

ARTICLE I – RIGHTS OF THE PARTIES

Section 1: Employer Rights

The responsibility to manage the affairs of the Amador Transit System is vested exclusively in the Employer, limited only by the specific terms and conditions of this agreement. That responsibility includes but is not limited to plan, direct and control all operations and services; to determine methods, means and number of personnel by which such operations and services are conducted; to assign and distribute work, to hire, discharge, suspend, promote, demote, reward, discipline or relieve employees due to lack of work or other legitimate reasons; to make and enforce reasonable rules and regulations; and to implement new, revise or discharge, wholly or in part, old methods, procedures, materials equipment, facilities and standards.

Section 2: Employee Rights

- a) Employees of the Employer shall have the right to form, join and participate in the activities of employee organizations of their own choosing. Employees shall also have the right to refuse to join or participate in the activities of employee organizations.
- b) Nothing in this agreement shall prohibit any employee from representing himself/herself individually or from appearing in his/her own behalf in his/her employment relations with the Employer.

Section 3: Recognition

- a) The Employer hereby reaffirms its exclusive recognition of the Association as the representative of all Employer employees for the entire term of this agreement, except those employees' holding management, supervisory and confidential positions.
- b) The Association, in turn, recognizes the person(s) designated by the Employer to represent the Employer in the negotiation of this agreement, and agrees that all negotiations leading to the ratification and implementation of this agreement, along with all amendments and successors thereto, shall be conducted exclusively with the person(s) so designated.
- c) All newly created employment positions, except those, that are management, supervisory or confidential, shall be assigned to the bargaining unit represented by the Association.
- d) A Management position shall include any position held by an employee having responsibilities for formulating Employer policies or administering Employer programs.
- e) A Supervisory position shall be held by an employee having the authority to assign work to and direct the actions of other employees.
- f) A Confidential position shall include any position held by an employee whose unrestricted access to confidential personnel files or whose responsibilities or knowledge in connection with employment relations between the Employer and its employees would make his/her membership in an employee organization incompatible with his/her official duties.

Section 4: Association Rights

- a) The Employer shall allow representatives designated by the Association, which shall not exceed one (1) except by consent of the Employer time off work without loss of pay or benefits during formal negotiations with the Employer for purposes of reaching agreement on wages, hours and other terms and conditions of employment.
- b) Such time off work shall not extend to Association preparation leading to formal negotiations. On or before **March 2, 2025**, the Association shall notify the Employer in writing of its intention to renegotiate a new agreement with the Employer to take effect after the expiration of the present agreement. The Association's failure to adhere to the above deadline shall cause the Association to waive any right to the retroactive application of the agreement following this agreement. On or before **March 2, 2025**, the Association shall notify the Employer in writing of the name of the representative designated by the Association to negotiate with the Employer in accordance with Section 4.A above. In the event of the replacement of the representative so designated, the Association shall notify the Employer in writing of the name of the newly designated representative.
- c) The Association shall have the following additional rights:
 - 1. Access, at times that do not interfere with Employer operation, to areas (except restricted areas) in which Employer employees work.
 - 2. Use of Employer buildings at reasonable times for Association matters without charge. The Association shall be responsible for any damage to Employer property caused by such use.
 - 3. Any such damage arising from Association use of Amador Transit facilities shall be assessed equally against each member of the association.
 - 4. Use of reasonable space on any Employer bulletin boards without charge.
 - 5. Use of any Employer interoffice communications system for transmission of information concerning Association matters without charge. Such use shall not extend to the use of the mail or to the making of long-distance telephone calls at Employer expense. Use of copy machine or fax must be approved in advance by the Amador General Manager or by the person authorized by him/her as acting manager in his/her absence.
 - 6. Review, at reasonable times, any public material in the possession of the Employer.

ARTICLE II - EFFECTS OF THE AGREEMENT

Section 1: Effect of Agreement

- a) The provisions of this agreement shall prevail over Employer policies, practices, procedures, and resolutions and over State law to the extent permitted by State law.
- b) Except as provided in Section 5 of this agreement, Severability; and Section 6 of this agreement, Completion of Meeting and Negotiating, the Employer shall have the right to adopt, eliminate or revise any Employer policies, practices, procedures, or resolutions so long as they are not inconsistent with the specific terms of this agreement.

Section 2: Effect of Waiver or Breach of Agreement

Waiver or breach of any provision(s) of this agreement shall not constitute any future waiver or breach of this agreement.

Section 3: Embodiment

- a) This agreement sets forth the full and complete agreement between the Employer and the Association on all subjects contained herein and shall supersede all prior formal or informal agreements, memoranda of understanding, policies, practices, procedures, or resolutions thereon.
- b) There are no valid or binding representations, inducements, promises or agreements, oral or otherwise, between the Employer and the Association, except those embodied herein.

Section 4: Severability

- a) If, during the term of this agreement, there exists any applicable law, rule, regulation, or order issued by governmental authority other than the Employer which shall render invalid or restrain compliance with or enforcement of any provision of this agreement, such provision shall be immediately suspended and shall be of no effect thereunder so long as such law, rule, regulation or order shall remain in effect. Such invalidation of a provision of this agreement shall not invalidate any remaining provisions, which shall continue in full force and effect.
- b) In the event of such severance of a provision of this agreement, the Employer and the Association shall, within thirty (30) days of a request by the Association, recommence meeting and negotiating upon a replacement, if any, for such severed provision.

Section 5: Completion of Meeting and Negotiating

- a) Except as provided herein by Section 5, Severability; and by Section 27.A, Term Witness and Signatories, the Employer and the Association expressly waive and relinquish the right, during the term of this agreement, to meet and negotiate further on this agreement and agree that neither the Employer nor the Association shall be obligated to meet and negotiate with respect to any subject covered in this agreement.
- b) Nothing in this agreement shall prohibit the Employer and the Association from meeting and negotiating on any subject within the scope of representation as defined by California

Government Code Section 3504 or its successor(s), if such subject has not been heretofore agreed upon by the Employer and the Association and if such subject represents matters or conditions not covered by this agreement.

Section 6: Political Activity by Employer Employees

- a) In accordance with Title 5 US Code, Sections 1501- 1508, no Employer employee whose principal employment is in connection with any Employer activity financed in whole or in part by loans or grants made by the United States or by a federal agency shall engage in any partisan political activity forbidden by Section 1502 of Title 5, US Code; however, such Employer employees shall be free to engage in any non-partisan political activity permitted by Section 1503 of Title 5 US Code.
- b) Except when on duty, or on the premises of the Employer, or as provided by Section 10.A above, or as may otherwise be provided by law, no Employer employee shall be prohibited from engaging in or be coerced or required to engage in political activity.

Section 7: Concerted Activities

- a) The Association and the Employer agree that there shall be no strike, work stoppage, work slowdown, job action, picketing or other refusal or failure by employees of the Employer to perform their job functions and responsibilities fully and faithfully, nor shall there be any other interference of a similar or related nature with the operation of the Employer by the Association or by its officers, agents, or members during the term of this agreement.
- b) The Association recognizes the duty and obligation of its officers and agents to comply with the provisions of this agreement and to make every effort to induce all employees to comply with the provisions of this agreement. In the event of a strike, work stoppage, work slowdown, job action, picketing, other refusal, or failure by employees of the Employer to perform their job functions and responsibilities or other interference fully and faithfully with the operation of the Employer by employees who are represented by the Association, the Association agrees in good faith to take all necessary steps to cause those employees to cease such action.
- c) As a condition of continued employment, all employees shall be responsible for adhering to the provisions of this Section. Accordingly, violation of any provision of this Section by an employee shall constitute just cause for disciplinary action up to and including discharge against the employee by the Employer.

Section 8: Safety Conditions of Employment

- a) The Employer and the Association agree that the need for safe working conditions shall be of paramount importance.
- b) The Association and the Employer agree to consult upon and to cooperate in carrying out such job safety programs, practices and procedures and may be promulgated by the Employer or required by state law, rule, regulation, or order.
- c) Except for items of personal clothing, the Employer agrees to provide such health and safety equipment as may be required by the Employer or by state law, rule, regulation or order.
- d) Employees shall use the safety and health equipment provided by the Employer or alternate safety and health equipment furnished by employees and approved in advance of

its use by the Employer and shall be responsible for returning Employer owned safety and health equipment to the Employer upon termination or upon the request of the Employer.

- e) On duty injuries shall be reported immediately to the supervisor **and shall include a written injury report.** In the event of off duty injury or illness arising out of his/her employment with the Employer, an employee incurring such injury or illness shall notify his/her immediate supervisor of the injury or illness as soon as practicable.
- f) As soon as practicable, an employee shall notify his/her immediate supervisor about any unsafe equipment or unsafe working condition. The immediate supervisor shall investigate or cause to be investigated reports of unsafe equipment or unsafe working conditions and shall advise the affected employee(s) of any corrective action to be taken.
- g) No employee shall be required, and no employee shall be disciplined for refusing to work with unsafe equipment or under an unsafe condition if such equipment or condition is determined to be unsafe by an authorized representative of the State Division of Occupational Safety and Health, the State Compensation Insurance Fund, or the California Highway Patrol, or by any person with management/supervisory authority over the affected employee.
- h) As a condition of continued employment, all employees shall be responsible for adhering to Employer and State job safety requirements. Accordingly, knowing failure by an employee to perform work in accordance with Employer or State job safety requirement(s) shall constitute just cause for disciplinary action, up to and including discharge, against the employee by the Employer. (Refer to Section 19)
- i) All persons employed as drivers shall be in possession of a valid CPR provider certificate and a valid First Aid provider certificate. AT will bear the expense of training and refresher courses, and employees will be paid their regular rate of pay during attendance at such courses, when such attendance has been approved in advance by the AT Manager or Assistant Manager.

Section 9. Hold Harmless from Liability

The Association agrees to defend, indemnify and hold the Employer harmless from any and all liabilities resulting from compliance or noncompliance with the provisions of this Article.

ARTICLE III – NON-DISCRIMINATION

Section 1. – Association Membership

The provisions of this agreement shall be applied, subject to state and federal laws, without discrimination because of age, sex, marital status, race, color, national origin, creed, religion, political affiliation, or membership or nonmember ship in any employee organization.

Section 2. Personnel Policy

- a) Personnel policies concerning hiring and placement, conditions and privileges of employment, compensation, training, tuition aid, promotions, transfers, demotions benefits, and other related programs are administered on a merit basis without regard to race, creed, color, gender, sexual orientation, national origin, disability, or liability for service in the Armed Forces of the United States. Amador Transit and the Employee Association pledge to comply with the Civil Rights Act of 1964 as amended, the Equal Employment Opportunity Act of 1972, the state law against discrimination and any similar ore related federal and state laws and regulations which prohibit discrimination based on race, creed, color, religion, national origin, age, gender sexual orientation or disability, except a specifically exempted bay a bon-fide occupational qualification. Any employee of Amador Transit who obstructs this policy with respect to equal employment opportunity will be subject to disciplinary action.
- b) Amador Transit personnel policy considers all types of harassment to be a form of discrimination, which will not be tolerated by the Employer. Harassment is defined as a deliberate or repeated behavior, unsolicited and unwelcome, that is verbal or nonverbal and that disturbs, threatens, pesters, torments, annoys, badgers, teases, baits, taunts, insults, distresses or vexes another person where such conduct has the purpose or effect of creating an offensive, intimidating, degrading or hostile environment or interferes with or adversely affects a person's performance.
- c) The Employer and the Association shall share jointly the responsibility for application of this section
- d) Sexual harassment is a form of sexual discrimination and is unlawful practice under Title 7 of the 1964 Civil Rights Act. Sexual harassment is defined as deliberate or repeated behavior of a sexual nature which is unwelcome. It can include verbal behavior such as unwanted sexual comments, suggestions, obscenities, jokes or pressure for sexual favors; nonverbal behavior such as suggestive looks or leering or physical behavior such as pats or squeezes or repeated brushing against someone's body.

ARTICLE IV – COACH OPERATORS

Section 1 – Definitions of Employees

Coach Operators are defined as individuals employed on a continuing basis to operate fixed-route, fixed-route deviated or paratransit vehicles in revenue service.

Section 2 – Seniority

All work assignments will be picked by seniority unless otherwise covered by this agreement. All work assignments created by the Employer will be filled in accordance with the provisions of this agreement.

Section 3 – Work Assignments

- A. Shake-ups will be conducted at least three (3) times a year on dates selected mutually by the Employer and the Employee Association or as necessitated by a service change.
- B. Vacancies between shake-ups will be filled by extra board operators. Should a regularly scheduled assignment become vacant between shake-ups and should that vacancy be anticipated to be of a duration of thirty (30) calendar days or more, any Coach Operator may request a move up.
- C. Operators will pick in person, by seniority. Employees wishing to avail themselves of an absentee pick must contact the Employee Association Representative and specify their choices. The Employee Representative will attempt to accommodate the employee's request, but at no time will the Employee Representative guarantee the assignment, nor will the Employee be allowed to grieve the selection once the shake-up is completed. Additionally, Employees who do not appear in person, or submit an absentee pick, will have their work assignment picked by the Association Representative in seniority order.
- D. No operator will be allowed more than 1 hour from time of notification to choose a shift assignment. Any operator who exceeds the 1-hour limit will forfeit their seniority and will fall to the bottom of the seniority order for that bid only.

ARTICLE V- WAGES

Represented employees will receive a one-step increase effective annually starting July 1, 2022 through July 1, 2024.

Either the Employer or the Association shall have the right to reopen **ARTICLE V-WAGES** by giving written notice to the other party of its election to reopen negotiation, not earlier than **March 1**, and not later than **May 1**.

If either the Employer or the Association elects to reopen **ARTICLE V-WAGES** in accordance with the above provision, their negotiations shall commence not later than **May 1**, provided, that neither the Association nor the Employer shall be relieved of its right or obligation to negotiate **ARTICLE V-WAGES** within the scope of representation if their negotiations have not commenced by **May 1, 2025**.

Section 1. Base Wages

Coach Operator **\$20.46** per hour *This is current base wage Step F*

Base wages for **Coach Operators** in the association unit shall be in accordance with a **phased** schedule:

July 2019 (FY19/20)	2% base wage increase	<u>\$20.06</u> per hour
July 2020 (FY20/21)	2% base wage increase	<u>\$20.46</u> per hour

Facilities Maintenance Technician **\$19.34** per hour *This is current base wage Step F*

Base wages for **Facilities Maintenance Technician** shall be in accordance with a **phased** schedule:

July 2019 (FY19/20)	2% base wage increase	<u>\$18.96</u> per hour
July 2020 (FY20/21)	2% base wage increase	<u>\$19.34</u> per hour

Section 2. Pay Steps

Pay Steps for all Employees will progress as follows:

	Hire through completion of training.	CA State Minimum Wage
Step A	Probationary Employee	78% of the base wage.
Step B	1 Year Anniversary of regular employment date	85% " " " " "
Step C	2 " " " " " " " " "	89% " " " " "
Step D.	3 " " " " " " " " "	92 % " " " " " "
Step E.	4 " " " " " " " " "	96 % " " " " " "
Step F.	5 " " " " " " " " "	100% " " " " " "

Section 3. Longevity Pay

Longevity for employees in the association until shall receive an hourly longevity bonus as follows:

Beginning of the 6 th year	3% @ year 6
Beginning of the 10 th year	3% @ year 10
Beginning of the 15 th year	3% @ year 15
Beginning of the 20 th year	3% @ year 20
Beginning of the 25 th year	3% @ year 25

Section 4. Cash Bonus

The Employer may, at its discretion direct that cash bonuses be paid to all employees if the Employer receives dividends from Workers Compensation Insurance.

Section 5. Probationary Period

- After successful completion of the Employer approved training program, the new hire becomes a probationary employee. After six months of satisfactory service, the probationary employee is awarded regular status and advances to Step C on the first day of the payroll period following the month in which such employee completes 6 months of satisfactory service.
- Subject to the provisions of Article IV, Sections 1 through 3 stated above, every employee is paid in accordance with the wage schedule, except when absent from his/her duty with paid leave authorized in accordance with the provisions of this agreement, shall be paid only for the number of hours worked during each month.

Section 6. - Facilities Maintenance Technician

After the completion of a probationary period of five hundred (500) hours, the Facilities Maintenance Technician wage adjustments will be based upon satisfactory work performance, increases will be made at the discretion of the General Manager.

Section 7. Work Scheduling

- a) When an extra board driver has been scheduled to work a shift, the extra board driver shall work as scheduled and bid driver must take the time off as scheduled.
- b) **Extra board Not Needed.** If an extra board driver is called into work for the convenience of the Employer and he/she is not needed after arrival at the Employer office, the extra board driver shall receive **two (2) hours** regular pay as compensation for the cancellation.

Section 8. Transit Driver Trainer

Any employee, certified by the Transit Safety Institute as a Transit Driver Trainer, shall be paid 110% of their wage for the duration of training. The training period is not to exceed 6-8 weeks unless authorized by the General Manager.

ARTICLE VI – HOURS OF WORK AND OVERTIME

Section 1. The work week shall commence at 12:01 AM Sunday and end at 12:00 Midnight Saturday. There shall be two (2) scheduled consecutive days off regardless of how the days fall within the above work week unless consecutive days off are waived by mutual agreement.

Section 2. Workday

The workday for regular employees shall be less than eight (8) hours per day. The workday for any employee may be extended at the discretion of the Employer in accordance with the provisions of Overtime Compensation below. **Employees shall not report to work prior to thirty (30) minutes before their shift starts.**

Section 3. – Work Week

The workweek for regular employees shall be five (5) workdays within a calendar week, for a total of fewer than forty (40) hours. The workweek for extra board employees shall be as designated by the Employer. The workweek for any employee may be extended at the discretion of the Employer in accordance with the provisions of Overtime Compensation below.

Section 4. Overtime Compensation

An employee assigned by the Employer to perform overtime work shall be granted compensation at a rate equal to one and one-half (1-1/2) times the employee's regular rate of pay for all such assigned overtime work, commencing upon arrival at the assigned worksite and ending upon departure from such worksite.

Overtime work shall be defined for the purpose of this section as any work performed by an employee that is more than either eight (8) hours per day or forty (40) hours per week and not to exceed ten (10) hours during any one day.

Only hours worked shall be considered toward overtime payment. Hours paid for holiday, vacation leave, sick leave, bereavement leave, or any other time paid for hours not actually worked will not be counted towards overtime.

ARTICLE VII – HOLIDAYS

Regular employees shall be granted paid holiday leave based on the number of hours worked daily by such employees. Substitute employees shall be granted paid holiday leave based on the average number of hours worked daily during the pay period. The following dates are considered holidays:

New Year's Day	January 1
Martin Luther King Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Thanksgiving Friday	Fourth Friday in November
Christmas Eve	December 24
Christmas Day	December 25

- a) Holidays on Saturday or Sunday. When a holiday falls on Saturday, the preceding workday which is not a holiday shall be deemed the holiday. When a holiday falls on Sunday, the following workday which is not a holiday shall be deemed the holiday.
- b) Employee shall be in pay status on his/her regular working day immediately preceding or succeeding a holiday in order to be paid for the holiday.
- c) An employee who works on a holiday shall be paid at double time and one half his/her regular rate of compensation in lieu of holiday pay.
- c) When a holiday of a regular employee (who is eligible for paid holiday leave) occurs during the scheduled vacation leave of such employee, the employee shall receive paid holiday leave.
- d) An employee's pay for a day off with pay in lieu of a paid holiday shall in no event exceed the pay that the employee would have received had he/she worked his/her regular hours.
- e) The Employer shall deny to any employee holiday leave during any work stoppage, strike, work slowdown or other job action against the Employer by its employees or during any bona-fide emergency for which the Employer deems it necessary to have its employees work.
- f) Employees on a leave of absence without pay shall not receive holiday pay.

ARTICLE VIII – VACATION AND SICK LEAVE

(Effective for New Hires starting 2019)

All non-probationary employees shall earn and accrue paid leave in accordance with the following provisions:

Section 1. Vacation Leave

Years 1- 5 Employees shall earn and accrue the equivalent of ten (10) days annually, which accrual shall be credited monthly.

Years 6-15 Employees shall earn and accrue the equivalent of fifteen (15) days annually, which accrual shall be credited monthly.

Over 16 years Employees shall earn and accrue the equivalent of seventeen (17) days annually, which accrual shall be credited monthly.

- a) An employee who is separated from Employer employment shall be entitled to payment in lieu of his/her accrued vacation leave existing at the time of separation from employment.
- b) Employees may accumulate and retain a maximum of two hundred (200) hours of paid vacation.
- c) An employee failing to utilize his/her accrued vacation leave in accordance with the provision in Section 23.C above shall be paid in lieu of such accrued vacation leave, which leave shall be deducted from his/her accrued vacation leave.
- d) Except in cases of bona-fide emergency, vacation leave shall be requested by an employee wishing to utilize such leave at least five (5) days in advance of the day upon which such leave is to commence. Vacation leave shall be approved or denied by the Employer Manager or his/her designee within two (2) working days of request by employee.
- e) The Employer shall deny to any employee vacation leave during any work stoppage, strike, work slowdown or other job action against the Employer by its employees or during any emergency for which the Employer deems it necessary to have its employees work.
- f) An employee's pay for any day of vacation leave shall in no event exceed the pay that the employee would have received had he/she worked his/her regular hours.
- g) Leave accrual will be based upon date of hire.

Section 2. Sick Leave

Eligibility: Regular and non-probationary extra-board employees shall earn and accrue **the equivalent of .04610 hours'** paid leave of absence for illness or injury for **every hour worked up to** one hundred seventy-three and thirty-three (173.33) hours of service.

- a) Pregnancy, childbirth, and complications arising wherefrom shall be treated as an illness for purposes of sick leave.
- b) Unused and/or unpaid sick leave shall accrue from year to year; with a maximum cap of 500 hours.
- c) An employee who exhausts his/her available sick leave shall utilize his/her available vacation leave until his/her available vacation leave is exhausted.
- d) The Employer may require from an employee a written physician's or dentist's release for return to duty

- e) The Employer may require from an employee verification of illness or injury after any absence due to illness or injury.
- f) Non-probationary extra board employees shall utilize a minimum of three (3) hours of sick leave per sick leave callout occurrence.
- g) **Employees may choose to donate sick time to other co-workers who have exhausted their available sick time.**

Section 3. Sick Leave Bank at Retirement

- a) Upon the retirement of a regular employee who has completed ten (10) or more years of continuous service, compensation for thirty-three and one-half percent (**40%**) of his/her unused, accumulated sick leave shall be credited to his/her account with the Public Employees Retirement System.
- b) Upon the retirement of a regular employee who has completed between five (5) and ten (10) years of continuous service, compensation for twenty-five percent (25%) of his/her unused, accumulated sick leave shall be credited to his/her account with the Public Employees Retirement System.
- c) A regular employee who retires with fewer than five (5) years of continuous service shall not be entitled to have compensation for any amount of unused, accumulated sick leave transferred to his/her account with the Public Employees Retirement System.

ARTICLE IX – OTHER TYPES OF LEAVE-UNAUTHORIZED LEAVE

Section 1. Occupational Injury and Illness Leave

- a) A regular employee absent from work because of injury or illness which is determined in accordance with state or federal law to have arisen out of his/her employment shall be granted paid leave of absence during the first three (3) working days of such absence.
- b) An employee absent due to occupational injury or illness shall provide to the Employer a written physician's or dentist's release for return to duty before being permitted to resume his/her employment duties following any absence due to occupational injury or illness. An employee's pay for any period of occupational injury or illness leave shall in no event exceed the pay that the employee would have received had he/she worked his/her regular hours.
- c) A regular employee who exhausts his/her occupational injury and illness leave shall utilize his/her available sick leave. An employee who exhausts his/her available sick leave shall utilize his/her available vacation leave until his/her available vacation leave is exhausted.
- d) An employee shall receive for the period of absence due to occupational injury or illness that fraction of his/her available sick leave, or available vacation leave necessary to make up any difference in wages between worker's compensation temporary disability indemnity, if any, and the pay the employee would have received had he/she worked his/her regular hours and regular day(s).

Section 2. Bereavement Leave

- a) A maximum of three (3) days paid bereavement leave shall be granted regular employees on account of the death of a member of his/her immediate family.
- b) An additional five days may be taken and charged against the employee's available sick leave. An employee who exhausts his/her available sick leave shall utilize his/her available vacation leave until his/her available vacation leave is exhausted.
- c) The Employer may require, upon an employee's return from bereavement leave, appropriate verification of the employee's absence from work on account of the death of a member of his/her immediate family.

Section 3. Jury Duty or Testimony on Behalf of Employer

- a) *Testimony.* A regular employee absent from work for appearance as a witness in response to a subpoena to testify for the Employer shall be granted the amount of pay the employee would have earned had they worked their normal shift.
- b) *Jury Duty.* A regular employee absent from work for jury duty shall be granted the amount of pay the employee would have earned had they worked their normal shift. The Employer shall require verification of the employee's need to be absent from work for service as a juror. The employee shall remit any fees other than mileage reimbursement received by the employee for such service or appearance to the Employer within five (5) working days of their receipt.

Section 4. Military Leave

- a) A regular employee absent for purposes of a health examination required for the Armed Forces of the United States shall utilize his/her available sick leave for such absence. The Employer shall require, prior to and/or following an employee's use of such leave, appropriate verification that such health examination is scheduled at a time when the employee is required to be working for the Employer.
- b) A regular employee shall be granted other paid and unpaid leaves of absence and reinstatement rights following such leaves in accordance with California Military and Veterans Code Sections 389, 395, 395.01, 395.02, 395.03, 395.05, 395.1, 395.3, and or their successor(s).

Section 5. Federal Family Medical Leave Act (FMLA)

- a) As provided for in the Federal Family and Medical Leave Act (FMLA), an eligible employee may take up to a combined total of twelve weeks of leave for his/her own serious health condition, as defined by the acts, for the birth of placement by adoption or foster care of a child, or for the serious health condition of an immediate family member (an employee's child, spouse, or parent) within a twelve-month period.
- b) To be eligible for leave under this section, an employee must have been employed by Amador Transit for twelve months or more and have worked a minimum of one-thousand two hundred fifty (1250) hours in the preceding twelve months. The leave may be continuous or intermittent and shall be unpaid, except that the employee must first use all the available accrued sick leave and then vacation leave as part of the twelve-week period before taking unpaid leave.

Section 6. Disability Insurance Leave

- a) Upon completion of any waiting period during which no benefits are payable from State Disability Insurance, an employee shall receive for the period of absence due to injury or illness following any such required waiting period that fraction of his/her available sick leave, or available vacation leave necessary to make up any difference in wages between the State Disability Insurance benefit and the pay the employee would have received had he/she worked his/her regular hours and regular day(s) in his/her regular assignments. An employee paid in accordance with this formula shall utilize his/her available sick leave in fractional amounts until his/her available sick leave is exhausted, whereupon the employee shall utilize his/her available vacation leave in fractional amounts until his/her available vacation leave is exhausted.

Section 7. Unpaid Leave of Absence

- a) A leave of absence is defined as an excused absence from an employee's regular duties except as provided elsewhere in this agreement.
- b) No benefits shall accrue during an unpaid leave of absence.
- c) The decision to grant a leave of absence without pay shall be the decision of the Employer except as limited by this agreement. Employees must request such leaves in writing and present the request to their immediate supervisor. No leave of absence without pay will be granted to an employee to accept employment with another Employer except for leaves for government service in the public interest.
- d) Failure to report for work upon the expiration of leave of absence, without being excused by the Employer, shall constitute cause for discharge from employment

Section 8. Unauthorized Absence

Any employee's unauthorized absence: i.e., absence from his/her duty without leave authorized in accordance with the provisions of this agreement, for three (3) or more consecutive working days shall constitute an automatic voluntary resignation by such employee from his/her employment with the Employer, effective as of the last date on which the employee worked. Any employee's failure to return to Employer service within three (3) working days of the expiration of his/her leave of absence authorized in accordance with the provisions of this agreement or to secure from the Employer extension of such leave of absence shall constitute an automatic voluntary resignation by such employee from his/her employment with the Employer, effective as of the date of expiration of his/her leave of absence.

The Employer shall deny to any employee either paid or unpaid leave of absence under any provision(s) of this agreement during any work stoppage, strike, work slowdown or other job action against the Employer by its employees or during any bona fide emergency for which the Employer deems it necessary to have its employees work.

ARTICLE X – EMPLOYEE HEALTH BENEFITS

EFFECTIVE JULY 1, 2022

Section 1 – Health Insurance Program

The Employer administers group health, vision and dental care insurance policies for those employees who elect to enroll. Every regular employee, other than those employees who are on laid off status, suspended for cause, or on unpaid leave, and his/her dependents (if any) are eligible on the first day of the month following the month in which such employee completes 1,000 hours of probationary service.

Employee Copay is as follows: Employees are responsible for **30%** of the health, vision, and dental insurance premium. **Employees are responsible for 100% of any dependent coverage.** Employer will contribute **70%** of the **employee insurance premium, no dependent coverage.** **Employer offers access to various supplemental insurance options and is paid 100% by employees, no employer contribution.**

Section 2 - Disability Insurance

Every employee shall be enrolled in the State Disability Insurance program in accordance with the Employer's agreement with the State of California Employment Development Department. The Employer shall make on behalf of every employee the total premium contributions required for such State Disability Insurance coverage. The Employer's obligation in the above provision of this Section shall be limited solely and exclusively to payment of the premium contributions specified above.

Section 3 - Health Examination or Testing

If any health examination or test is required of any employee by the Employer, the Employer shall provide the required examination or test, cause such examination or test to be provided, or reimburse the employee for the reasonable cost of such examination or test provided by a doctor of the Employer's choice.

Section 4 – Required CDL Physical Examination

Department of Motor Vehicles driver medical exams are required every **twelve (12)** to twenty-four (24) months for employees. The Employer will designate a physician that employees will use for the required physicals and will pay **up to \$100** of the total cost for that physician to perform the physical examination.

ARTICLE XI – EMPLOYEE RETIREMENT AND DEFERRED COMPENSATION PLAN

Retirement Plan and Deferred Compensation Plan

Amador Transit is a member of the California Public Employees' Retirement System (CalPERS). Amador Transit offers CalPERS as a retirement benefit and all employees are automatically enrolled in this plan. Employees with prior public service employment who are drawing CalPERS retirement benefits are not eligible to contribute to CalPERS. No alternative retirement plan or withholding is available.

Employees may elect to enroll in CalPERS 457 Deferred Compensation Plan made through tax-deferred payroll deductions at no cost to the Employer.

ARTICLE XII - OTHER CONDITIONS

Section 1 – Mileage Allowance

Any employee required by the Employer to operate his/her vehicle in the performance of Employer business shall receive an allowance at the rate as is determined by the Internal Revenue Service.

Section 2. – Lifetime Bus Pass

All retired Employer employees and their life partners shall be entitled to a lifetime bus pass, permitting free use of Amador public transit services.

Section 3 – Badges and Uniforms

- a) The Employer shall provide each employee with an employee photo identification badge with lanyard. Employees shall be required to always wear such ID during his/her shift.
- b) The Employer will provide a one-time uniform allowance up to \$150.00 on July 1, on their first year of employment with AT. The annual allowance will be up to \$100.00 per year **thereafter**. Uniform items must be purchased through the Employers uniform supplier OR purchased separately by the employee as outlined in the Employer's Uniform Policy and reimbursed within the annual allowance.
- c) The Employer will supply outerwear for all transit operators.
- d) It is the responsibility of the employee to maintain their uniform in a neat, clean, and presentable condition always.
- e) Transit operators reporting to work out of uniform will be relieved of duty and may be subject to discipline.
- f) The Employer will report to CalPERS the monetary value for providing the employee's required uniforms. The uniform allowance amount reported to CalPERS will derive from the Employer's total fiscal year budgeted amount for providing the employee's uniforms, not to exceed \$100 per year, per employee.

Section 4 – Procedures for the Evaluation of Employees

- a) Employee evaluations will be performed at the completion of employee's probationary period and annually thereafter. Step increases (Article IV) will be contingent upon satisfactory performance evaluation.
- b) Any evaluation, when completed, shall be reviewed with the employee by the Manager during the employee's working hours without loss of pay or benefits to the employee. No evaluation shall be placed in any employee's personnel or other Employer record until the evaluation has been reviewed with the evaluated employee. Both the Manager and the evaluated employee shall sign and date the evaluation. The employee's signature shall not indicate that he/she agrees with the contents, conclusions, or recommendations of the evaluation, but only that the employee has read the evaluation and has had the opportunity to discuss it with the Manager. At the time of review of the evaluation with an evaluated employee, the Manager shall provide such employee a true and complete copy of the evaluation, and both the Manager and evaluated employee shall sign and date such copy.
- c) Except as provided in Article XIII, Discipline, of this agreement, the Association and the Employer agree that evaluations shall not be subject to the grievance procedure. However, any employee who wishes to respond to his/her evaluation may, during the employee's working hours, make such a written response, and the response shall be appended to the evaluation and included in the employee's personnel file. Both the Manager and the evaluated employee shall sign and date such written response and the employee's copy.

Section 6 – Personnel Files

- a) Any employee shall have the right, upon request, to inspect and copy all material in his/her personnel file(s), except for material that was obtained prior to his/her employment. The Employer shall have the right to adopt reasonable procedures to govern said inspection and copying. Such request, inspection and copying shall be made at a time when the employee is not required to be on duty.
- b) Any employee shall have the right to attach material in his/her personnel file that is made available for his/her inspection in accordance with this Section his/her comments thereon. Any material attached by employee must be relevant to the issue

ARTICLE XIII – DISCIPLINE

Section 1. – Notification of Changes

The Employer retains the right to discipline employees who fail to comply with its published rules and policies. The Employer agrees to notify the Association of any changes in its rules and policies which may lead to discipline and to meet with the Association representative within a reasonable period, but not less than ten (10) working days prior to implementation.

Section 2. – Just Cause

- a) No employee will be disciplined except for just cause.

b) Just cause for disciplinary action taken against a regular employee shall consist of, but are not limited to the following reasons:

- Evident unfitness or unsuitability for service.
- Incompetence.
- Inefficiency.
- Neglect of duty.
- Violation of any provision of Article II, Section 7 Concerted Activities of this agreement.
- Unexcused absence from duty without leave.
- Insubordination or willful disobedience.
- Refusal or knowing failure to perform work in accordance with Employer or state job safety requirement(s).
- Fraud in securing employment with the Employer.
- Refusal or knowing failure to take any action that is required by law in connection with his/her Employer employment.
- Engaging in any employment, activity or enterprise which is inconsistent, incompatible or in conflict with or detrimental to his/her duties as a Employer employee or to the duties, functions or responsibilities of the Employer.
- Political activity that is forbidden in Article II of this agreement.
- Dishonesty.
- Misuse, malicious damage, or theft of Employer property.
- Conviction of a felony.
- Conviction involving moral turpitude.
- Conviction of a misdemeanor committed while on duty.
- Discourteous treatment toward another employee or toward a member of the public.
- Use of or being under the influence of alcoholic beverage or illegal drug(s) while on duty.
- Unlawful use of or being under the unlawful influence of any legally controlled substance.
- A substitute employee's refusal, without just cause, to report to work when requested by the Employer on three (3) successive occasions in any four (4) week period, subject to Manager's discretion.
- Other behavior either during or outside of duty hours that is of such a nature that it causes discredit to the Employer.

c) The *Amador Transit Employee Manual and Coach Operator Standard Operating Procedures (SOP)* will specify rules and policies subject to the disciplinary process.

d) Should the Employer determine that a suspension is the appropriate discipline for a particular infraction, the suspension (if for more than one (1) day) shall be for consecutive days and shall be issued immediately following the employee being notified of the infraction.

Section 3 – Skelly Requirements

Any notice to an employee of proposed disciplinary action to terminate, suspend for more than 40 hours, reduce an employee in rank or compensation, that employee shall be notified in writing either personally or by certified mail, a Notice of Proposed Action, which shall contain the following:

- a) A statement of the action proposed to be taken.

- b) A copy of the charges, including the acts or omissions and grounds upon which the action is based.
- c) If it is claimed that the employee has violated a rule or regulation of Amador Transit a copy of said rule shall be included with the notice.
- d) A statement that the employee may review and request copies of the material upon which the proposed action is based.
- e) A statement that the employee has ten (10) working days to respond to the appointing authority either orally or in writing.
- f) A statement of the employee's right, prior to the proposed effective date of such action by the Employer, to schedule an informal hearing before the Manager, at which scheduled hearing the employee shall be afforded reasonable opportunity to respond orally and/or in writing to the Manager.
- g) A statement of the employee's right to be accompanied by and consult with an association representative of the employee's choice during such informal hearing.

Service of the above notice on the affected employee shall be made either in person or by certified mail addressed to the employee's last known mailing address. If service is made in person on the employee, the receipt for such notice shall also bear the name of the person making such service. If service cannot be made either in person or by certified mail, service shall be made by regular mail addressed to the employee's last known mailing address. If the affected employee can be served neither in person nor by certified mail addressed to the employee's last known mailing address or if for any reason the affected employee refuses or fails to take receipt of the notice or refuses or fails to acknowledge by the date and his/her signature the receipt for such notice, a statement and/or supporting documentation of such fact shall be made as an attachment to such notice.

Section 4 – Hearing

If an employee requests an informal hearing before the Manager regarding disciplinary action, another person(s) designated by the Employer may assist the Manager in such hearing.

- a) The failure of an employee to request or to appear for an informal hearing before the person(s) proposing disciplinary action adverse to that employee shall constitute a waiver of that employee's right to such hearing or to further administrative or judicial appeal of the disciplinary action.
- b) One (1) Association representative shall also be given an opportunity to be present during such informal hearing.
- c) Following an informal hearing held pursuant to this Section or following an employee's waiver of his/her right to such informal hearing, the proposed disciplinary action may be affirmed, modified, or rescinded.

Section 5 – Appeal

Any grievance by a regular employee appealing disciplinary action adverse to that employee shall be filed at Article XIV, Section 4 of this agreement, 'Procedure for the Resolution of Grievances'. Said grievance shall be filed within the time limits set forth in said Section.

Section 6 – Probationary Employees

There shall be no right of appeal for any disciplinary or action taken to a probationary employee.

ARTICLE XIV – GRIEVANCE PROCEDURE

Section 1 - Purpose

The purpose of this procedure is to provide an orderly method for resolving grievances. A determined effort shall be made to settle any such differences at the lowest possible level. There shall be no suspension of work or interference with the operation of the Employer.

Section 2 - Definitions

- a) A *grievance* shall be defined as a written claim by a grievant of an alleged misapplication, misinterpretation, or violation of a specific provision(s) of this agreement or of any state or federal law(s) applicable to the Employer that has an adverse effect upon the grievant.
- b) An *Association grievant* shall be defined as any employee filing a grievance.
- c) *Working Day* as used in this section, shall be defined as any day on which the Employer office is open for business.

Section 3 - Reduced to Writing

Any grievance filed shall include the following information:

- a) The state or federal law(s) applicable to employees of the Employer, or specific provision(s) of this agreement alleged to have been misapplied, misinterpreted, or violated.
- b) The facts pertinent to the grievance, including the name(s), date(s), place(s), and incident(s) necessary for an understanding of the grievance.
- c) The remedy for such alleged adverse effect sought by the grievant as a resolution of his/her grievance.

Section 4 – Steps in the Grievance Procedures

Step 1- Employer: General Manager. Within ten (10) working days of when the grievant could reasonably have known of the alleged misapplication, misinterpretation, or violation of this agreement or of state or federal law applicable to employees of the Employer, the grievance shall be presented in writing by the grievant and his/her representative to the Employer-General Manager.

- a) Within ten (10) working days of his/her receipt of the grievance, the Employer Manager shall meet with the grievant and his/her representative to resolve the grievance.
- b) Within ten (10) working days of such meeting, the Employer Manager shall reduce his/her decision on the grievance to writing and shall deliver such written decision to the grievant or his/her representative.
- c) If the grievance is not resolved to the satisfaction of the grievant at Step 1 of this procedure or if the decision deadline is not met by the Employer Manager, the grievant may elect to appeal or to have his designated representative appeal the grievance in writing to the committee of the Employer Board of Directors within ten (10) working days of receipt of the written decision at Step 1 or within ten (10) working days after the decision deadline at Step 1 has elapsed.

Step 2 – Employer - Board of Directors. Within thirty (30) working days of its receipt of written appeal of the grievance, an evidentiary hearing shall be held before the committee of the Board of Directors. His/her designated association representative shall assist the grievant at such hearing.

Within ten (10) working days of such meeting, the committee of the Board of Directors shall reduce its decision on the grievance to writing and shall deliver such written decision to the grievant or his/her designated Association representative, which decision shall be final.

Section 5 – Termination of Grievance

A grievant may terminate his/her grievance at any time by giving written notice.

Section 6 – Strike or Lockout

There shall be no strike, lockout or adverse work actions on any matter submitted to the grievance process.

ARTICLE XV – SENIORITY

Section 1 – Definition of Seniority

An employee's date of hire as an employee will determine the employee's agency seniority. In the case of two or more employees being hired at the same time, seniority will be calculated by of their completion of the training period. If both employees complete training at the same time, date of application shall determine seniority. Any employee not completing the entry probationary period shall forfeit all rights to seniority and shall no longer be considered a regular employee and will be terminated. Seniority shall not be earned or accrued by employees for standby or emergency service.

Section 2 – Loss of Seniority

An employee shall lose all seniority credit in the event of voluntary or involuntary termination or in the event of a lay-off for more than twelve (12) months.

Section 3 – Seniority within a Classification

Seniority within a classification shall be determined by the date of hire, transfer, or promotion into that classification.

Section 4 – Transition between Classifications

Employees transitioning into a new classification shall have the opportunity to return to their previous classification during the first six (6) months without prejudice or breach in service.

Section 5 – Assignment Selection

All assignments will be selected by seniority within each classification.

ARTICLE XVI – Layoff of Employees

Seniority for layoff shall be defined as the length of an employee's continuous service, without a break in such service, since his/her most recent date of Employer employment and shall be utilized by the Employer only for purposes of layoff, recall or re-employment in accordance with the provisions of this Section.

- a) The layoff of regular employees shall occur in reverse order of their seniority, so that the employee with least seniority shall be first laid off.
- b) The layoff of an employee for lack of work or lack of funds or because of the reduction or discontinuance of any Employer service, operation, or function, or because of reorganization to increase efficiency of Employer operations and shall be without prejudice to the employee's record. Nothing in this agreement shall be construed to limit the unilateral right of the Employer to determine the fact of lack of work or lack of funds, to determine the necessity for reduction or discontinuance of any Employer service, operation, or function, to determine the necessity for reorganization to increase efficiency of Employer operations, or to determine the form of any layoff.
- c) The period of layoff shall not be considered a break in service for a laid off employee, but all other benefits accruing to such employee under this agreement shall cease to accrue beyond the date of his/her layoff.

Section 1 – Recall of Employees from Layoff

- a) Employees shall be placed on a list for recall in order of their seniority, so that the employee with greatest seniority shall be the first recalled from layoff.
- b) The right of recall from layoff shall not accrue to an employee beyond the date on which such employee declines or fails to respond to an offer of recall from layoff; or beyond one (1) year from the date of his/her layoff; and, upon expiration of such right, such employee shall be deleted from the recall list.

Section 2 – Status of Employee's Upon Recall from Layoff

An employee recalled from layoff shall be granted restoration of all sick leave available to such employee as of the date of his/her layoff. The period of his/her layoff shall not be considered a break in service for such employee, but his/her seniority shall be reduced by the length of time intervening between layoff and the date of his/her re-employment.

ARTICLE XVII– DEFINITIONS

Anniversary Date: The first day of the payroll period following the month in which such employee completes his/her six months of satisfactory service as a probationary employee. The annual date upon which a regular employee becomes eligible for step advancement

Emergency: An unforeseen combination of circumstances or the resulting state that calls for immediate action.

Employee: The person hired by the Employer and assigned to be responsible for performing the tasks of a position.

Immediate Family: The parent, stepparent, foster parent, grandparent, brother, stepbrother, sister, stepsister, spouse, child, stepchild, foster child, grandchild, uncle, aunt, nephew, niece, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law of an employee.

Regular Employee: A regular employee works five (5) days a week for less than forty (40) hours per week.

Pay: Wage earned by and payable to an employee, or for the purpose of determining pay status, disability insurance, workers' compensation, temporary disability, indemnity payment(s) payable to an employee in accordance with the provisions of this agreement or in accordance with state or federal law.

ARTICLE XVIII – TERM WITNESS AND SIGNATORIES

Except as otherwise provided herein, the provisions of this agreement shall become effective on **July 1, 2022** and shall remain in effect through **June 30, 2025**. Thereafter, the provisions of this agreement shall remain in effect year by year unless either the Employer or the Association notified the other in writing not later than **March 1, 2025** of its request to modify, amend or terminate this agreement.

In witness whereof, we have ratified this agreement by a membership vote of the Association on and by a vote of the Board of Directors on **July 1, 2022**.

Pursuant to **Board of Director approval on July 1, 2022** the following authorized persons are signatories to this agreement on behalf of the Amador Transit Employer and the Amador Transit Association.

EMPLOYER

MOU ASSOCIATION

By: _____

Dominic Atlan

Chairman, Board of Directors

By: _____

Andrew O'Loan

Negotiating Employee Representative (Retired 6-2-2022)

By: _____

Thomas Norton

Employee Representative (Effective 6-2-2022)



Serving Amador County Since 1977

SUBJECT: State of Good Repair Funds (SGR) 2022/23 Project List

TO: Amador Transit Board of Directors
FROM: Patricia Maggie Amarant, General Manager
DATE: August 4, 2022

RECOMMENDATION: *Review and Approve Proposed Project List for FY22/23 State of Good Repair funds*

The State Controller's office released the FY 22/23 estimates in January 2022 for all regional entities. Amador Transit is the sub-recipient of apportioned fund amount of **\$59,471**.

Staff is requesting approval of two-year contract service payments for IT service and support fees, fleet radio and GPS service fees.

SGR call for projects to Caltrans due September 1, 2022.

Amador Transit (SGR) State of Good Repair						
Proposed FY 2022/23 Project Submittal						
PROPOSED PROJECTS	DESCRIPTION	Estimated Expenditure Amount	Estimated Allocation 99313	Estimated Allocation 99314	Total SGR Allocation by SCO	
Data Integrity and Security	Network update and integrity, Data security and 24/7 support fees (2 year pre-paid)	\$40,169.00				
Fleet Communication Service	Fleet Radio Fees (2 years pre-paid)	\$9,651.00				
Fleet Safety Maintenance	Fleet GPS Fees (2 years pre-paid)	\$9,651.00				
			\$57,303.00	\$2,168.00		\$59,471.00
Estimated Project Expenditures		\$59,471.00				

STATE CONTROLLER'S OFFICE
2022-23 STATE OF GOOD REPAIR PROGRAM
ESTIMATED AVAILABLE AMOUNT SUMMARY
JANUARY 31, 2022

Regional Entity	Estimated Available 2022-23 Amount Based on PUC 99313 Allocation	Estimated Available 2022-23 Amount Based on PUC 99314 Allocation	Total Estimated Available 2022-23 Amount Allocation
	A	B	C= (A + B)
Metropolitan Transportation Commission	\$ 11,809,467.00	\$ 32,422,155.00	\$ 44,231,622.00
Sacramento Area Council of Governments	3,003,658.00	1,048,619.00	4,052,277.00
San Diego Association of Governments	1,465,930.00	360,419.00	1,826,349.00
San Diego Metropolitan Transit System	3,616,904.00	1,483,915.00	5,100,819.00
Tahoe Regional Planning Agency	165,673.00	9,561.00	175,234.00
Alpine County Transportation Commission	1,740.00	136.00	1,876.00
Amador County Transportation Commission	57,303.00	2,168.00	59,471.00
Butte County Association of Governments	310,711.00	17,249.00	327,960.00
Calaveras County Local Transportation Commission	69,045.00	844.00	69,889.00
Colusa County Local Transportation Commission	34,108.00	1,496.00	35,604.00
Del Norte County Local Transportation Commission	41,315.00	2,172.00	43,487.00
El Dorado County Local Transportation Commission	266,917.00	18,380.00	285,297.00
Fresno County Council of Governments	1,574,001.00	282,929.00	1,856,930.00
Glenn County Local Transportation Commission	45,501.00	1,265.00	46,766.00
Humboldt County Association of Governments	200,607.00	34,803.00	235,410.00
Imperial County Transportation Commission	285,208.00	26,375.00	311,583.00
Inyo County Local Transportation Commission	28,459.00	0.00	28,459.00
Kern Council of Governments	1,401,546.00	85,972.00	1,487,518.00
Kings County Association of Governments	233,863.00	9,405.00	243,268.00
Lake County/City Council of Governments	98,026.00	5,299.00	103,325.00
Lassen County Local Transportation Commission	42,271.00	1,985.00	44,256.00
Los Angeles County Metropolitan Transportation Authority	15,399,124.00	20,042,663.00	35,441,787.00
Madera County Local Transportation Commission	242,956.00	8,089.00	251,045.00
Mariposa County Local Transportation Commission	27,652.00	775.00	28,427.00
Mendocino Council of Governments	132,872.00	10,172.00	143,044.00
Merced County Association of Governments	436,681.00	21,074.00	457,755.00
Modoc County Local Transportation Commission	14,551.00	1,143.00	15,694.00
Mono County Local Transportation Commission	20,383.00	29,998.00	50,381.00
Transportation Agency for Monterey County	670,451.00	208,585.00	879,036.00
Nevada County Local Transportation Commission	149,425.00	7,352.00	156,777.00
Orange County Transportation Authority	4,835,025.00	1,750,398.00	6,585,423.00
Placer County Transportation Planning Agency	487,814.00	70,186.00	558,000.00
Plumas County Local Transportation Commission	27,774.00	4,536.00	32,310.00
Riverside County Transportation Commission	3,762,913.00	615,929.00	4,378,842.00
Council of San Benito County Governments	97,391.00	1,608.00	98,999.00
San Bernardino County Transportation Authority	3,335,879.00	714,312.00	4,050,191.00
San Joaquin Council of Governments	1,201,233.00	274,122.00	1,475,355.00
San Luis Obispo Area Council of Governments	415,733.00	29,796.00	445,529.00
Santa Barbara County Association of Governments	676,359.00	173,408.00	849,767.00
Santa Cruz County Transportation Commission	400,315.00	370,546.00	770,861.00
Shasta Regional Transportation Agency	272,580.00	14,423.00	287,003.00
Sierra County Local Transportation Commission	4,889.00	189.00	5,078.00
Siskiyou County Local Transportation Commission	67,962.00	2,882.00	70,844.00
Stanislaus Council of Governments	852,353.00	48,202.00	900,555.00
Tehama County Transportation Commission	100,194.00	2,067.00	102,261.00
Trinity County Transportation Commission	20,750.00	810.00	21,560.00
Tulare County Association of Governments	738,543.00	77,629.00	816,172.00
Tuolumne County Transportation Council	81,967.00	2,159.00	84,126.00
Ventura County Transportation Commission	1,280,478.00	208,300.00	1,488,778.00
State Totals	\$ 60,506,500.00	\$ 60,506,500.00	\$ 121,013,000.00

3:20 PM

07/28/22

Accrual Basis

AMADOR TRANSIT

Expenditure Transaction Detail By Account

July 2022

Date	Num	Name	Memo	Amount
23001.1 - Payroll Liabls Total				
25000 - CalPERS Classic Retirement				
07/14/2022	EPAY	CalPERS	1899375431	3,710.89
07/14/2022	EPAY	CalPERS	1899375431	2,512.24
Total 25000 - CalPERS Classic Retirement				6,223.13
25100 - CalPERS 457 Plan				
07/14/2022	epay	CalPERS 457 Plan	Plan Entity 450-694	805.06
Total 25100 - CalPERS 457 Plan				805.06
Total 23001.1 - Payroll Liabls Total				7,028.19
24030 - Dental Liab				
07/28/2022		CoPower (C/O Delta Dental)	R29-37765	641.19
07/28/2022		CoPower (C/O Delta Dental)	R29-37765	452.09
Total 24030 - Dental Liab				1,093.28
51000 - BENEFITS				
51600 - UNIFORMS/WORK CLOTHES ALLOW				
07/28/2022	07282022	U.S. BANK		75.40
Total 51600 - UNIFORMS/WORK CLOTHES ALLOW				75.40
Total 51000 - BENEFITS				75.40
52000 - SERVICES & USER FEES				
52100 - VEHICLE TECH SERV-OUTSOURCE				
07/28/2022	513423	Robert Hahn's Automotive INC	405 shift interlock	645.76
07/28/2022	070122	Sutter Creek Car Wash		19.13
Total 52100 - VEHICLE TECH SERV-OUTSOURCE				664.89
52150 - PROPERTY MAINTENANCE SERVICES				
07/28/2022	07282022	U.S. BANK	orkin	211.00
Total 52150 - PROPERTY MAINTENANCE SERVICES				211.00
52250 - LEGAL COUNSEL				
07/28/2022	37422	Cole Huber LLP	04/2021	0.00
07/28/2022	37447	Cole Huber LLP	06/2021	451.50
07/28/2022	29291	Peterson Watts Law Group L...		208.00
Total 52250 - LEGAL COUNSEL				659.50
52300 - ADVERTISING & MARKETING				
07/28/2022	23287	CableTime		300.00
07/28/2022	22062289	KVGC 1340 AM		500.00
Total 52300 - ADVERTISING & MARKETING				800.00
52420 - DRUG & ALCOHOL SERVICES				
07/28/2022	2807	New Visions	3rd QTR	945.00
07/28/2022	2907	New Visions	pre employ x3	165.00
Total 52420 - DRUG & ALCOHOL SERVICES				1,110.00
52500 - FACILITY SECURITY SYSTEM				
07/28/2022	356244	Signal Service		140.00
07/28/2022	356031	Signal Service		915.00
Total 52500 - FACILITY SECURITY SYSTEM				1,055.00

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Expenditure Transaction Detail By Account

July 2022

Date	Num	Name	Memo	Amount
52550 · GSA COST ALLOC-(POSTAGE/PRINT)				
07/28/2022	AT062022	Amador County General Ser...		43.48
Total 52550 · GSA COST ALLOC-(POSTAGE/PRINT)				43.48
Total 52000 · SERVICES & USER FEES				4,543.87
53000 · MATERIALS & SUPPLIES CONSUMED				
53100 · FUEL				
07/28/2022	469162	Hunt & Sons, Inc.		8,678.24
07/28/2022	497738	Hunt & Sons, Inc.		7,145.99
Total 53100 · FUEL				15,824.23
53150 · TIRES				
07/28/2022	1-204158	Jackson Tire Service, Inc.	505	141.10
07/28/2022	1-203839	Jackson Tire Service, Inc.		597.85
07/28/2022	1-203704	Jackson Tire Service, Inc.		996.42
07/28/2022	1-20304	Jackson Tire Service, Inc.		996.42
07/28/2022	1-GS203...	Jackson Tire Service, Inc.		796.89
Total 53150 · TIRES				3,528.68
53200 · LUBRICATION				
07/28/2022	6145-904...	NAPA Auto Parts		64.52
Total 53200 · LUBRICATION				64.52
53250 · TOOLS				
07/28/2022	07282022	U.S. BANK	hex bit	10.23
07/28/2022	07282022	U.S. BANK	tweezers	12.90
07/28/2022	07282022	U.S. BANK	tweezers	23.80
07/28/2022	07282022	U.S. BANK	hex bit	9.43
07/28/2022	07282022	U.S. BANK	socket	8.60
Total 53250 · TOOLS				64.96
53300 · VEHICLE MAINT-REPAIR PARTS				
07/28/2022	02P494327	A-Z Bus Sales, Inc.	WC lift parts	247.12
07/28/2022	6228949...	Auto Zone		64.41
07/28/2022	75433	Bus & Equipment Repair		1,202.08
07/28/2022	1726385	Capitol Clutch & Brake, Inc.	brake kit 507	210.99
07/28/2022	FA00821...	Delta Truck Center		80.60
07/28/2022	FA82172...	Delta Truck Center		46.01
07/28/2022	FA00821...	Delta Truck Center		123.51
07/28/2022	FA00821...	Delta Truck Center		46.01
07/28/2022	1569713	Malta Chevrolet		79.93
07/28/2022	1569426	Malta Chevrolet	302 steering gear	519.43
07/28/2022	1568673	Malta Chevrolet	air filter, power steering ...	588.61
07/28/2022	1569724	Malta Chevrolet	power steering hose van	160.15
07/28/2022	1568829	Malta Chevrolet	rear heater hoses	234.99
07/28/2022	1572089	Malta Chevrolet		264.27
07/28/2022	6145-903...	NAPA Auto Parts		66.35
07/28/2022	6139-303...	NAPA Auto Parts	front brakes 402	518.86
Total 53300 · VEHICLE MAINT-REPAIR PARTS				4,453.32
53350 · SHOP SUPPLIES (Consumables)				
07/28/2022	FA82172...	Delta Truck Center	coolant	647.15
07/28/2022	FA00821...	Delta Truck Center		647.15
07/28/2022	CAJAC4...	Fastenal		30.36
Total 53350 · SHOP SUPPLIES (Consumables)				1,324.66

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Date	Num	Name	Memo	Amount
53450 · FACILITIES MAINT/REPAIR PARTS				
07/28/2022	100086256	Kimball Midwest	cleaners, first aid	408.27
07/28/2022	epay	Lowe's		29.70
07/28/2022	epay	Lowe's		96.57
07/28/2022	epay	Lowe's		5.11
07/28/2022	epay	Lowe's		45.01
07/28/2022	epay	Lowe's		223.56
07/28/2022	07282022	U.S. BANK		31.24
07/28/2022	07282022	U.S. BANK	car wash	127.52
07/28/2022	07282022	U.S. BANK	handle	30.60
Total 53450 · FACILITIES MAINT/REPAIR PARTS				997.58
53500 · TRANSIT CENTER SUPPLIES				
07/28/2022	epay	Lowe's		8.53
07/28/2022	epay	Lowe's		20.39
07/28/2022	epay	Lowe's		26.48
07/28/2022	07282022	U.S. BANK	usb charging ports	48.22
07/28/2022	07282022	U.S. BANK		139.66
Total 53500 · TRANSIT CENTER SUPPLIES				243.28
53550 · OFFICE SUPPLIES				
07/28/2022	8066680...	Staples Advantage		45.75
07/28/2022	8066761...	Staples Advantage		648.86
07/28/2022	07282022	U.S. BANK		37.70
07/28/2022	07282022	U.S. BANK		14.63
07/28/2022	07282022	U.S. BANK	key tags	11.84
07/28/2022	07282022	U.S. BANK		35.55
Total 53550 · OFFICE SUPPLIES				794.33
53670 · COMPUTER PROGRAM & SUPPLIES				
07/28/2022	07282022	U.S. BANK	monitor extension	10.63
Total 53670 · COMPUTER PROGRAM & SUPPLIES				10.63
53750 · OTHER MATERIALS & SUPPLIES				
07/28/2022	07282022	U.S. BANK	driver bags	72.63
07/28/2022	07282022	U.S. BANK	driver bags	104.94
07/28/2022	07282022	U.S. BANK		89.83
07/28/2022	07282022	U.S. BANK	storage	148.56
Total 53750 · OTHER MATERIALS & SUPPLIES				415.96
Total 53000 · MATERIALS & SUPPLIES CONSUMED				27,722.15
54000 · UTILITIES				
54100 · AT WATER/SEWER/GARBAGE				
07/28/2022	617371	Aces Waste Services, Inc.		291.86
07/28/2022	epay	Amador Water Agency		111.25
07/28/2022	epay	Amador Water Agency		86.26
07/06/2022	EPAY	P.G. & E.		89.85
Total 54100 · AT WATER/SEWER/GARBAGE				579.22
54300 · TRANSIT CTR/WATER/SEWER/GARB				
07/28/2022	617372	Aces Waste Services, Inc.		42.86
07/28/2022	epay	Amador Water Agency		131.58
Total 54300 · TRANSIT CTR/WATER/SEWER/GARB				174.44
54450 · TRANSIT CENTER-INTERNET				
07/06/2022	EPAY	Comcast		205.09
Total 54450 · TRANSIT CENTER-INTERNET				205.09

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Date	Num	Name	Memo	Amount
54500 · OFFICE PHONES/FAX/INTERNET				
07/06/2022	EPAY	Comcast		312.92
07/06/2022	EPAY	Unlverge		290.31
Total 54500 · OFFICE PHONES/FAX/INTERNET				603.23
54550 · CELLULAR SERVICE				
07/06/2022	EPAY	Verizon Wireless		400.10
Total 54550 · CELLULAR SERVICE				400.10
54700 · WI-FI (Sacramento Bus)				
07/06/2022	EPAY	Verizon Wireless		54.48
Total 54700 · WI-FI (Sacramento Bus)				54.48
Total 54000 · UTILITIES				2,016.56
56000 · CASUALTY & LIABILITY COSTS				
56100 · LIABILITY & PROPERTY DAMAGE INS				
07/28/2022	1972210	Alliant Insurance Services, Inc	acip crime renewal 22/23	1,206.00
Total 56100 · LIABILITY & PROPERTY DAMAGE INS				1,206.00
Total 56000 · CASUALTY & LIABILITY COSTS				1,206.00
58000 · MISCELLANEOUS (NEW)				
58400 · TRAINING-Seminars & Materials				
07/28/2022	07282022	U.S. BANK		33.27
Total 58400 · TRAINING-Seminars & Materials				33.27
58450 · CDL/ DOT MED/BkGrnd Checks				
07/28/2022	071322	Amador Transit - Petty Cash		47.00
07/28/2022	070222	Amador Transit - Petty Cash		47.00
07/28/2022	07282022	U.S. BANK		112.38
Total 58450 · CDL/ DOT MED/BkGrnd Checks				206.38
Total 58000 · MISCELLANEOUS (NEW)				239.65
59000 · LEASES / RENTALS				
59100 · Leases & Rentals				
07/28/2022	36397	Amador County Airpport		100.00
07/06/2022	EPAY	Smile (Copier)	june SHTC	321.25
07/06/2022	EPAY	Smile (Copier)	june AT	693.49
Total 59100 · Leases & Rentals				1,114.74
Total 59000 · LEASES / RENTALS				1,114.74
TOTAL				45,039.84