AMADOR TRANSIT BOARD OF DIRECTORS AGENDA

Thursday, September 3, 2020 – 9:00 A.M.

Amador County Transportation Commission-117 Valley View Way, Sutter Creek, California

This meeting is compliant with the Governors Executive Order N-25-20 issued on March 4, 2020, and Executive Order N-29-20 issued on March 17, 2020, allowing for deviation of teleconference rules required by the Brown Act. The purpose of this is to provide the safest environment for staff and the public while allowing for public participation. The meeting will be held by Zoom Conference and access is allowed via video or phone in only.

The public may participate by submitting written comments to felicia@actc-amador.org by 5:00pm the day before the meeting, or by calling into the meeting. If participating by phone, please do not speak until recognized by the Chair, and only after the request for public comments has been made.

Meeting ID: 899 5043 4431
Passcode: 768675
1(669) 900-6833

Please Note: All Commission meetings are tape recorded. Anyone who wishes to address the Commission must speak from the podium and should print their name on the Meeting Speaker list, which is located on the podium.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Amador County Transportation Commission staff at (209) 267-2282 or (209) 267-1930 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available for public use during all public meetings.

Meeting materials are available for public review at the Amador County Transportation Commission, 117 Valley View Way, Sutter Creek, California.

PLEDGE OF ALLEGIANCE

AGENDA: Approval of agenda for this date. Off agenda items must be approved by the Directors, pursuant to Government Code Section 54954.2.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any persons may address the Board at this time upon any subject within the jurisdiction of Amador Transit; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Commission meeting. Please note - there is a five (5) minute limit per topic.

CONSENT AGENDA (Items 1- 9): Note: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board Member(s).

1. Board Minutes, August 2020
2. Ridership Analysis, July 2020
3. Ridership Analysis, Amador-Sacramento Express, July 2020
4. Vehicle Maintenance Report, July 2020
5. Performance Report, July 2020
6. Budget/Expenditure Report, July 2020
7. Compliments, Complaints and Service Requests
8. Temporary Out of Classification stipend approval by Board
9. Operations Supervisor employee selected

10. **GENERAL MANAGER REPORT (Non-Action Items):**
    - NONE

REGULAR AGENDA ITEMS:

11. **Reso 20-06** – Review and approval of Asset Management Plan update per CMAQ grant requirements

12. **Claims**

13. **Future Agenda Items**

14. **Adjournment**

AMADOR TRANSIT (AT)
MINUTES
August 6, 2020 – 9:09 a.m.

The Amador Transit Board of Directors met via Zoom Conferencing on the above date, and the following proceedings were had, to wit:

Present on Roll Call:
Dominic Atlan, Vice Chairman
John Plasse
Keith Sweet
Jon Colburn

Absent:
Brian Oneto, Chairman
Richard Forster

Also Present:
Patricia Maggie Amarant, AT General Manager
John Gedney, ACTC Executive Director
Felicia Bridges, ACTC Administrative Secretary
Kevin Schroder, Caltrans District 10, Interim Office Chief

AGENDA:

Motion: It was moved by Director Plasse, seconded by Director Colburn and carried to approve the Agenda as submitted.

Ayes:	Atlan, Plasse, Sweet, Colburn
Noes:	None
Absent:	Plasse, Forster

PUBLIC MATTERS NOT ON THE AGENDA: None

Director Forster arrived at 9:12 a.m.

CONSENT AGENDA: Director Plasse asked to have item #4-Vehicle Maintenance Report-June 2020, and item #5- Performance Report-June 2020 pulled for discussion.

Director Plasse asked, regarding the vehicle maintenance report, what the abbreviation R & R represents. Vice Chairman Atlan responded it stands for Remove and Repair. Director Plasse noted there is a R & R sub-contractor transmission company that AT has work performed through and wanted to ensure there is no rudimentary repairs being performed. Ms. Amarant responded R&R only pertains to maintenance work as Vice Chairman Atlan responded.

Director Plasse stated regarding item #4, buses #301 and #302 had glow plug replacements in the month of June. It shows bus #301 had this service done at Maita Chevrolet with a total of

$1,684.04, and bus #302 was done at Hahn's Automotive in the amount of $ 3,813.41. He asked why the same repair had such a large difference in cost. Ms. Amarant introduced Jeff Baxter,

AT Maintenance Manager, to explain the details of each. Mr. Baxter responded that the work performed on bus #301 included a large amount of troubleshooting and ultimately took multiple road testing and programming to locate the problem. He continued that regarding bus #302, the glow plug control module was causing issues within the emission system, which took longer to locate. Director Plasse asked if the pricing seemed reasonable for the problems.

Vice Chairman Atlan asked if the emission system problems are covered under warranty. Mr. Baxter replied no, and noted these are the buses that AT is hoping to replace with the purchase of new buses in the future for that reason.

Motion: It was moved by Director Plasse, seconded by Director Colburn and carried to approve the Consent Agenda.

Ayes:	Atlan, Plasse, Sweet, Colburn, Forster
Noes:	None
Absent:	Oneto

GENERAL MANAGER REPORT: None

REGULAR AGENDA:

Reso 20-04- Review and approval of Final Draft of AT's Reserve Funds Transfer Policy: Ms. Amarant reviewed her staff report. She noted she incorporated the changes recommended by the board at the last meeting.

Motion: It was moved by Director Plasse, seconded by Director Forster and carried to approve Resolution 20-04-Amador Transit Reserve Funds Transfer Policy.

Ayes:	Atlan, Plasse, Sweet, Colburn, Forster
Noes:	None
Absent:	Oneto

Reso 20-05- Review and approval of Title IV Policy 2020 Revision: Ms. Amarant reviewed her staff report. She asked the board for any feedback regarding the revisions.

Directors discussed the percentages in the table of Page 2, Section 2 -*Four Factor Analysis.*

Director Forster noted a discrepancy on Page 3, the table shows ethnicities with percentages however they do not add up to 100%, instead add up to 101%. Ms. Amarant stated she would make the correction in the final.

Motion: It was moved by Director Forster, seconded by Director Sweet and carried to approve and adopt the Title IV Policy and updated FTA regulations.

Ayes: Atlan, Plasse, Sweet, Colburn, Forster
Noes: None
Absent: Oneto

Review and Approve AT FY 20-21 Project List for State of Good Repair (SGR) Funding of $55,223, Application due September 1st 2020: Ms. Amarant reviewed her staff report. She reviewed the project list included and noted the funding amount covers the cost of the expenses listed for the next two years.

Director Plasse asked if these projects have been confirmed as eligible projects for the SGR funding. Ms. Amarant replied yes, they fall under the category of Fleet Communication/Data Integrity and Security, which have been applied for and accepted in previous years.

Director Sweet stated regarding FY 18/19, the Data Integrity cost was $6,258.95. He asked what has caused an increase to approximately $21,000 per year. Ms. Amarant replied that at that time the IT services only included the cost of equipment, and this year the IT service fees include data backup security and 24 hour on-call services.

Motion: It was moved by Director Forster, seconded by Director Colburn and carried to approve the Purposed Project List for FY 20/21 State of Good Repair Funds.

Ayes: Atlan, Plasse, Sweet, Colburn, Forster
Noes: None
Absent: Oneto

Claims: Director Forster expressed concern regarding the cost difference between Maita Chevrolet and Hahn's Automotive expenses under item #52100- Vehicle Tech Serv-Outsource.

Motion: It was moved by Director Sweet, seconded by Director Plasse and carried to approve the claims list.

Ayes: Atlan, Plasse, Sweet, Colburn, Forster
Noes: None
Absent: Oneto

Amador Transit Board of Directors took recess at 9:43 a.m. Recess ended at 11:56 a.m.

Closed Session:
At 11:57 a.m. the Vice Chairman called for a closed session as noticed for Personnel Matters (Government Code §54957 (c)) and Conference with Labor Negotiations (Government Code §54957.6 (c)). At 1:00 p.m. the Vice Chairman resumed the regular session of Amador Transit Board of Directors meeting and reported that direction was given to staff.

Adjournment: At 1:01 p.m. the Vice Chairman adjourned the meeting to Thursday, September 3, 2020 at 9:00 a.m. via Zoom Conferencing or in person at the Amador County Transportation Commission Offices, 117 Valley View Way, Sutter Creek, California.

Dominic Atlan, Vice Chairman
Amador Transit

ATTEST:

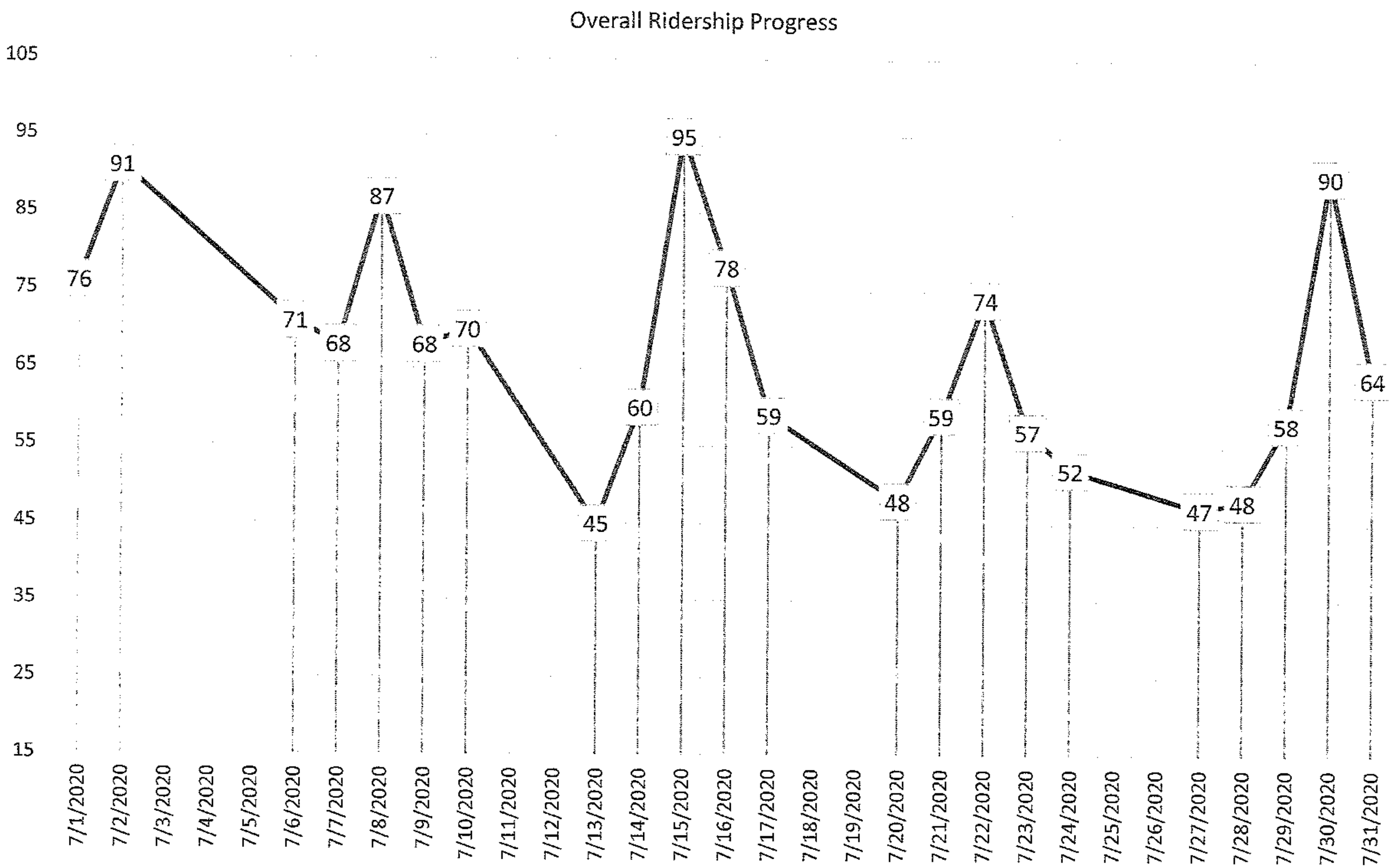
Recording Secretary

Note: Copies of referenced documents are available at the AT and ACTC offices.

AMADOR TRANSIT SERVICE SUMMARY	MONTHLY

JULY 2020

FY 20/21	Service Days	
		22
Sacramento	71	
Upcountry	310	
Plymouth	6	
A - Shuttles 5-1 - 5-5	332	
B - Shuttles 6-1 - 6-6	366	
Ione	18	
Dial-A-Ride	311	
Logisticare	26	
Special Events	-	
TOTAL PASSENGERS	1,440	
AV. DAILY	65	
ADULT	512	
SENIOR	305	
PERSONS W/DISABILITIES	456	
YOUTH	7	
Non-Revenue-PCA	67	
Non-Revenue - Child	1	
Non-Revenue - Family Pass	66	
Wheelchair	139	
Bicycles	20	
FARES PAID BY MONTH/DAY PASS		
Monthly Pass	77	
$6 Day Passes Trips	16	
$6 Day Passes Sold	5	
Cash Fares	$1,096.63	
FARES PAID BY PRE-PAID TICKETS		
Pre-Paid Tix .50¢		
Pre-Paid Tix $1.00	115	
Pre-Paid Tix $1.25	-	
Pre-Paid Tix $1.50	-	
Pre-Paid Tix $2.00	32	
Pre-Paid Tix $2.50	-	
Pre-Paid Tix $3.00	3	
Pre-Paid Tix $4.00	5	
Pre-Paid Tix $7.00	5	
Mileage		
Revenue miles	19,091	
Non-Revenue miles	1,120	



Overall Ridership Progress
105
95
85
75
65
55
45
35
25
15
76
91
71
68
87
68
70
45
60
95
78
59
48
59
74
57
52
47
48
58
90
64
7/1/2020
7/2/2020
7/3/2020
7/4/2020
7/5/2020
7/6/2020
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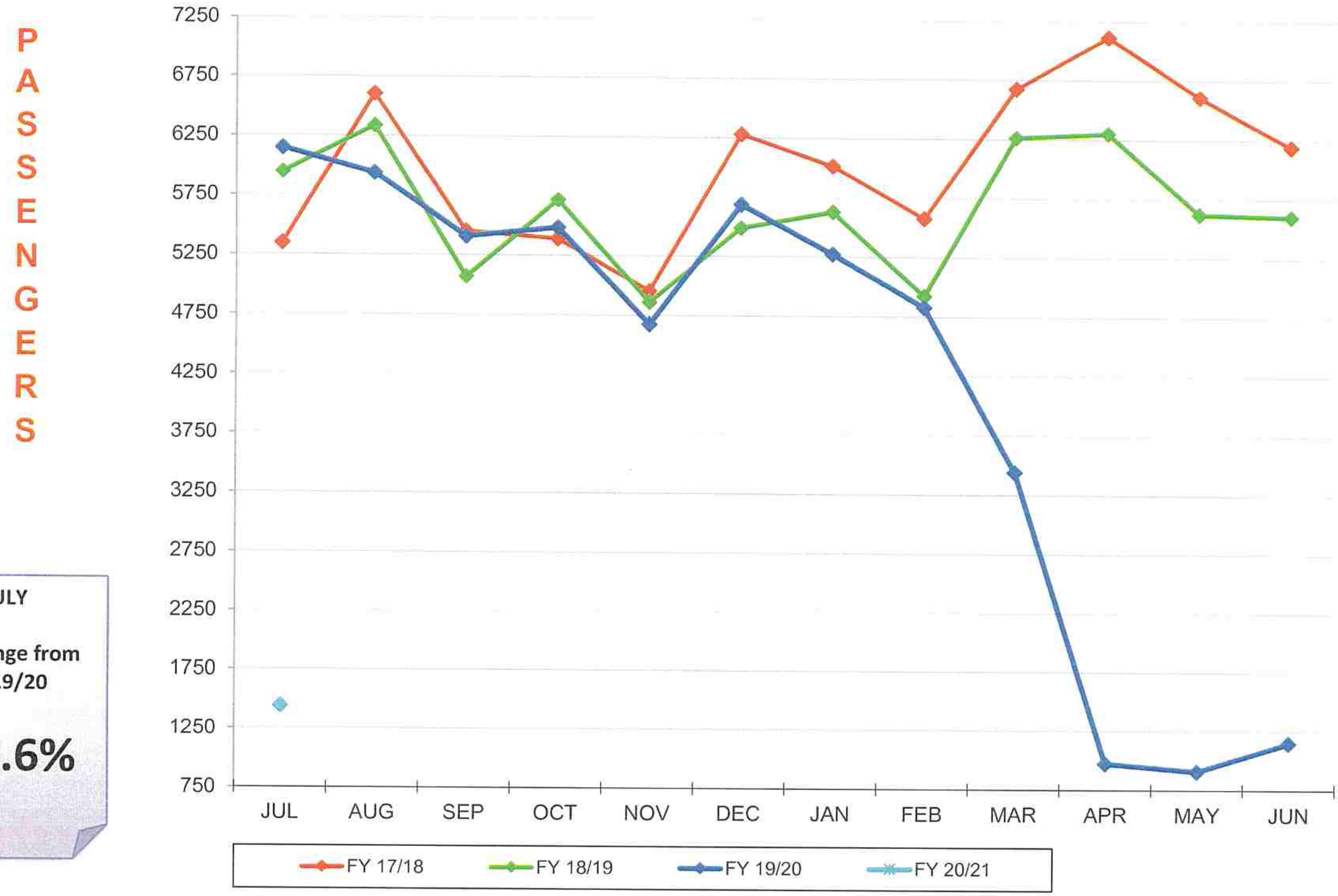
7/25/2020
7/26/2020
7/27/2020
7/28/2020
7/29/2020
7/30/2020
7/31/2020

RIDERSHIP ANALYSIS
JULY 2020

AMADOR TRANSIT
FISCAL YEAR 2020/2021

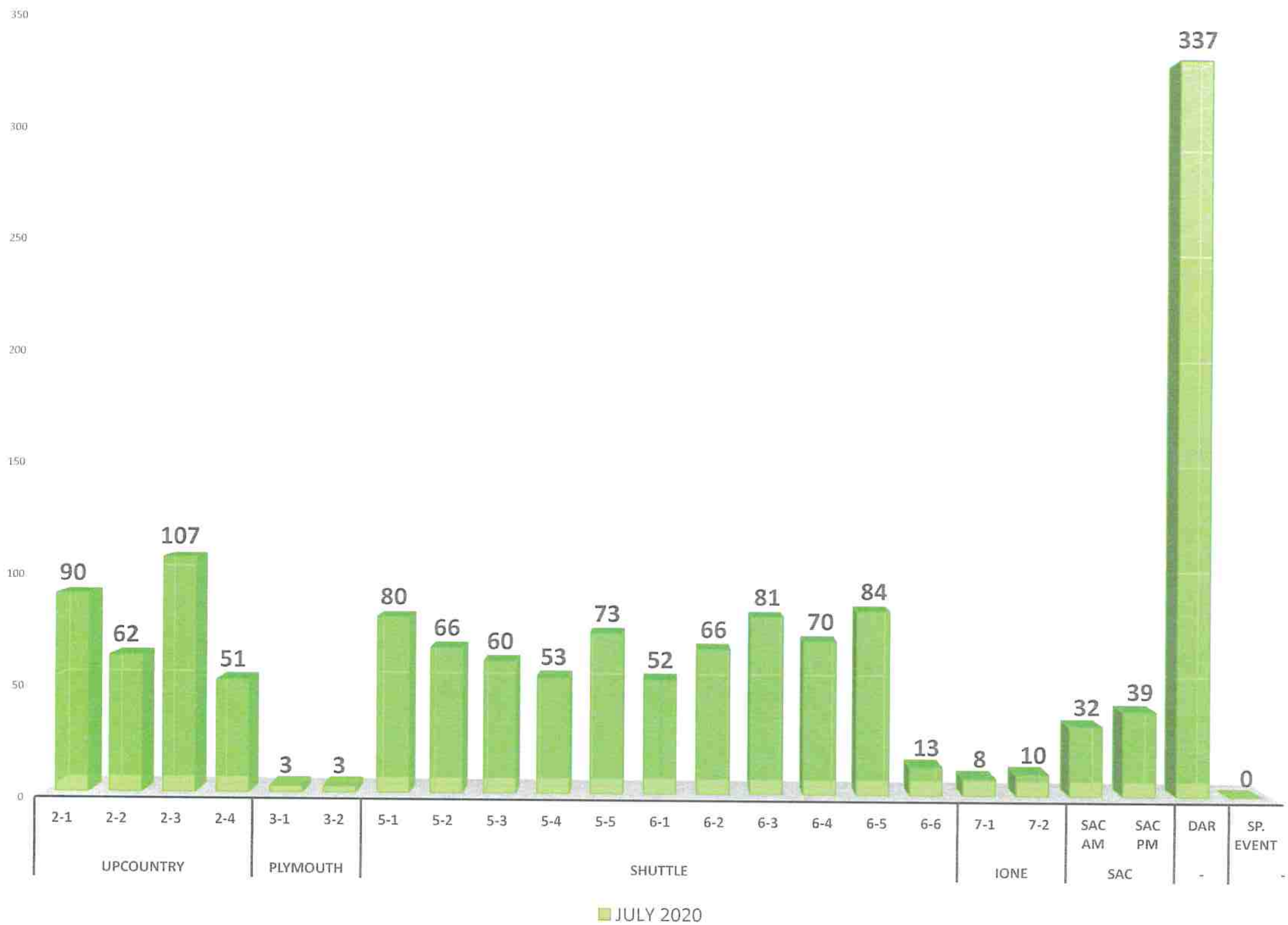


JULY

% Change from FY 19/20

-76.6%

JULY 2020


350
300
250
200
150
100
50
0
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62
107
51
3
3
80
66
60
53
73
52
66
81
70
84
13
8
10
32
39
337
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3-1
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5-1
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7-1
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UPCOUNTRY
PLYMOUTH
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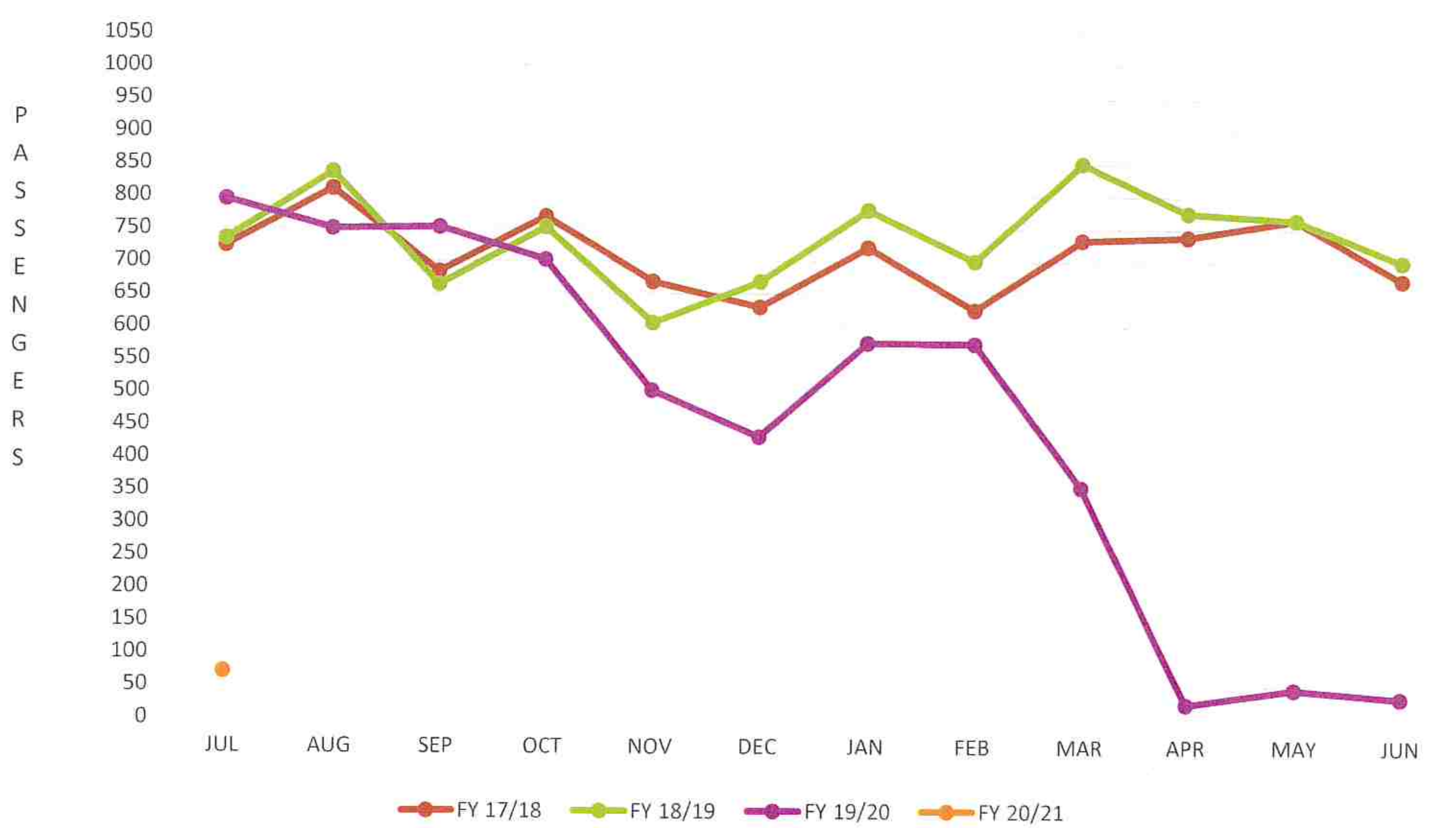
JULY 2020

AMADOR-SACRAMENTO EXPRESS

MONTH	11		12		TOTAL
	Amador	SAC	Amador	SAC	
August 2019	**117**	**236**	**146**	**251**	**750**
September 2019	**114**	**232**	**148**	**258**	**752**
October 2019	**121**	**210**	**142**	**229**	**702**
November 2019	**80**	**153**	**103**	**166**	**502**
December 2019	**65**	**137**	**82**	**147**	**431**
January 2020	**75**	**180**	**102**	**218**	**575**
February 2020	**76**	**162**	**116**	**220**	**574**
March 2020	**46**	**93**	**86**	**129**	**354**
April 2020	**7**	**7**	**4**	**4**	**22**
May 2020	**13**	**14**	**9**	**9**	**45**
June 2020	**10**	**10**	**6**	**6**	**32**
July 2020	**13**	**16**	**19**	**23**	**71**
Average Pass/day Month of July 2020	**0.7**	**0.8**	**1.0**	**1.2**	**3.6**
20	Service Days				



VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to date CUMULATIVE COST
TRK #101 (gas)	140,636	1.50	07 - 2020	PM-B Service	$58.55	
04 Chev Suburban	ODO	0.75	07 - 2020	Interior passenger door reflectors	$15.25	
6-passenger	***					
NON-REVENUE VH						
Mileage for the Month	160				$73.80	
			06 - 2019	Replaced left corner window glass doctor invoivce # 102728	$527.23	
			01 - 2019	Replaced Water pump, thermostat AC belt, and main belt, 1 Gallon of Coolant	$162.73	
			10 - 2015	Replace 4 tires, 225/75/R16. 4 TPS, turned front rotors, alignment	$1,143.00	
			09 - 2015	Replaced alternator	$151.00	$2,057.76
TRK #102 (gas)	21,061					
14 F450 4x4	ODO					
3-passenger	***					
NON-REVENUE VH						
Mileage for the Month	126				$0.00	
			10 - 2019	Repair invoice # 348715 Emissions Vehicle derating R&R EGT sensor	$4,355.05	
			02 - 2019	Replaced 2 batterys and took to car wash	$226.52	
			12 - 2018	6 Tires 225/70r/19.5	$2,619.15	
			12 - 2018	1 Steer steel wheel White	$171.12	$7,371.84
TRK #103 (gas)	104,790					
1998 Ford Ranger	ODO					
3-passenger	***					
NON-REVENUE VH						
Mileage for the month	380				$0.00	
			10 - 2019	Steering rack and pump replaced Hahns inv # J046369	$848.20	
			06 - 2018	4 tires 205/75/14R and Alignment	$370.17	
			07 - 2015	July 8 - 4 siped 205/75/R14 $570	$570.00	$1,788.37

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to date CUMULATIVE COST
VAN #201 (gas)	37,984 ODO	1.00	07 - 2020	PM- A Service and Air Filter	$29.70	
15 DODGE CARAVAN						
1-WC, 5 passenger	***					
mileage for the month	809					
					$29.70	
			05 - 2019	Braun recall and lasher dodge air bag repair	$495.00	
			08 - 2018	4 New tires, Invoice # 66200227328	$656.19	$1,180.89
VAN #202 (gas)	32,241	1	07 - 2020	PM-A Service	$0.00	
15 DODGE CARAVAN	ODO					
1-WC, 5 passenger	***					
NON-REVENUE						
Mileage for the Month	544					
					$0.00	
			10 - 2019	Front rotor and pads	263.74	$263.74
VAN #203 (gas)	36,757	1	07 - 2020	PM-A Service	0	
17 DODGE CARAVAN	ODO					
1-WC, 5 passenger	***					
NON-REVENUE						
Mileage for the Month	876					
					$0.00	
						$0.00

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2020 to-date CUMULATIVE COST
Bus #204 gas	5,576	1.25	07 - 2020	PM-A Service	$0.00	
V-Ford Transit 350EL	ODO					
Nor-Cal Van						
8 Passenger-2 W/C	***					
Mileage for the Month	3,624					
						$0.00

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #301 Diesel	99,347	0.50	07 - 2020	Flip seat shock	$59.77	
13 Chevrolet	ODO					
16-passenger 3 w/c	***					
Mileage for the Month	931					
					$59.77	
			06 - 2020	Glow plug module	$215.26	
			06 - 2020	Maita Chevy glow plug replacement, #2 Nox sensor, Invoice 632897	$1,684.04	
			05 - 2020	Replaced both Batteries	$246.12	
			03 - 2020	Hahn's Invoice #JO47256	$308.75	
			03 - 2020	R&R Steer tires 225/75/R16 Endurance good year	$517.69	
			01 - 2020	R&R Drive tires 225/75R16 Fortitude	$680.66	
			09 - 2019	Replaced main and AUX Battery	$246.12	
			06 - 2019	2 Steer tires 225/75r/16	$320.20	
			05 - 2019	Derated Hahns replaced catalyst convertor and DEF & #9 injector Invoice #J045779	$3,991.11	
			02 - 2019	R&R belt, tensioner and 3 pulleys	$249.25	
			01 - 2019	R&R Transmission	$2,639.88	
			01 - 2019	Hahns programed Tranmssions Invoice # Jo45231	$267.00	
			10 - 2018	Replaced Hydraulic brake booster, Test drove	$181.07	
			09 - 2018	A Arm bushings and Alignment Invoice #87394 Hewitt	$388.95	
			08 - 2018	Drive tires, ARD242550	$898.86	
			08 - 2018	Steer tires	$550.72	
			07 - 2017	Replace steering & drive tires. S 225/75/R16	$1,432.49	
			03 - 2017	repair to driver side step	$415.00	
			03 - 2017	replaced w/c lift outer roll stop cylinder, and adjusted	$268.71	
			03 - 2016	Replaced Steer tires	$409.00	$15,970.65

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #302 Diesel	98,957	2.00	07 - 2020	PM-A Service	$0.00	
13 Chevrolet	ODO					
16-passenger 3 w/c	***					
Mileage for the Month	826					
					$0.00	
			06 - 2020	Hahns Auto, glow plug replacement reprogrammed Invoice JO47417	$3,813.41	
			03 - 2020	R&R DEF Header	$227.84	
			03 - 2020	Hahn's ECM Reprogramming	$185.25	
			03 - 2020	R&R ECM Charged batteries	$241.64	
			02 - 2020	ECM programmed at HAHNS invoice # J047091	$185.25	
			11 - 2019	Steer Tires 225/75/R16	$517.69	
			10 - 2019	Replaced right headlight assy	$230.47	
			08 - 2019	Out of Service Towed to Maita chevy Invoice # 31758	$1,031.25	
			08 - 2019	IN SERVICE Maita Diagnosed and replaced glow plug module and 4 glow plugs	$1,149.93	
			05 - 2019	Hahns diagnosed parking brake light on no turn signals Invoice# J045738	$1,257.25	
			05 - 2019	Amador Transit supplied the BCM part to Hahns	$180.29	
			04 - 2019	Brake Hydro Booster	$191.14	
			03 - 2019	Drive Tires 225/75R/16	$843.96	
			02 - 2019	Right low beam headlight	$914.00	
			11 - 2018	Replaced Transmission, oil dipstick tube, main belt, idler pulleys. Tensioner	$3,158.24	
			11 - 2018	Hahns re-program computer to transmission invoice # JO44793	$267.00	
			09 - 2018	Front and Rear Shocks	$185.36	
			09 - 2018	Control Arm bushing and Alignment invoice #87382 Hewitt	$454.68	
			05 - 2018	STEER TIRES 225/75R 16 HT	$475.50	
			09 - 2017	REAR TIRES 225/75/R16 BACK COUNTRY AT	$898.86	
			05 - 2016	sent to Maita Chevy for electrical short repair	$1,105.00	
			01 - 2016	Hydraulic booster	$167.00	
			10 - 2015	Replaced drive tires 225/75/R16 back country	$852.00	
			03 - 2016	Replaced Steer tires	$409.00	$18,942.01

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) 20/21 FY	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #401 Diesel	176,464					
13 Chevrolet	ODO	3.00	07 - 2020	PM-A R&R Coolant surge tank	$120.63	
16-passenger 3 w/c	***	0.00	07 - 2020	Maita chevy invoice #633615 diagnosed replaced fuse block	$920.57	
Mileage for the Month	472	0.00	07 - 2020	OUT OF SERVICE chevy electrical problem AC and Heater	$0.00	
		2	07 - 2020	R&R Air filter housing repaired coolant leak	$401.46	
					$1,442.66	
			04 - 2020	drive tires Fortitiude 225/75/16	$680.57	
			01 - 2020	Steer Tires 225/75R16	$517.69	
			12 - 2020	R&R Power steering pump pulley and belt	$248.85	
			12 - 2020	Body Repair replaced rear exterior top end cap and 4 lights AC inv # 02p2468218	$342.01	
			09 - 2019	Belt Broke R&R AC Compressor, Alternator pulleys and Belt	$476.10	
			09 - 2019	Right head light ASSY R&R light assy	$245.22	
			09 - 2019	Belt Broke towed from Jackson Medical center to AT	$550.00	
			08 - 2019	Towed from Medical Center Jackson to AT shop ATF invoice # 26930	$550.00	
			07 - 2019	R&R Steer tires 225/75/19	$320.20	
			01 - 2019	Front and Rear shocks	$185.36	
			10 - 2018	Maita chevy DEF tank replacement. Invoice # 599559	$500.00	
			09 - 2018	Maita repaired emission system Invoice #597652 reconnected plug to door	$1,827.90	
			08 - 2018	Steer tires 225/75/R16 Back Country	$550.72	
			07 - 2018	Maita repair invoice # 595263 replaced indirect injector and did regen	$1,492.49	
			05 - 2018	4 225/75R16 BACK COUNTRY AT	$898.86	
			05 - 2018	R&R POWER STEERING HOSE AND BOX HOUSING	$185.60	
			03 - 2018	Rear end Rebuilt K&T Truck invoice #4620 Maintenance transported bus	$4,253.08	
			03 - 2018	poor quality DEF. 10 codes sent to Maita. Replaced NOX Sensor. Inv 58686	$1,587.90	
			03 - 2018	replaced left head light asy.	$231.00	
			12 - 2017	REAR BRAKE JOB AND REPLACED LEFT PARKING BRAKE SHOES	$266.65	
			12 - 2017	INVOICE # 582587 FROM MAITA DERATING QUILITY POOR. R&R DEF TANK	$1,316.69	
			10 - 2017	TA OPEN COUNTRY HT 255/75/16	$477.63	
			10 - 2017	RADIATOR, AIR FILTER, DEXCOOL, HYDRO BOOSTER, POWER STEERING	757.13	
			06 - 2017	drive tires	$924.27	
			05 - 2017	Replaced w/c lift outer roll stop cylinder	$268.72	
			04 - 2017	Replace front brake pads and rotors	$280.64	
			04 - 2017	Replace front right hub and wheel speed sensor	$280.94	
			03 - 2017	replaced driver convex mirror	$167.00	

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #402 Diesel	170,243	3.00	07 - 2020	PM-B Service	$44.17	
13 Chevrolet	ODO					
16-passenger 3 w/c	***					
Mileage for month	2,028					
					$44.17	
			05 - 2020	4 225/75R Drive tires	$606.14	
			02 - 2020	Replaced Idler arm and Bracket	$173.24	
			12 - 2019	DPF not burning off, Trouble shoot found #9 injector bad, replaced	$212.88	
			09 - 2019	Drive Tires 225/75/16 goodyears	$641.60	
			08 - 2019	Installed 2 new steer tires, puncture in left not repairable	$640.40	
			04 - 2019	Right steer tire 225/75/16	$165.45	
			04 - 2019	Rebuilt rear DIF, Repaired DEF and Regened Maita	$2,836.44	
			03 - 2019	Rear axle trouble shoot, bearings, flanges, brake shoes seals etc	$150.53	
			03 - 2019	Trouble shoot engine derations code replaced reduction heater	$203.60	
			03 - 2019	Hahns clears code and regenerate particulate burn off	$168.75	
			03 - 2019	Particulate Re Gen Invoice # JO45475 Hahns	$168.75	
			12 - 2018		$1,439.14	
			12 - 2018	Left and right fenders Invoice # 10665	$2,510.54	
			09 - 2018	Front and Rear KYB shocks. WC lift inspection	$185.36	
			07 - 2018	Replaced steer and drive tires. s	$1,415.28	
			07 - 2018	Front brake pads and rotors	$193.71	
			06 - 2018	Rear Brake pads, Rotors, seals, Fluids, Parking brake adjustment	$292.97	
			01 - 2018	REPLACED BRAKE HYDRO BOOSTER	$186.78	
			10 - 2017	4 DRIVE TIRED S	$950.86	
			07 - 2017	2 steering open country 's 225/75/r16	$412.21	
			12 - 2016	Replaced 2 steer tires, 4 drive tires	$1,285.00	
			10 - 2016	New power steering pump and drive belt installed	$259.00	
			07 - 2016	Accumulator, p/s hose, a/c compressor seals filter, radiator and horn	$688.00	
			03 - 2016	Replaced steer and Drive tires.	$1,228.00	
			12 - 2015	Replaced brake hydro booster. Added fluid	$167.00	
			07 - 2015	Replaced drive tires 255/75/R16 siped	$912.00	$18,137.80

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015	to-date CUMULATIVE COST
Bus #403 Diesel	147,277	0.50	07 - 2020	Right outside rear tire flat, put spare on	$0.00		
13 Chevrolet	ODO	3.00	07 - 2020	PM-B Service	$44.27		
16-passenger 3 w/c	***	0.00	07 - 2020	Transmission programming	$185.25		
Mileage for month	2,249	0.25	07 - 2020	3.7 Gallons of DEF	$10.69		
					$240.21		
			06 - 2020	R&R Transmission	$3,010.54		
			04 - 2020	Hvac Vaccum pump.	$162.36		
			03 - 2020	Pressure tested cooling system	$395.23		
			03 - 2020	1 a/c compressor, 1 accumulator, 1 dryer, 1 orifice tube, 2 o-rings flushed a/c system	$305.86		
			03 - 2020	2 alternators 3 idle pulleys 1 belt tensioner 1 belt, f duct housing and duct	$1,222.35		
			03 - 2020	4 225-/25/16	$680.57		
			01 - 2020	Replaced Brake Hydrobooster	$269.78		
			01 - 2020	R&R Radiator and lower house	$523.11		
			01 - 2020	Replaced brake Hydrobooster	$269.78		
			01 - 2020	R&R Radiator and lower hose	$523.11		
			11 - 2019	R&R right and left front rotors	$223.74		
			11 - 2019	R&R left and right front rotors	$223.74		
			10 - 2019	Steer Tries 225/75/16	$320.02		
			08 - 2019	Transmission code Maita Invoice # 616707 Faulty wire to DEF injector	$702.51		
			07 - 2019	Evacuated AC system R&R AC Comp Recharged system	$240.82		
			07 - 2019	Quality poor Diagnosed and repaired Invoice# 614991 Maita chevy	$1,630.66		
			06 - 2019	Transmission re programing and diagnose de rating temp sensor 2	$589.74		
			06 - 2019	Hand Control pendent	$259.63		
			06 - 2019	Hand Control pendent	$259.63		
			05 - 2019	Maita invoice #610365 rebuilt rear Diff & adjusted parking brake	$2,821.50		
			04 - 2019	R&R Alternator and belt	$500.48		
			04 - 2019	replaced L shape metal heater hose for the rear heater	$116.45		
			03 - 2019	R&R Steering gear box and idler arm left side, test drove	$531.07		
			12 - 2018	4 Drive tires back coutnry AT 225/75R-16	$843.96		
			11 - 2018	R&R AC comp, orfice seals, pullys, tensioner, belt, filter, oil	$706.01		
			10 - 2018	Replaced brake pads, rotors, brake shoes, gear old, brake fluid	$499.88		
			10 - 2018	Parking brake adjustment Hahns inovice # J044660	$309.30		
			09 - 2018	Replaced control arm bushing and Alignment invoice #87419	$348.95		
			07 - 2018	Front and rear shocks	$185.36		
			07 - 2018	2 225/75/r16 HT Steer tires	$477.65		
			05 - 2018	MAITA DIAGNOSIS R&R NOX 2 REGEN INVOICE # 590257	$1,347.90		
			02 - 2018	road call to highway 88 E of lone bus towed in by ATR	$375.00		
			01 - 2018	REPLACED DRIVER TIRES 225/75/16	$898.86		
			12 - 2017	STEER TIRES	$477.36		
			08 - 2017	EGR REPAIR WARRANTY	$160.30		
			03 - 2017	Drive tires, S HT, siped, balance, 225/75/R16	$922.67		
			03 - 2017	Maita Chevy repairs, invoice #56685	$302.67		
			03 - 2017	R&R tensioner belt	$184.75		
			12 - 2016	PM inspection, service. W/C lift outer rool-stop cylinder repleced	$271.00		
			12 - 2016	Replaced fan clutch, radiator 2 PS hoses, belt	$774.00		
			09 - 2016	2 steer tires s, not siped	$449.00		
			03 - 2016	Replaced Drive Tires .	$819.00		
			11 - 2015	Brake hydronic booster	$256.00		
			09 - 2015	Steer tires 225/75/R16T's from stock	$454.00		$27,086.51

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
*Bus #405 (gas)	231,965	3.00	07 - 2020	PM-A Service	$0.00	
09 Ford	ODO	3.00	07 - 2020	PM-B Service	$35.91	
16-passenger 2 w/c	***	6.00	07 - 2020	R&R WC lift Hydraulic rams	$540.36	
Mileage for the Month	1,566					
					$576.27	
			07 - 2020	R&R WC lift Hydraulic rams	$540.36	
			10 - 2019	Steer Tires 225/75/16	$517.69	
			10 - 2019	R&R Starter	$322.96	
			09 - 2019	Replaced Main and AUX Batterys	$222.72	
			09 - 2019	R&R Tie Rod inner and outer drag link and sway bar	$285.12	
			09 - 2019	Front end Alignment, Left lower ball joint front end work inv #89566	$873.84	
			07 - 2019	4 Drive Tires 225/75/16	$640.40	
			07 - 2019	R&R Drivers seat	$1,068.39	
			01 - 2019	Air filter housing	$169.20	
			01 - 2019	Front rotors, sway bar bushings shocks, breaks, fog light swtich	$504.67	
			01 - 2019	Rear shocks, rear sway bar bushings,adjusted telma brake switch	$158.42	
			10 - 2018	Replaced front AC compressor. Test drove 20 miles	$375.09	
			09 - 2018	2 HT siped. 4 Back country AT tires	$1,386.58	
			08 - 2018	Hahns, engine replaced Invoice # J044327	$7,869.18	
			07 - 2018	engine running rough and using coolant.repairs by hahns INV JO44186	$1,547.02	
			02 - 2018	Hahns enigne repair blown spark plug Invoice# JO43231 replaced box wires etc	$541.97	
			08 - 2017	REPLACED ALTERNATOR AND PIG TAIL, REPLACED RUBBER GROMMET	$329.41	
			07 - 2017	replaced radiator 2 spark plugs coils and a heater hose	$786.09	
			06 - 2017	Steer and Drive tires	$1,375.49	
			06 - 2017	Replaced rear A/C compressor and repaired heater hose coolant leak	$256.44	
			05 - 2017	Throttle Body repair by ron dupratt ford	$210.00	
			09 - 2016	drive tires, 4 back country AT	$836.00	
			08 - 2016	Steer tires	$488.00	
			08 - 2016	Replaced alternator, EMF Sheild on TPS and TPS wire harness and EMS tape	$425.00	
			08 - 2016	road call to fuel card lock,alternator bearings failed, bus towed to shop	$400.00	
			04 - 2016	Hahn's repairs, invoice #34105	$3,516.00	
			04 - 2016	throttle body, gaskets	$292.00	
			12 - 2015	Replaced MAF sensor, test drove	$150.00	
			11 - 2015	Replaced 10 spark plugs and 10 coils with OEM parts	$546.00	
			08 - 2015	Replaced radiator, water pump, belt, belt tensioner, idler pully, and bearings	$254.00	
			07 - 2015	Replaced steer tires 255/75/R16	$454.00	
			07 - 2015	July 14 - Replaced steer tires 255/75R16 siped from stock $454.04	$454.00	
			04 - 2016	throttle body, gaskets	$292.00	
			12 - 2015	Replaced MAF sensor, test drove	$150.00	
			11 - 2015	Replaced 10 spark plugs and 10 coils with OEM parts	$546.00	
			08 - 2015	Replaced radiator, water pump, belt, belt tensioner, idler pully, and bearings	$254.00	
			07 - 2015	Replaced steer tires 255/75/R16	$454.00	$30,068.31

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #503 (diesel)	133,825 ODO	2.50	07 - 2020	PM-A Service	$0.00	
2014 Chevy Glaval						
	***					
Mileage for the Month	18					
					$0.00	
			03 - 2020	Replaced Left and right Ballads	$203.43	
			01 - 2020	24" and 22" Wiper blades	$540.00	
			11 - 2019	R&R Brake Hydro booster test drove cleared codes	$362.87	
			06 - 2019	Replaced belt tensioner	$170.38	
			11 - 2018	Invoice # 22330 davis truck painting top right corner cap repair	$2,255.42	
			08 - 2018	225/70/22.5 Invice # 66200229266	$870.35	
			07 - 2018	Horn inop. Removed steering column replaced upper steering shaft	$751.08	
			06 - 2018	Rear AC compressor	$379.20	
			12 - 2017	STEER TIRES 255/70/R22.5	$857.75	
			10 - 2017	Found Turbo Actuator inop. Replaced part. Invoice # R008102695:01 Travel time.	$2,182.38	
			07 - 2017	Front a/c compressor	$184.53	
			06 - 2017	Drive Tires	$1,173.52	
			02 - 2017	2 steer tires, 4 retread	$1,839.00	
			05 - 2016	replaced coolant surge tank	$189.00	
			04 - 2016	4 drive tires, 255/70/r22.5 recap	$921.00	
			07 - 2015	255/70/R22.5 Drive tires recaped	$954.00	$13,833.91

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #504 (diesel)	139,267	0.00	07 - 2020	R&R Drive tires jackson tire #1-GS183503	$1,840.66	
2014 Chevy Glaval	ODO	2.50	07 - 2020	PM-A Service	$0.00	
	***	6.50	07 - 2020	R&R Fan Clutch	$1,245.99	
Mileage for the Month	1,705	0.50	07 - 2020	Crank Case filter and filter	$97.85	
		3.50	07 - 2020	R&R Front AC Compressor	$235.25	
		0.25	07 - 2020	5 Gallons of DEF	$14.45	
					$3,434.20	
			04 - 2020	Diagnosed problem R&R Turbo speed sensor.	$309.66	
			01 - 2020	Betts invoice C10020312122	$1,327.12	
			11 - 2019	Driver Tires 255/70/R22.5	$2,061.70	
			09 - 2019	Replaced main and AUX Batterys	$241.14	
			08 - 2019	in service Delta freightliner elect melt down to hvac inv #F00895372:01	$647.04	
			08 - 2019	Rear AC compressor bad. Replaced and recharged	$383.00	
			06 - 2019	Replaced rear suspension right and left air ride Ballards	$203.43	
			04 - 2019	R&R brake hydro booster power steering filter and gasket	$409.96	
			02 - 2019	Rear tires recap 255/70/22.5	$726.92	
			12 - 2018	Steer tires 255/70r/22.5	$934.35	
			12 - 2018	Battery Tray	$580.00	
			10 - 2018	Master brake cylinder brake Fluid.	$520.04	
			10 - 2018	Brake warning light on, sent to Delta truck. Invoice # R008111775:1	$601.23	
			12 - 2017	WINDSHIELD	$182.12	
			12 - 2017	TURBO ASSIST. DELTA FREIGHTLINGER REPAIR	$2,378.55	
			09 - 2017	DELTA TRUCK DIAGNOSED AND REPLACED CRANKCASE BREATHER FILTER	$538.60	
			06 - 2017	Fron and rear tires, 255/722.5	$1,879.53	
			01 - 2017	Diagnostic check engine light, replaced batteries	$150.00	
			09 - 2016	Replaced left inside drive tire. Unrepairable damage	$182.00	
			08 - 2016	Steer tires	$891.67	
			08 - 2016	drive tires, recap-prepaid	$776.33	
			06 - 2016	2 group 31 batteries	$359.00	
			02 - 2016	s Steer tires, 255/70/R22.5 Siped	$890.00	
			02 - 2016	Recapped drive tires 255/70r22.5 from stock, mounted/balanced/stems rblt	$776.00	$21,383.59

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #505 (diesel)	48,610	2.50	07 - 2020	PM-A Service	$0.00	
2017 Freightliner	ODO	3.45	07 - 2020	PM-B Service	$68.23	
	***	3.00	07 - 2020	R&R DEF header repaired cooling system to header	$955.81	
Mileage for the Month	1,493	0.25	07 - 2020	3.5 Gallons of DEF	$10.12	
					$1,034.16	
			06 - 2020	R&R left side AC Compressor and belt charged system	$505.56	
			05 - 2019	R&R DEF header / sending unit assy. Refilled with DEF	$741.22	
			06 - 2018	Windshield tinted Freightliner invoice, F008899513:13	$195.67	
			06 - 2018	windshield installation	$150.00	
						$2,626.61

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #506 (diesel)	43,129	2.00	07 - 2020	PM-A Service	$0.00	
2017 FREIGHTLINER	ODO	5.50	07 - 2020	Trouble shoot Electrical problem to WC lift Replaced bridge plate	$33.98	
	***	0.15	07 - 2020	4 Gallons of DEF	$11.56	
Mileage for The Month	1,494	0.15	07 - 2020	4.3 Gallons of DEF	$12.43	
					$57.97	
			06 - 2020	R&R Both batterys	$241.14	
			04 - 2020	R&R front brake rotors, Wheel seals, Hub gaskets and fluid test d.	$530.74	
			03 - 2020	Replaced electrical flex module assy.	$384.16	
			12 - 2020	Steer Tires 240/70 R 19.5	$642.56	
			12 - 2020	Front and rear Brake pads	$183.18	
			10 - 2019	4 Drive tires	$567.20	
			07 - 2019	R&R Right mirror with the new one	$389.40	
			07 - 2019	DEF Header and O Ring	$760.22	
			06 - 2019	Steer tires 245/70R/19.5	$884.60	
			03 - 2019	R&R Drive tires 225/70/19.5	$567.20	
			12 - 2018	PM-B	$732.80	
			02 - 2019	A-Z Bus. Coolant leaks repair Invoice # 02S308741	$412.83	
						$6,354.00

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #507 (diesel)	50,478	3.00	07 - 2020	PM-B Service	$68.23	
2017 FREIGHTLINER	ODO	0.25	07 - 2020	4 Gallons of DEF	$11.56	
	***	0.25	07 - 2020	4.2 Gallons of DEF	$12.14	
Mileage for the Month	1,848					
					$91.93	
			06 - 2020	R&R DEF Header	$935.72	
			08 - 2019	240/70/19.5 Recap Tires	$567.20	
			07 - 2019	Front and rear brake pads	$199.19	
			06 - 2019	Replaced DEF Header and sending unit and O Ring	$825.22	
			01 - 2019	2 new steer tires, Siped 245/70/19.5	$884.30	
			11 - 2018	19.5 Rear Driver tires	$722.64	
			11 - 2018	Replaced two batterys	$300.50	
						$4,526.70

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #508 (diesel)	48,951	2.50	07 - 2020	PM-A Service	$0.00	
2017 FREIGHTLINER	ODO	0.25	07 - 2020	4 Gallons of DEF	$11.56	
	***	0.25	07 - 2020	2.6 Gallons of DEF	$7.51	
Mileage for the Month	2,067					
					$19.07	
			05 - 2020	Replaced AC compressor dryer, condensor fan relay and wiring	$464.10	
			04 - 2020	4 Drive tire recap	$567.20	
			02 - 2020	Battery Tray	$427.13	
			09 - 2019	Towed to Delta freightliner Daves towing Invoice # 75424	$465.00	
			09 - 2019	Towed to Delta freightliner, Emissions Daves TOW Invoice # 75424	$465.00	
			08 - 2019	right rear AC Inop replaced Compressor and dryer and charged	$575.22	
			05 - 2019	R&R header / sending unit assy refilled DEF	$741.22	
			10 - 2018	Drive tires 19.5 Recaps	$722.64	
						$4,446.58

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
Bus #602 (diesel)	289,095					
09 GMC	ODO					
36-passenger 2 w/c	***					
Mileage for the Month	0					
					$0.00	
			03 - 2020	Replaced both batteries with new	$304.88	
			06 - 2019	R&R Master Brake cylinder	$343.85	
			12 - 2018	Rear AC compressor	$280.00	
			10 - 2018	Replaced Main belt, idler pulley AC belt and air filter	$150.72	
			08 - 2018	1 DOT red, 1 DOT amber. W/C lift Struts. P/S Filter. 1 QT of ATF VI	$181.82	
			05 - 2018	BRAKE BOOSTER PUMP AND O RINGS	$291.45	
			12 - 2017	INVOICE # 21538 DAVIS TRUCK PAINTING REPLACED PANELING	$4,284.14	
			08 - 2017	REPLACED REAR BRAKE PADS	$165.00	
			12 - 2016	Replaced cracked exhaust pipe (manifold to turbo)	$416.00	
			12 - 2016	Replaced Multy-function switch (OEM)	$340.00	
			11 - 2016	Replaced main batteries	$334.00	
			09 - 2016	Radiator, lower hose, cross over flow hose and coolant, clamps	$830.00	
			08 - 2016	drive tires	$806.00	
			05 - 2016	Rear A/C Compressor and V belt and 2 filter dryer	$390.00	
			04 - 2016	steer tires, siped 245/70/19.5	$923.00	
			12 - 2015	Replaced brake hydronic booster, adjusted telma brake retarder switch, pressure washed engine compartment and test drove	$599.00	
			09 - 2015	Installed new lower A/C comp. both belts, main tensioner, idlers, towed	$1,132.00	
			09 - 2015	Installed new PS pump, filter, rebuilt PS gearbox, New draglink installed	$1,517.00	
			07 - 2015	Air filter lower housing, nut clip, mass air sensor, gromet and bushing, test drive and road call	$457.00	
			07 - 2015	PCM refurbished	$419.00	
			07 - 2015	Hahn's Auto troubleshoot, diagnostic $789	$789.00	
			07 - 2015	Performance Chevy, EGR valve and cooler, both valve covers, drained oil from intercooler, diesel exhaust filter, rest data, manual regen, test drive	$7,127.00	
			07 - 2015	July 3 - Broken down on CA-16, towed to Performance Chevy $425	$425.00	$22,505.86

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
*Bus #701 (diesel) 2016 Freightliner - Glaval	144,195 ODO					
33-passenger 2 w/c	***					
Mileage for the Month	298					
					$0.00	
			04 - 2019	Replaced steer tires 255/70/22.5 from stock	$934.22	
			11 - 2018	Front brake rotors, seals, fluid test drove, washed	$508.32	
			04 - 2018	DRIVE TIRES 255/70R22.5 RECAPS	$726.84	
			04 - 2018	255/70R/22.5 STEER TIRES	$912.75	
			02 - 2018	DELTA TRUCK CENTER TRANSMISSION CODE INVOICE # R008105058:01	$285.92	
			07 - 2018	PM-B	$154.61	
						$3,522.66

VEHICLE DESCRIPTION *Automatic tire chains	Odometer reading as of 7/31/2020	REPAIR HOURS	Dates	Maintenance Performed for Month of JULY 2020 Jobs Exceeding $150 performed since July 2015 (in Gray) FY 20/21	Cost for Month Of JULY	July 2015 to-date CUMULATIVE COST
TOTALS	19,418	26			$ 7,074	$ 255,970

Vehicles no longer in Service - Auction

Bus #501 (gas) 06 Chevrolet 28-passenger 2 w/c	221,653 ODO ***	To be re-auctioned

PERFORMANCE SUMMARY
July 2020

AMADOR TRANSIT
FY 2020/21

	Jul-20	YEAR TO-DATE	Last FY 19/20 to Date
RIDERSHIP-FIXED ROUTE/DAR			
FIXED ROUTE & DAR PASSENGERS	1,369	1,369	5,353
SENIORS	279	279	539
DISABLED	458	458	2,592
WHEELCHAIR	139	139	386
%SENIORS / DISABLED	64%	64%	1
YOUTH	7	7	363
%YOUTH	1%	1%	0
BIKES	20	20	114
OPERATIONS			
TOTAL SERVICE DAYS	22	22	22
VEHICLE SERVICE HOURS	775	775	1,121
PASSENGER PER HOUR	1.8	1.8	5
VEHICLE SERVICE MILES	15,320	15,320	21,214
VEHICLE NON-REVENUE MILES	1,124	1,124	1,385
PASSENGER PER MILE	0.09	0.09	0.25
COSTS			
MONTHLY EXPENSES ***(Operating Costs)***	$141,934	$141,934	$242,141
COST PER PASSENGER	$103.68	$103.68	45
COST PER MILE	$9.26	$9.26	11
COST PER HOUR	$183.14	$183.14	191
REVENUE			
FIXED ROUTE/DAR FAREBOX REVENUE	$834	$834	$8,183
ADVERTISING SALES	$4,919	$4,919	$5,566
TOTAL FAREBOX RATIO	4.21%	4.21%	6.62%
SACRAMENTO ROUTE			
PASSENGERS	71	71	795
SENIORS	26	26	185
DISABLED	24	24	66
WHEELCHAIR	0	0	0
%SENIORS / DISABLED	70%	70%	32%
YOUTH	0	0	50
%YOUTH	0%	0%	6%
BIKES	0	0	0
VEHICLE SERVICE HOURS	134	134	144
PASSENGER PER HOUR	0.5	0.5	5.5
VEHICLE SERVICE MILES	3,646	3646	4,048
VEHICLE NON-REVENUE MILES	122	122	134
PASSENGER PER MILE	0.02	0.02	0.20
OPERATING COST (Amador Cty to Sac Cty Line)	$3,478	$3,478	$3,478
COST PER PASSENGER	$48.99	$48.99	$4.37
COST PER MILE	$0.95	$0.95	$0.86
COST PER HOUR	$25.96	$25.96	$24.15
SAC FAREBOX REVENUE	$77	$77	$1,523
SAC CONTRACT REVENUE	$0	$0	$8,129

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of July 31, 2020

			Jul 31, 20
ASSETS			
Current Assets			
Checking/Savings			
11100 · 8786 WF Checking - Operating			127,345.11
11200 · 8794 Wells Fargo Savings Res			
11210 · Fleet Reserve		546,072.00	
11220 · Building Reserve		87,841.30	
11230 · Equipment Reserve		93,070.05	
11250 · Operating Cash Reserves		271,107.86	
Total 11200 · 8794 Wells Fargo Savings Res			998,091.21
11300 · 8802 Wells Fargo Savings-Grants			
10200s · PTMISEA			
10260s · MOA Facility Upgrades	38,937.27		
Total 10200s · PTMISEA		38,937.27	
11300 · 8802 Wells Fargo Savings-Grants - Other		18,716.63	
Total 11300 · 8802 Wells Fargo Savings-Grants			57,653.90
11400 · Petty Cash			350.68
Total Checking/Savings			1,183,440.90
Accounts Receivable			
11505 · UMPQUA Checking AR			12,000.00
12005 · Sac Contract Receivable			3,093.70
12015 · State of GR Receivable			24,869.70
12020 · LCTOP from ACTC			85,801.00
Total Accounts Receivable			125,764.40
Other Current Assets			25,584.17
Total Current Assets			1,334,789.47
Fixed Assets			
15100 · LAND			254,026.00
15200 · BUILDING			2,310,105.43
15300 · EQUIPMENT			
15500 · COMPUTERS AND SOFTWARE		36,033.82	
15300 · EQUIPMENT - Other		260,153.33	
Total 15300 · EQUIPMENT			296,187.15
15350 · Bus Equipment			23,986.01
15400 · VEHICLES			2,417,515.59
16000 · ACCUMULATED DEPRECIATION			(2,648,656.00)
Total Fixed Assets			2,653,164.18
Other Assets			
19000 · Deferred Outflow Pension			318,551.00

AMADOR TRANSIT
STATEMENT OF NET POSITION
As of July 31, 2020

	Jul 31, 20
Total Other Assets	318,551.00
TOTAL ASSETS	**4,306,504.65**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · ACCOUNTS PAYABLE	5,976.13
Total Accounts Payable	5,976.13
Other Current Liabilities	924,252.49
Total Current Liabilities	930,228.62
Long Term Liabilities	
22400 · Pension Liabiity	1,046,852.00
26100 · Deferred Inflow Pension	72,860.00
Total Long Term Liabilities	1,119,712.00
Total Liabilities	2,049,940.62
Equity	
31300 · INVESTED IN CAPITAL ASSETS	2,653,164.18
32000 · UNRESTRICTED NET ASSETS	(167,146.39)
32001 · *Unrestricted Net Assets	(144,631.15)
32005 · Amador Rides Fund Balance	6,425.00
Net Income	(91,247.61)
Total Equity	2,256,564.03
TOTAL LIABILITIES & EQUITY	**4,306,504.65**

AMADOR TRANSIT
Annual Budget vs. Actual
July 2020= 8% of year

	Jul 1 - 30, 20	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
41000 · OPERATING REVENUE				
41100 · FIXED ROUTE REVENUE	622.72	82,258.06	-81,635.34	0.8%
41200 · DIAL-A-RIDE REVENUE	284.50	32,903.23	-32,618.73	0.9%
41250 · LOGISTICARE REVENUE	0.00	14,806.45	-14,806.45	0.0%
41300 · SACRAMENTO SERV.CONTRACT	0.00	82,258.06	-82,258.06	0.0%
41000 · OPERATING REVENUE - Other	0.00	0.00	0.00	0.0%
Total 41000 · OPERATING REVENUE	907.22	212,225.80	-211,318.58	0.4%
42000 · NON-OPERATING REVENUES				
41350 · LCTOP Operating Funds	0.00	72,612.58	-72,612.58	0.0%
42100 · LOCAL TRANSP FUND(LTF)	45,168.22	602,006.13	-556,837.91	7.5%
42250 · SGR Funds	0.00	53,441.61	-53,441.61	0.0%
42300 · 5311 Operating Assistance	0.00	223,156.45	-223,156.45	0.0%
42400 · 5310 Expanded Mobility	0.00	139,120.65	-139,120.65	0.0%
42500 · ADVERTISING CONTRACT	4,918.75	69,677.42	-64,758.67	7.1%
42700 · STA -Capital Allocation	0.00	0.00	0.00	0.0%
42800 · RTAP	0.00	0.00	0.00	0.0%
44000 · REFUNDS & REIMBURSEMENTS	372.99	0.00	372.99	100.0%
44100 · Interest	0.00	0.00	0.00	0.0%
45700 · Health PremiumReimb	0.00	0.00	0.00	0.0%
42000 · NON-OPERATING REVENUES - Other	0.00	0.00	0.00	0.0%
Total 42000 · NON-OPERATING REVENUES	50,459.96	1,160,014.84	-1,109,554.88	4.3%
42350 · 5316 Operating Assistance	0.00	0.00	0.00	0.0%
46500 · State Transit Income Prior FY	0.00	0.00	0.00	0.0%
Total Income	51,367.18	1,372,240.64	-1,320,873.46	3.7%
Gross Profit	51,367.18	1,372,240.64	-1,320,873.46	3.7%
Expense				
50010 · LABOR				
50100 · SALARIES & WAGES - Fixed Route	20,371.21	261,290.32	-240,919.11	7.8%
50200 · SALARIES & WAGES - DAR	3,865.38	75,483.87	-71,618.49	5.1%
50300 · MAINT.& FACILITIES WAGES	15,232.61	175,161.29	-159,928.68	8.7%
50400 · ADMINISTRATIVE WAGES	13,367.25	206,806.45	-193,439.20	6.5%
50500 · OTHER SALARIES & WAGES	10,364.75	105,483.87	-95,119.12	9.8%
50010 · LABOR - Other	0.00	0.00	0.00	0.0%
Total 50010 · LABOR	63,201.20	824,225.80	-761,024.60	7.7%
50421 · LIFE INSURANCE	0.00	0.00	0.00	0.0%
51000 · BENEFITS				

AMADOR TRANSIT
Annual Budget vs. Actual
July 2020= 8% of year

	Jul 1 - 30, 20	Budget	$ Over Budget	% of Budget
51100 · FICA	965.64	12,096.77	-11,131.13	8.0%
51150 · PENSION PLAN (CalPERS)	5,628.49	160,258.06	-154,629.57	3.5%
51200 · MEDICAL PLAN	3,906.98	56,129.03	-52,222.05	7.0%
51201 · Aflac	0.00	0.00	0.00	0.0%
51260 · DENTAL PLAN	372.33	4,741.94	-4,369.61	7.9%
51300 · VISION PLAN	95.88	1,161.29	-1,065.41	8.3%
51350 · WORKERS COMP INS	0.00	72,580.65	-72,580.65	0.0%
51420 · DISABILITY INSURANCE	625.22	7,451.61	-6,826.39	8.4%
51450 · UNEMPLOYMENT INSURANCE	51.56	9,193.55	-9,141.99	0.6%
51460 · UNEMPL BENEFIT CHARGES (944)	0.00	0.00	0.00	0.0%
51500 · HOLIDAY PAY	0.00	0.00	0.00	0.0%
51550 · OTHER PAID ABS (CIVIL & BRVMNT)	0.00	0.00	0.00	0.0%
51600 · UNIFORMS/WORK CLOTHES ALLOW	50.00	3,870.97	-3,820.97	1.3%
51650 · OTHER BENEFITS	160.00	2,419.35	-2,259.35	6.6%
51000 · BENEFITS - Other	0.00	0.00	0.00	0.0%
Total 51000 · BENEFITS	11,856.10	329,903.22	-318,047.12	3.6%
52000 · SERVICES & USER FEES				
52100 · VEHICLE TECH SERV-OUTSOURCE	5,148.18	24,193.55	-19,045.37	21.3%
52150 · PROPERTY MAINTENANCE SERVICES	567.59	11,129.03	-10,561.44	5.1%
52170 · CONTRACT IT SERVICES	0.00	1,016.13	-1,016.13	0.0%
52250 · LEGAL COUNSEL	0.00	725.81	-725.81	0.0%
52300 · ADVERTISING & MARKETING	860.00	9,677.42	-8,817.42	8.9%
52350 · LEGAL NOTICES	0.00	241.94	-241.94	0.0%
52400 · SOFTWARE MAINTENANCE FEES	270.00	11,148.39	-10,878.39	2.4%
52420 · DRUG & ALCOHOL SERVICES	1,060.00	3,870.97	-2,810.97	27.4%
52500 · FACILITY SECURITY SYSTEM	900.00	4,354.84	-3,454.84	20.7%
52550 · GSA COST ALLOC-(POSTAGE/PRINT)	34.30	774.19	-739.89	4.4%
52600 · PROFESSIONAL & TECH SERVICES	1,170.82	7,741.94	-6,571.12	15.1%
52610 · Fees Bank, Merchant, Service	0.00	870.97	-870.97	0.0%
52000 · SERVICES & USER FEES - Other	0.00	0.00	0.00	0.0%
Total 52000 · SERVICES & USER FEES	10,010.89	75,745.18	-65,734.29	13.2%
53000 · MATERIALS & SUPPLIES CONSUMED				
53100 · FUEL	2,959.20	145,161.29	-142,202.09	2.0%
53150 · TIRES	606.14	23,225.81	-22,619.67	2.6%
53200 · LUBRICATION	0.00	2,903.23	-2,903.23	0.0%
53250 · TOOLS	47.66	870.97	-823.31	5.5%
53300 · VEHICLE MAINT-REPAIR PARTS	1,228.20	33,870.97	-32,642.77	3.6%
53350 · SHOP SUPPLIES (Consumables)	715.93	2,903.23	-2,187.30	24.7%
53400 · VEHICLE ACCESSORIES	0.00	677.42	-677.42	0.0%
53425 · TOWING	0.00	4,354.84	-4,354.84	0.0%
53450 · FACILITIES MAINT/REPAIR PARTS	417.64	5,806.45	-5,388.81	7.2%
53500 · TRANSIT CENTER SUPPLIES	0.00	943.55	-943.55	0.0%

AMADOR TRANSIT
Annual Budget vs. Actual
July 2020= 8% of year

	Jul 1 - 30, 20	Budget	$ Over Budget	% of Budget
53550 · OFFICE SUPPLIES	257.65	5,806.45	-5,548.80	4.4%
53650 · PRINTING (Schedules, Brochures)	0.00	7,258.06	-7,258.06	0.0%
53670 · COMPUTER PROGRAM & SUPPLIES	0.00	1,741.94	-1,741.94	0.0%
53700 · SAFETY & EMERGENCY SUPPLIES	720.92	774.19	-53.27	93.1%
53750 · OTHER MATERIALS & SUPPLIES	0.00	822.58	-822.58	0.0%
53000 · MATERIALS & SUPPLIES CONSUMED - Other	0.00	0.00	0.00	0.0%
Total 53000 · MATERIALS & SUPPLIES CONSUMED	6,953.34	237,120.98	-230,167.64	2.9%
54000 · UTILITIES				
54100 · AT WATER/SEWER/GARBAGE	233.28	3,870.97	-3,637.69	6.0%
54200 · AT -PGE/NATURAL GAS	37.64	1,935.48	-1,897.84	1.9%
54300 · TRANSIT CTR/WATER/SEWER/GARB	454.46	2,419.35	-1,964.89	18.8%
54400 · TRANSIT CENTER-PGE	439.81	1,935.48	-1,495.67	22.7%
54450 · TRANSIT CENTER-INTERNET	0.00	2,032.26	-2,032.26	0.0%
54500 · OFFICE PHONES/FAX/INTERNET	511.47	5,129.03	-4,617.56	10.0%
54550 · CELLULAR SERVICE	362.00	5,225.81	-4,863.81	6.9%
54700 · Wi-Fi (Sacramento Bus)	55.08	629.03	-573.95	8.8%
54000 · UTILITIES - Other	0.00	0.00	0.00	0.0%
Total 54000 · UTILITIES	2,093.74	23,177.41	-21,083.67	9.0%
56000 · CASUALTY & LIABILITY COSTS				
56100 · LIABILITY & PROPERTY DAMAGE INS	35,992.12	128,709.68	-92,717.56	28.0%
56000 · CASUALTY & LIABILITY COSTS - Other	0.00	0.00	0.00	0.0%
Total 56000 · CASUALTY & LIABILITY COSTS	35,992.12	128,709.68	-92,717.56	28.0%
57000 · TAXES				
57100 · TAXES	0.00	0.00	0.00	0.0%
57200 · VEHICLE LICENSING & REGIS FEES	0.00	0.00	0.00	0.0%
57300 · OTHER LICENSING FEES & TAXES	0.00	0.00	0.00	0.0%
57000 · TAXES - Other	0.00	0.00	0.00	0.0%
Total 57000 · TAXES	0.00	0.00	0.00	0.0%
58000 · MISCELLANEOUS (NEW)				
58050 · DUES & SUBSCRIPTIONS	0.00	1,935.48	-1,935.48	0.0%
58200 · TRAVEL & MEETINGS	0.00	2,177.42	-2,177.42	0.0%
58300 · SAFETY PROGRAM	0.00	725.81	-725.81	0.0%
58400 · TRAINING-Seminars & Materials	0.00	1,451.61	-1,451.61	0.0%
58450 · CDL/ DOT MED/BkGrnd Checks	495.00	1,451.61	-956.61	34.1%
58500 · Penalties/Late Fees	0.00	193.55	-193.55	0.0%
58600 · Other Miscellaneous	0.00	580.65	-580.65	0.0%
58000 · MISCELLANEOUS (NEW) - Other	0.00	0.00	0.00	0.0%
Total 58000 · MISCELLANEOUS (NEW)	495.00	8,516.13	-8,021.13	5.8%
59000 · LEASES / RENTALS				

AMADOR TRANSIT
Annual Budget vs. Actual
July 2020= 8% of year

	Jul 1 - 30, 20	Budget	$ Over Budget	% of Budget
59100 · Leases & Rentals	25.00	11,612.90	-11,587.90	0.2%
59000 · LEASES / RENTALS - Other	0.00	0.00	0.00	0.0%
Total 59000 · LEASES / RENTALS	25.00	11,612.90	-11,587.90	0.2%
Total Expense	130,627.39	1,639,011.30	-1,508,383.91	8.0%
Net Ordinary Income	-79,260.21	-266,770.66	187,510.45	29.7%
Other Income/Expense				
Other Expense				
60000 · CAPITAL DEPRECIATION ALLOCATION				
60125 · Cap.Reserve-Equip.Depreciation	0.00	37,775.81	-37,775.81	0.0%
60150 · Cap.Reserve-Buildg.Depreciation	0.00	68,486.13	-68,486.13	0.0%
60175 · Cap.Reserve-Fleet Depreciation	0.00	227,790.97	-227,790.97	0.0%
60000 · CAPITAL DEPRECIATION ALLOCATION - Other	0.00	0.00	0.00	0.0%
Total 60000 · CAPITAL DEPRECIATION ALLOCATION	0.00	334,052.91	-334,052.91	0.0%
60300 · CAL-OES PROP 1B	0.00	0.00	0.00	0.0%
60700 · State of Good Repair Expenses	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	334,052.91	-334,052.91	0.0%
Net Other Income	0.00	-334,052.91	334,052.91	0.0%
Net Income	**-79,260.21**	**-600,823.57**	**521,563.36**	**13.2%**

amador transit

DATE: September 3, 2020

TO: Amador Transit Board of Directors

FROM: Patricia M. Amarant, General Manager

SUBJECT: Amador Transit Temporary Stipend Approval

At the August 2020 Board Meeting in closed session, Staff requested Board approval for a temporary Out of Classification stipend for the three staff members who have been handling all Operations Supervisor duties and responsibilities since June 2, until the new hire fills the empty position September 8, 2020.

Directors agreed and approved a $2,700 a month x 3 months temporary stipend to be distributed between the three staff members.

amador transit

DATE: September 3, 2020

TO: Amador Transit Board of Directors

FROM: Patricia M. Amarant, General Manager

SUBJECT: Operations Supervisor New Hire Selected

At the August 2020 Board Meeting closed session, Staff reviewed and discussed submitted resumes and applications with the Board for the Operations Supervisor position. The Board agreed and approved Staff recommendation to hire Jessica McGowan as the new Operations Supervisor.

Jessica was offered the job and has enthusiastically accepted joining Amador Transit as the new Operations Supervisor. Her start date is September 8, 2020

amador transit

ASSET MANAGEMENT PLAN

~~February 2011~~

Revised September 2020

Amador Transit
ASSET MANAGEMENT PLAN

Mission Statement

The Amador Transit Maintenance Department's mission is to effectively and efficiently provide safe, clean, reliable, and comfortable vehicles for use by its customers and operators.

Graduated Preventative Maintenance Program

The emphasis of the Amador Transit ~~System's~~ maintenance program is preventive rather than reactive maintenance. A strong preventive maintenance program effectively reduces overall maintenance costs by decreasing the number of road calls and the high cost of unpredictable repairs caused by reactive maintenance. Amador Transit ~~System~~ uses a graduated preventative maintenance program (PM) that is based on the manufacturer's recommendations and modified based on our experience and the local conditions we deal with in Amador County. Solid PM practices maximize useful life, are cost efficient over the life of the vehicle, and ensures that our vehicles remain in safe operating condition.

Amador Transit has a progressive preventive maintenance program that schedules bus inspections based on a variety of categories. A PM schedule is developed for each type or group of vehicles we operate. The PM schedule established is based upon usage and vehicle type. The schedule is progressive. Each successive PM includes a higher level of maintenance inspection activity. Vehicles are inspected based on mileage and time. In addition, each vehicle receives an annual comprehensive inspection.

On-time inspection variance

The allowable variance with all preventive maintenance inspections is a minus 300 miles to a plus 300 miles. Any inspection completed within this parameter is considered on time.

Each sub-fleet has its own specific PM schedule. Samples inspection sheets are attached.

Local Conditions

Local conditions have a direct impact on the level of PM needed. Amador Transit provides service throughout Amador County. The following conditions are considered when developing a PM program for a vehicle or group of vehicles:

- Service Design
  Amador Transit currently uses a fixed-route deviated service. This service provides standard fixed route and off-route deviation of up to ¾ of a mile for ADA qualified riders. Vehicles often operate for long periods of time with a variety of frequent and in-frequent stops because of route variations.
- Topography – Amador County is located east of Sacramento County in the Sierra Foothills. The terrain is very hilly. Amador County covers an area from 300 Foot above sea level to as high as 10,000 feet. Excessive brake wear has been eliminated with the installation of brake retarders.
- Weather – Amador County rarely experiences a variety of weather and temperature variance. High temperatures in the lower foothills during the summer to cold and snow in the higher elevations during the winter. Sand and de-icier on upcountry roads must be cleaned off of vehicles on a regular basis to prevent wear of major components.
- Local Requirements
  - The Amador Transit General Manager requires that all vehicles be cleaned both external and internally at least weekly if not more.
  - Graffiti – All graffiti must be removed within 24 hours on vehicles, bus shelters and the transit center.

Authorize, Direct, and Control Maintenance Activities and Costs

The Maintenance Manager is responsible for developing the PM schedule for each vehicle fleet and ensuring that all PM activities are completed in a timely manner and consistent with the manufacturer's recommendations.

Throughout the PM and repair process the tasks performed by maintenance staff are under constant review by the General Manager. This constant review is designed to ensure that review and decisions are made at the proper level of management.

~~Each day the Maintenance Manager prints and reviews the PM Tracking Report to identify which vehicles are due or coming due for Preventative/Preservation Maintenance. The identified vehicles are removed from service and scheduled for work.~~

Each day, the current odometer reading for each vehicle is entered in an Excel spreadsheet which calculates miles and days remaining until each vehicle is due for service. This information is used to schedule vehicle services for the week.

The work is then assigned to a mechanic who performs the PM and completes the appropriate PM inspection form. The mechanic is provided with complete instructions on how to perform the PM and is required to follows those instructions to completion. Very minor repairs such as light bulbs and the securing of fasteners etc. are done during the PM process.

Amador Transit maintains separate PM inspection process for specific component systems such as wheelchair lifts, HVAC systems, semi-annual spring and fall inspections. These component systems each have their own PM schedules, forms, and tracking reports. The Maintenance Manager is charged with the task to review the tracking reports and generate the work orders to perform the tasks.

Other needed repairs may be identified during the PM inspection. These are referred to as "PM write ups". In addition, drivers report vehicle problems. The Maintenance Manager and Mechanic review the PM write-ups and driver reports. The repairs are then scheduled into the repair shop, assigned to a mechanic and completed before the bus returns to service. A separate work order is issued for this type of repair.

Identify, Track, and Record Maintenance Activities and Costs

Amador Transit uses a system of manual and computerized forms and reports to schedule and perform preventative/preservation maintenance (PM) and repairs to its fleet of vehicles. These documents include:

- Work orders
- Service orders
- Purchase orders
- Parts requests
- PM ~~Tracking report~~ Excel Spreadsheet
- PM Inspection forms (these vary based on type of vehicle and level of PM to be performed)

After the Maintenance Manager identifies which vehicles are due for PM, a work order is prepared that describes the work to be done, and instructions as to which level of PM is to be performed. All the PM labor and costs are captured under the PM code on the work order. When there is a PM write-up, a new work order or multiple work orders are then generated listing those repairs. All repair labor and parts are charged to the work orders.

The required parts and supplies are assembled and charged to the work order. The PM work order is checked and completed by the Maintenance Manager. The Maintenance Manager then updates the PM ~~Tracking Report~~ Excel spreadsheet to show when the PM was completed.

If a repair is determined to be covered under the warranty, ~~the appropriate coding will be identified on the work order~~ the repair order will reflect such. Any warranty parts removed from the vehicle(s) are tagged with the repair information to the manufacturer/vendor. The Maintenance department submits a warranty claim to the applicable manufacturer/vendor. The maintenance department tracks warranty claims via ~~the open warranty tracking report~~ work order system and maintenance report. (See warranty Recovery Program section of this plan for more details).

Process to oversee work done by contractors

Amador Transit does not contract with any private operator for services. In the event, that any future service was provided be a private contractor; Amador Transit would require any contractor to maintain the vehicles in accordance with our plan. To ensure compliance Amador Transit would require the contractor to submit all work orders for preventative maintenance and repairs to our Maintenance Manager. In addition, Maintenance Department staff would conduct quarterly physical inspection of all Transit agency vehicles maintained by the contractor.

Warranty Recovery System

Amador Transit operates a warranty recovery program to ensure that cost of parts and repairs on warranty-covered items are recovered.

Failed Components

Parts and components that may have failed prematurely are returned to the vendor. The Maintenance Department software program tracks original installation date, miles of usage on the failed component, and the vendor it was originally purchased from. If the part or component is covered by a warranty, it is returned to the vendor.

Return to manufacturer/vendor

Authorization for warranty return and labor claims, if applicable, are obtained from the manufacturer or vendor. Information is supplied to the vendor on the circumstances of the failure, if known. The item is then returned to the vendor warranty department for repair or replacement. Amador Transit retains copy of the warranty claim form for tracking purposes.

Out of Service Tags

Vehicles placed out of service for safety reasons by maintenance personnel require that an 'Out Of-Service' tag be attached to the vehicle steering wheel. This alerts any staff member that this vehicle is not acceptable to be used in revenue service.

Cost Analysis Tool

Amador Transit's Maintenance Department uses a life cycle cost analysis tool as part of its decision-making process when establishing and making changes to preventative maintenance intervals. This enables our agency to analyze the cost effects of alternative practices over the life of the equipment.

BEFORE THE AMADOR TRANSIT BOARD OF DIRECTORS
COUNTY OF AMADOR, STATE OF CALIFORNIA

RESOLUTION NO. 20-06

Implementing: Asset Management Plan Update

A RESOLUTION of the Board of Directors for Amador Transit authorizing the Transit Manager to update the Asset Management Plan established in February of 2011.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Amador Transit that the Asset Management Plan update is approved, and the Transit Manager is directed and authorized to implement said plan.

BE IT FURTHER RESOLVED by the Board of Directors that the Transit Manager and staff will provide periodic updates to the Board as necessary or required.

ADOPTED by the Board of Directors of Amador Transit at a regular meeting thereof held on the 3rd day of September 2020

AYES:

NOES:

ABSENT:

____

Brian Oneto, CHAIRMAN
Amador Transit
Board of Directors

ATTEST:

____

Felicia Bridges
Recording Secretary

AMADOR TRANSIT
Expenditure Transaction Detail By Account
August 2020 *additional expense due to COVID-19

Date	Num	Name	Memo	Amount
23001.1 · Payroll Liabls Total				
25000 · CalPERS Classic Retirement				
08/14/2020	EPAY	CalPERS	1899375431	3,720.21
08/14/2020	EPAY	CalPERS	1899375431	2,483.89
Total 25000 · CalPERS Classic Retirement				6,204.10
25100 · CalPERS 457 Plan				
08/14/2020	EPAY	CalPERS 457 Plan	Plan Entity 450-694	695.00
Total 25100 · CalPERS 457 Plan				695.00
Total 23001.1 · Payroll Liabls Total				6,899.10
24020 · Medical				
08/26/2020	9894	Blue Shield of California	4404588	4,671.19
08/26/2020	9894	Blue Shield of California	4404588	2,420.75
Total 24020 · Medical				7,091.94
24021 · Aflac				
08/27/2020	9898	AFLAC	ENQ02	322.96
08/27/2020	9898	AFLAC	ENQ02	92.60
Total 24021 · Aflac				415.56
24030 · Dental Liab				
08/27/2020	9897	CoPower (C/O Delta Dental)	R29-37765	372.33
08/27/2020	9897	CoPower (C/O Delta Dental)	R29-37765	602.65
08/27/2020		Michael Thomas, Sr.	liability owed-made payment 100 of 40...	-100.00
Total 24030 · Dental Liab				874.98
24040 · Vision Liabl				
08/26/2020	Epay	Wolfpack Insurance Service Inc	111352-0	95.88
08/26/2020	Epay	Wolfpack Insurance Service Inc	111352-0	92.57
Total 24040 · Vision Liabl				188.45
51000 · BENEFITS				
51150 · PENSION PLAN (CalPERS)				
08/04/2020	Epay	CalPERS	Classic	73,920.91
08/04/2020	Epay	CalPERS	Pepra Unfunded liability 2020	2,628.09
Total 51150 · PENSION PLAN (CalPERS)				76,549.00
51300 · VISION PLAN				
08/26/2020	Epay	Wolfpack Insurance Service Inc	to reconcile liability change for septem...	20.25
Total 51300 · VISION PLAN				20.25
51350 · WORKERS COMP INS				
08/27/2020	21150042	CSAC Excess Insurance	PWC	4,218.00
08/27/2020	21100285	CSAC Excess Insurance	EWC	1,021.00
Total 51350 · WORKERS COMP INS				5,239.00
51600 · UNIFORMS/WORK CLOTHES ALLOW				
08/24/2020	081320	Amador Transit - Petty Cash		92.87
08/24/2020	082020	Amador Transit - Petty Cash		73.00
08/24/2020	641	JB's Awards & Engraving		1,059.72
Total 51600 · UNIFORMS/WORK CLOTHES ALLOW				1,225.59
Total 51000 · BENEFITS				83,033.84
52000 · SERVICES & USER FEES				
52100 · VEHICLE TECH SERV-OUTSOURCE				
08/27/2020	FA008043834:01	Delta Truck Center		935.72
Total 52100 · VEHICLE TECH SERV-OUTSOURCE				935.72

AMADOR TRANSIT
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Date	Num	Name	Memo	Amount
52150 · PROPERTY MAINTENANCE SERVICES				
08/24/2020	1136	Moppin Mamas Cleaning Services		600.00
08/24/2020	199510525	Orkin Services of California		87.59
Total 52150 · PROPERTY MAINTENANCE SERVICES				687.59
52170 · CONTRACT IT SERVICES				
08/27/2020	860904	Smile Business Products, INC.		95.59
08/27/2020	787649	Smile Business Products, INC.		95.59
08/27/2020	082720	U.S. BANK	smile	32.73
Total 52170 · CONTRACT IT SERVICES				223.91
52300 · ADVERTISING & MARKETING				
08/24/2020	12404219527	CableTime		300.00
08/24/2020	20070077	KVGC 1340 AM		500.00
08/24/2020	27596	Ledger Dispatch		60.00
08/27/2020	082720	U.S. BANK	Indeed Ad for Ops SUp	247.16
Total 52300 · ADVERTISING & MARKETING				1,107.16
52420 · DRUG & ALCOHOL SERVICES				
08/27/2020	1344	New Visions		80.00
Total 52420 · DRUG & ALCOHOL SERVICES				80.00
52550 · GSA COST ALLOC-(POSTAGE/PRINT)				
08/21/2020	AT72020	Amador County General Services ...		35.00
Total 52550 · GSA COST ALLOC-(POSTAGE/PRINT)				35.00
52600 · PROFESSIONAL & TECH SERVICES				
08/25/2020	11006	Balancing The Books		483.75
Total 52600 · PROFESSIONAL & TECH SERVICES				483.75
Total 52000 · SERVICES & USER FEES				3,553.13
53000 · MATERIALS & SUPPLIES CONSUMED				
53100 · FUEL				
08/24/2020	576202	Hunt & Sons, Inc.		3,891.10
08/24/2020	557825	Hunt & Sons, Inc.		1,851.84
08/27/2020	579005	Hunt & Sons, Inc.		158.39
Total 53100 · FUEL				5,901.33
53150 · TIRES				
08/24/2020	1-GS 182339	Jackson Tire Service, Inc.		606.14
08/24/2020	1-gs183503	Jackson Tire Service, Inc.		1,840.66
08/24/2020	66200276774	Les Schwab Tires		65.98
Total 53150 · TIRES				2,512.78
53200 · LUBRICATION				
08/27/2020	820398	Riebes Auto Parts		18.86
Total 53200 · LUBRICATION				18.86
53250 · TOOLS				
08/27/2020	082720	U.S. BANK	pliers	59.11
08/27/2020	082720	U.S. BANK	pliers	39.29
Total 53250 · TOOLS				98.40
53300 · VEHICLE MAINT-REPAIR PARTS				
08/27/2020	FA008052759:01	Delta Truck Center		336.05
08/27/2020	FA008055289:01	Delta Truck Center		41.81
08/24/2020	3827-329065	O'Reilly Auto Parts		363.89
08/27/2020	204119	Riebes Auto Parts		89.95
08/27/2020	151832	Sierra Janitorial Supply		35.45
08/27/2020	082720	U.S. BANK	primer	37.70

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Date	Num	Name	Memo	Amount
Total 53300 · VEHICLE MAINT-REPAIR PARTS				904.85
53350 · SHOP SUPPLIES (Consumables)				
08/27/2020	FA008049023:01	Delta Truck Center		413.06
08/27/2020	8147102	Kimball Midwest		96.92
08/27/2020	819536	Riebes Auto Parts		3.83
08/27/2020	818824	Riebes Auto Parts		16.77
08/27/2020	9005406611	Zep Sales & Service		71.06
Total 53350 · SHOP SUPPLIES (Consumables)				601.64
53400 · VEHICLE ACCESSORIES				
08/27/2020	144411	Ron DuPratt Ford		131.76
Total 53400 · VEHICLE ACCESSORIES				131.76
53450 · FACILITIES MAINT/REPAIR PARTS				
08/27/2020	561285	Sierra Janitorial Supply		32.33
08/27/2020	151697	Sierra Janitorial Supply		70.03
08/27/2020	151803	Sierra Janitorial Supply		60.64
08/27/2020	561331	Sierra Janitorial Supply		41.05
08/27/2020	082720	U.S. BANK	adhesive,ladder,magnets	150.87
Total 53450 · FACILITIES MAINT/REPAIR PARTS				354.92
53550 · OFFICE SUPPLIES				
08/24/2020	072720	Amador Transit - Petty Cash		48.79
08/24/2020	8059335778	Staples Advantage		55.37
08/27/2020	8059181939	Staples Advantage		75.77
Total 53550 · OFFICE SUPPLIES				179.93
53670 · COMPUTER PROGRAM & SUPPLIES				
08/27/2020	082720	U.S. BANK	computer ports	35.10
08/27/2020	082720	U.S. BANK	compact outlets	89.38
08/27/2020	082720	U.S. BANK	wall mount APC back-ups	47.40
Total 53670 · COMPUTER PROGRAM & SUPPLIES				171.88
Total 53000 · MATERIALS & SUPPLIES CONSUMED				10,876.35
54000 · UTILITIES				
54100 · AT WATER/SEWER/GARBAGE				
08/21/2020	374152	Aces Waste Services, Inc.		182.64
08/11/2020	Epay	Amador Water Agency		67.21
08/06/2020	Epay	Amador Water Agency		110.67
Total 54100 · AT WATER/SEWER/GARBAGE				360.52
54200 · AT -PGE/NATURAL GAS				
08/12/2020	epay	P.G.& E.		75.15
Total 54200 · AT -PGE/NATURAL GAS				75.15
54300 · TRANSIT CTR/WATER/SEWER/GARB				
08/21/2020	374153	Aces Waste Services, Inc.		26.35
08/11/2020	Epay	Amador Water Agency		242.06
Total 54300 · TRANSIT CTR/WATER/SEWER/GARB				268.41
54400 · TRANSIT CENTER-PGE				
08/12/2020	epay	P.G.& E.		519.15
Total 54400 · TRANSIT CENTER-PGE				519.15
54500 · OFFICE PHONES/FAX/INTERNET				
08/27/2020	Epay	Comcast		513.54
Total 54500 · OFFICE PHONES/FAX/INTERNET				513.54
54550 · CELLULAR SERVICE				

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Date	Num	Name	Memo	Amount
08/12/2020	epay	AT& T Cell Phones		363.38
Total 54550 · CELLULAR SERVICE				363.38
54700 · Wi-Fi (Sacramento Bus)				
08/27/2020	98590111117	Verizon Wireless		50.08
Total 54700 · Wi-Fi (Sacramento Bus)				50.08
Total 54000 · UTILITIES				2,150.23
58000 · MISCELLANEOUS (NEW)				
58450 · CDL/ DOT MED/BkGrnd Checks				
08/04/2020	080420	Amador Transit - Petty Cash	DMV Fees VTT x2	20.00
08/24/2020	082420	Amador Transit - Petty Cash		20.00
Total 58450 · CDL/ DOT MED/BkGrnd Checks				40.00
58500 · Penalties/Late Fees				
08/27/2020	08/25/20	Smile (Copier)		11.96
Total 58500 · Penalties/Late Fees				11.96
Total 58000 · MISCELLANEOUS (NEW)				51.96
59000 · LEASES / RENTALS				
59100 · Leases & Rentals				
08/21/2020	33346	Amador County Airport		25.00
08/27/2020	08/25/20	Smile (Copier)		597.46
08/27/2020	08/25/20	Smile (Copier)		284.51
08/27/2020	08/25/20	Smile (Copier)		765.70
Total 59100 · Leases & Rentals				1,672.67
Total 59000 · LEASES / RENTALS				1,672.67
60000 · CAPITAL DEPRECIATION ALLOCATION				
60175 · Cap.Reserve-Fleet Depreciation				
08/27/2020	RFP15-03	A-Z Bus Sales, Inc.	Insurance Funds	92,732.46
08/27/2020	RFP15-03	A-Z Bus Sales, Inc.	Fleet reserve-Agency Match	13,670.53
Total 60175 · Cap.Reserve-Fleet Depreciation				106,402.99
Total 60000 · CAPITAL DEPRECIATION ALLOCATION				106,402.99
TOTAL				**223,211.20**