

AMADOR TRANSIT BOARD OF DIRECTORS
Thursday, September 15, 2016 – 9:00 A.M.
AMADOR COUNTY TRANSPORTATION COMMISSION OFFICES
Board Room
117 Valley View Way, Sutter Creek, CA 95642
AMENDED AGENDA

Please Note: All Board meetings are tape recorded.

Anyone who wishes to address the Board must speak from the podium and should print their name on the Meeting Speaker list, which is located on the podium.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Amador Transit System staff at (209) 267-9395 or (209) 267-1462 (fax). Requests must be made as early as possible and at least one-full business day before the start of the meeting. Assisted hearing devices are available during the meeting for public use during all public meetings.

PLEDGE OF ALLEGIANCE

AGENDA: Approval of agenda for this date. Off agenda items must be approved by the Directors, pursuant to Government Code Section 54954.2.

PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any persons may address the Board at this time upon any subject within the jurisdiction of Amador Transit; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Commission meeting. Please note - there is a five (5) minute limit per topic.

CLOSED SESSION: Pursuant to Government Code Section 54957(b), the Board will meet with Labor Negotiators and/or Counsel to consider the appointment, and/or employment of a public employee related to the following position: General Manager

CONSENT AGENDA: Note: Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board Member(s).

1. Board Minutes, August 18, 2016
2. Ridership Analysis, August, 2016
3. Ridership Analysis, Amador-Sacramento Express August, 2016
4. Vehicle Maintenance Report, August, 2016
5. Performance Report, August, 2016
6. Budget/Expenditure Report, August, 2016
7. Compliments, Complaints and Service Requests
8. **INTERIM GENERAL MANAGER VERBAL REPORT (Non-Action Items):**
 - 1 year assessment of costs, mileage and farebox ratio for 4th upcountry run
 - Mobility Manager solicitation to serve on the Commission on Ageing agency

REGULAR AGENDA ITEMS:

9. Amador Transit Reorganization Plan
10. Review AT Special Events cost analysis and approve FY 16/17 Special Events service and Sponsorship letter
11. Claims
12. ADJOURNMENT



DATE: September 15, 2016
TO: Amador Transit Board of Directors
FROM: John Gedney, Executive Director - ACTC
SUBJECT: Amador Transit Reorganization Plan

RECOMMENDATION:

Staff recommends the Amador Transit Board of Directors approve the Amador Transit Reorganization Plan and offer the General Manager position to the current Interim General Manager.

Staff is presenting a Reorganization Plan for consideration by the Amador Transit Board of Directors (AT-BOD) that outlines a new Amador Transit management staffing structure and revised salary scale.

Under the Reorganization Plan, the Assistant Manager position would be eliminated with duties reassigned to other positions. The current position of Mobility Manager would be reclassified to Mobility Manager / Transit Administrator. The current position of Maintenance Manager would be reclassified to Maintenance & Facilities Manager. In addition, the General Manager would begin recruitment efforts for the currently vacant position of Operations Supervisor.

Current and proposed job descriptions are available for review at the Amador Transit offices. The proposed management salary scale is attached.

The current Interim General Manager, Maggie Amarant, would be offered the permanent position of General Manager with detail regarding starting salary 'step' and any additional negotiation of benefits and allowances pursuant to direction from the AT-BOD.

Attachment

Amador Transit Reorganization Plan

Management Salary Matrix

Highlights denote current salary steps.

POSITION	A	B	C	D	E
General Manager					
	\$80,000	\$83,200	\$86,528	\$89,989	\$93,589
	\$38.46	\$40.00	\$41.60	\$43.26	\$44.99
Assistant Manager					
<i>Current position to Be Eliminated</i>	\$59,488	\$61,868	\$64,342	\$66,916	\$69,593
	\$28.60	\$29.74	\$30.93	\$32.17	\$33.46
Maintenance & Facilities Manager					
	\$61,000	\$63,200	\$65,488	\$67,868	\$70,342
	\$29.33	\$30.38	\$31.48	\$32.63	\$33.82
Mobility Manager / Transit Administrator					
	\$61,500	\$63,600	\$65,784	\$68,055	\$70,418
	\$29.57	\$30.58	\$31.63	\$32.72	\$33.85
Operations Supervisor					
<i>Currently vacant position to be filled</i>	\$42,500	\$44,200	\$45,968	\$47,807	\$49,719
	\$20.43	\$21.25	\$22.10	\$22.98	\$23.90